

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
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3 April 2012



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: TUESDAY 10 APRIL 2012**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor M Thomas

Deputy Mayor: Councillor Mrs S James

Councillors

Ms P S Angove  
B F Angwin  
W F East  
C S McClary  
K McFadden

N McFadden  
F Morris  
M Nicholls  
Mrs S Olds  
D Stevens

**10 APRIL 2012**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting held on 26 March 2012 (copy attached).

5. Neighbourhood Plans

Sandy Angove to report.

6. Section 17 Management Agreements – Plen-an-Gwarry

Town Council to accept the terms and conditions of a Section 17 Management Agreement for English Heritage in respect of maintenance works for the Plen – an-Gwarry scheduled ancient monument, and to delegate authority to the Town Clerk to sign the agreement on behalf of the Town Council. A copy of the agreement is attached for members of the Town Council.

7. Cornwall Countryside Access Forum – Annual Recruitment 2012

The Cornwall Countryside Access Forum is looking to recruit five new members to join the forum and expressions of interest are sought from members of the Town Council.

A note is attached by way of additional background information.

8. Installation of Hearing Loop

To consider the attached quotation from Gimson Electro-Mechanical regarding the installation of a hearing loop in the Council Chamber. The quotation excludes the cost of certified electrical connection. The Town Council to note that no financial provision has been made within the 2012 / 13 budget and therefore any expenditure would have to be met from within the Council's reserves.

9. Local Council Planning Training 2012 / 13

Attached is a copy of the Local Council Planning Training Programme 2012 / 13. Town Councillors are asked to indicate which courses they wish to attend.

10. CALC Training and Events

Attached for members of the Town Council is a copy of the CALC training and events programme 2012. Town Councillors are asked to indicate if they wish to attend any of the events listed.

11. Minutes of the Environment & Tourism Committee

To receive the minutes of the Environment & Tourism Committee held on 19 March 2012 and to consider the recommendations contained therein.

12. Agreement to Use the Plen-an-Gwarry and Electrical Supply in Market Square

The Town Council is asked to approve a request from the Lafrowda Festival to use the Plen-an-Gwarry on the following dates and to use the electricity supply on 20 / 21 July 2012.

- Lafrowda Spring Fair – 5 May 2012
- Lafrowda Ceildh – 15 July 2012
- Miracle Theatre – 11 July 2012
- Lafrowda Day – 21 July 2012 (access for stage erection from 18 July – 22 July)

13. Finance

(a) Applications for Financial Assistance

To consider the attached report by the Town Clerk regarding a request for financial assistance from the Pendeen Friends of the School Association (FSA).

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

Town Clerk to report.

14. Information Items

- (a) Letter from Andrew George MP dated 23 March 2012 in response to the Local Government Finance Bill – Business Rates.
- (b) Letter from Cornwall Council dated 27 March 2012 regarding new screening and scoping options in respect of planning application.

15. Matters for Report

Town Councillors to raise any matters for report.

16. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

17. Memorandum of Understanding – Draft Agreement

To approve the contents of the draft Memorandum of Understanding from Cornwall Council regarding the car parks in St Just and Pendeen.

18. Staffing Committee

To receive the minutes of the Staffing Committee held on 2 April 2012 and to consider the recommendations contained therein.

**LARGE PRINT VERSION AVAILABLE ON REQUEST**