

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
1 Chapel Street  
St Just  
Penzance  
Cornwall TR19 7LS**

**Telephone  
(01736) 788412**

**Email:  
townclerk@stjust.org**

**www.stjust.org**

2 September 2014



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 8 SEPTEMBER 2014**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor N McFadden

Councillors

Mrs M Blundy  
B Clemens  
Mrs F Cock  
T McFadden  
Mrs G McQueen

F Morris  
M Nicholls  
D Roberts  
G Roberts  
Mrs G Salmon

**8 SEPTEMBER 2014**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Council held on 4 August 2014 and the Extraordinary Meeting held on 18 August 2014 (copies attached).

6. Matters Arising

7. Closure of St Just-in-Penwith Parish Church Churchyard

The Town Council to consider the attached Closure Order from the Parochial Church Council regarding the proposed closure of the churchyard around the parish church and the transfer of responsibility for the ongoing maintenance of the churchyard.

8. Land at Chyrose Farm and Environs, St Just Parish: Public Path Diversion Extinguishment Order 2014 and Footpaths 186 (Part), 184 (Part) and unrecorded footpath – Public Path Diversion Order 2014

The Town Council to receive the details of a Diversion Extinguishment Order 2014 and Public Path Diversion Order 2014 at Chyrose Farm, St Just and to consider if it wishes to make any representations to Cornwall Council in respect of the orders. (Copies of the orders are attached for members of the Town Council).

9. Local Government Pension Scheme 2014 – Employer Discretions Policy

The Town Council is asked to approve the attached draft Employer Discretions Policy in accordance with the Local Government Pension Scheme 2004 for submission to Cornwall Council.

10. Amendment to Standing Orders – Openness to Local Government Bodies Regulations 2013

The Openness of Local Government Bodies Regulations 2014 came into force on 6 August 2014 which permits the filming and recording of local council meetings, committee and sub-committee meetings.

- a) Attached is a note from CALC which outlines the amendment which is required to be made to the Town Council's Standing Orders in the light of the new legislation; and
- b) A model policy on guidelines for broadcasting or using social media at Council meetings. The Town Council is recommended to approve the consequential change to standing orders and to adopt the model policy.

11. Finance

(a) Grant Applications

To consider the attached report from the Town Clerk which provides details on two requests for financial assistance from Cape Cornwall School in respect of the Phoenix Project and Chicks, a charity which provides respite care for children.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

None.

12. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Enforcements

13. Community Network Meeting

The Town Council is asked to consider sending a representative to the next Community Network Meeting to be held on Thursday 1 September 2014. In addition, the Town

Council has been advised that there will be a further Community Network Meeting on 8 October 2014. The main focus of that meeting will be Cornwall Council's emerging budget situation and the likely impact on future service delivery.

14. Planning Conference for Local Councils.

Town Councillors are asked to consider if they wish to attend all-new planning conferences for local councils which are being organised by Cornwall Council. Details attached.

15. Cornwall Council's Budget Discussion 2014 – Partner Budget Event

The Town Council is asked to consider sending a representative to a partner event being organised by Cornwall Council on Tuesday 30 September 2014 at County Hall to discuss Cornwall Council's budget challenges and receive information from partners in the public, voluntary and business sectors.

16. Cornwall Community Flood Forum

The Town Council is asked to consider sending a representative to the third annual Cornwall Community Flood Forum which is being held at The Eden Project on 1 October 2014 and to consider if the Town Council should become a formal member of the Forum.

17. Fly the Flag for the Commonwealth – 9 March 2015

Town Council to consider participating in a national event "Fly the Flag for the Commonwealth". Town Clerk to provide more details at the meeting.

18. Information Items

None received.

19. Matters for Report

20. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

**LARGE PRINT VERSION AVAILABLE ON REQUEST**