

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
1 Chapel Street  
St Just  
Penzance  
Cornwall TR19 7LS**

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1 October 2013



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 7 OCTOBER 2013**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

*I would like to remind all Town Councillors that photographs for the new website are to be taken before the meeting and therefore to ask you to arrive no later than 6.45 p.m.*

Town Clerk

To:

Mayor: Councillor K McFadden

Deputy Mayor: Councillor N McFadden

Councillors

Mrs M Blundy  
T McFadden  
Mrs G McQueen  
F Morris

M Nicholls  
G Roberts  
Mrs G Salmon

**7 OCTOBER 2013**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 23 September 2013 (copy attached).

6. Matters Arising

To discuss any matters arising from the minutes.

7. Website

Town Council to receive a presentation from webfooteddesigns on the development of the new Council website.

8. Co-option of Town Councillors

You will recall that the Town Council at its meeting on 13 May 2013 resolved not to seek co-options in the short term and to review the position in six months time (Min no. TC13/13 refers). The Town Council is asked to consider how it would like to proceed. Town Clerk to provide further information at the meeting.

9. Town & Parish Forum

Cornwall Council is currently consulting Town and Parish Councils on the existing terms of reference of the Town and Parish Forum. This item was deferred from the Town Council meeting on 9 September. Attached for members of the Town Council is a copy of the terms of reference.

In addition, following the announcement made at the recent Town and Parish Council Summit additional information has been received on the work currently being undertaken by Cornwall Council's Devolution & Localism Portfolio Advisory Committee in reviewing the work and operation of the Community Network Panels. Attached for Town Councillors is a copy of document which summaries Cornwall Council members' discussions on the issue and puts forward a number of options for changing how the network panels operate. The Town Council's views are sought.

10. Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Cornwall Council is seeking the Town Council's comments on an Intention Notice to temporarily close Chapel Road, St Just from 28 October to 1 November 2013 for sewer lining works. A map outlining the extent of the closure and proposed diversion is attached.

11. Christmas Trees

Town Council to consider the purchase of two Christmas Trees for St Just and Pendeen.

12. Public Seating

To receive suggestions from Town Councillors on a possible location to re-site the bench which is currently located outside the Town Council Offices. Consideration of this item was deferred from the last meeting.

13. The Commons Act 2006 Section 22: Schedule 2(4) Application to Register Waste Land of the Manor as Common Land

Town Council to comment on the attached application which had been submitted to Cornwall Council by the Save Penwith Moors Group to register waste land in Sancreed parish, and a small part in St Just parish as common land. A copy of the application is attached.

14. St Just Primary School – Open Evening

The Town Council has been invited to participate in an Open Evening being organised by St Just Primary School on Wednesday 6 November 2013. Town Clerk to provide details at the meeting.

15. Finance

(a) Grant Applications

To consider a request for grant funding from St Rugby Football Club. Report of the Town Clerk attached.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

16. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

17. Information Items

Landsend Astronomers

The Town Council to receive the attached progress report from Landsend Astronomers on the work that it is undertaking with the local schools.

Gews Farm Development "Drop in" Session

Drop in session to be held on Tuesday 15 October 2013 from 4.00 – 6.30 p.m. in the Town Council Offices. The session is being held to provide members of the public with an opportunity to ask questions about the development and how to apply for a home.

18. Matters for Report

Town Councillors to bring forward matters of report to the meeting.

19. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

20. Nominations for Citizen, Junior Citizen and Achievement in Sport Awards

Town Council to consider the nominations received in respect of the above awards.

**LARGE PRINT VERSION AVAILABLE ON REQUEST**