

ST. JUST-IN-PENWITH TOWN COUNCIL

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25 July 2017

ORDINARY MEETING

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows: -

DATE: MONDAY 30 JULY 2017

TIME: 7.15 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Brian Clemens

Deputy Mayor: Marna Blundy

Councillors

Zoe Baxter
Sue James
Jonathan Manser
Constance Moore
Farmer Morris

Louise Paine
Grenville Prowse
Geoff Roberts
Debbie Shephard
Bev Strick

30 JULY 2017

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 17 July 2017 (copy attached).

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Report of the Cornwall Councillor

8. Neighbourhood Planning – Community Engagement Strategy Working Party

Town Council to consider the establishment of a Community Engagement Strategy Working Party which, working with the James Hardy, Community Link Officer and Town Clerk will work on the development of a strategy on which to engage the local community in the neighbourhood planning process. This is a critical element of the process and will lead to the formation of a NP Steering Group, which will include community representation.

9. Website Development

Town Council to consider acceptance of proposal from Webfooted Designs Ltd. regarding development of the Council's website. Town Clerk to provide further details at the meeting.

10. Land's End Peninsula Community Land Trust (LEPCLT)

Sue James, in her capacity as Chair of the LEPCLT, to brief the Town Council on the role of the CLT, latest developments and advance notification of AGM in September.

11. Finance

(a) Financial Assistance.

None received.

(b) Accounts for Payment

To approve the accounts for payment as set out on the attached schedule.

(c) Letters of Thanks

A letter of thanks has been received from the Cape Cornwall Gig regarding the recent grant award.

12. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Enforcements

To note new enforcement cases opened since the last meeting.

13. Conclusion of Audit for Year Ended 31 March 2017

Town Clerk to report on the completion of the external audit for the year ended 31 March 2017 by Grant Thornton UK LLP.

14. Information Items

15. Matters for Report

16. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”