

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices**  
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7 February 2012



**ORDINARY MEETING OF THE TOWN COUNCIL**

You are hereby summoned to attend an **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 13 FEBRUARY 2012**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER,1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor M Thomas

Deputy Mayor: Councillor Mrs S James

Councillors

Ms P S Angove  
B F Angwin  
W F East  
C S McClary  
K McFadden

N McFadden  
F Morris  
M Nicholls  
Mrs S Olds  
D Stevens

**13 FEBRUARY 2012**

**AGENDA**

Public Participation

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

1. Apologies for Absence
2. Declarations of Interests
3. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting held on 23 January 2012 (copy attached).

4. Diamond Jubilee

Attached for members of the Town Council is a copy of a letter sent to the Town Mayor from the Lord Lieutenant regarding events to mark Her Majesty The Queen's Diamond Jubilee.

The Town Council's views are sought.

5. "Planning Future Cornwall" – Our Preferred Approach for a Core Strategy Consultation

The Town Council's comments are sought on Cornwall Council's document "Our Preferred Approach for a Core Strategy" which outlines its preferred approach to its 20 year planning strategy "Planning Future Cornwall" and how it will help to deliver the vision of Future Cornwall. The final version of the plan will be the Core Strategy document and contain Cornwall Council's key planning policies.

Community Network discussion paper has been produced which provides details on growth and distribution options and a copy is available on Cornwall Council's website or in the Town clerk's Office.

The deadline for the submission of comments is 2 March 2012.

6. New Archive and Record Office for Cornwall

Attached for members of the Town Council is a letter from Cllr Joan Symons, Portfolio holder for Culture and Leisure which seeks the Council's views on possible sites either in public or private ownership for a new archive and record office for Cornwall.

Expressions of Interest to be submitted by 5 March 2012.

7. The County of Cornwall (St Just) (Various Streets) (On-Street Parking Places and Restrictions on Waiting) (Consolidation ) Order 2006 (Amendment No.2) Order 2011

The Town Council's comments are sought on a proposal to introduce a Disabled Persons Parking Place (at any time) at Lafrowda Close, St Just as set out on the attached plan.

8. St Just Midsummer Celebrations

A request has been received from the St Just Midsummer Committee which seeks the Town Council's assistance in the road traffic arrangements for the parade to be held on Saturday 9 June 2012.

Town Clerk will present details of the event at the meeting, including details on the route of the parade.

9. Proposal to Empower Town and Parish Councils

You will recall that last year that the Town Council gave its support to a proposal by Leiston-cum-Sizewell Town Council and the Suffolk Association of Local Councils to the Communities and Local Government Minister under the Sustainable Communities Act.

The proposal called for guidance that, in the case of LARGE planning applications containing numerous technical or consultants' reports, developers should be exhorted to:-

- (a) Attend a Local Council Meeting (or a Town and Parish Meeting) to answer questions on the application; and
- (b) Provide some funding to help the Local Council make an independent assessment of the application

to enable local councils to make proper comments on the application and so do their job properly.

Discussions have continued with DCLG officials and with the Minister, Greg Clark. It is believed that a decision is near and Town and Parish Councils are being asked for additional help in one or two ways:

1. By writing to or emailing Greg Clark (gregclarkmp@parliament.uk or Rt Hon Greg Clark MP, House of Commons, London SW1A 0AA) urging him to support the proposal and act on it accordingly; and
2. By writing to or emailing your own MP asking him/her to write to Greg Clark urging him to support it.

The Town Council's instructions are sought.

10. Minutes of the Staffing & Premises Committee

The Town Council is asked to receive the minutes of the meeting of the Staffing & Premises Committee held on 30 January 2012 and to consider the actions and recommendations contained therein.

11. Minutes of the Internal Audit Committee

The Town Council is asked to receive the minutes of the meeting of the Internal Audit Committee held on 19 January 2012 and to consider the recommendations contained therein.

12. Cornwall Conversations

The next Cornwall Conversations event to be hosted by Alec Robertson, Leader of Cornwall Council is to be held on Monday 26 March 2012 at Helston Community College from 7.00 – 9.00 p.m.

Unfortunately this event clashes with a scheduled meeting of the Town Council, however the Town Council is asked to consider if it wishes to send a representative to the event.

13. AONB Annual Forum

The Town Council has been invited to attend the next Cornwall AONB Annual Forum to be held on Saturday 17 March 2012 from 10.00 a.m. to 3.00 p.m. at Penwith College, Penzance. The Town Council to consider if it wishes to send a representative to the annual forum

14. Finance

(a) Applications for Financial Assistance

The attached report of the Town Clerk gives details on a number of requests for financial assistance which have been submitted to the Town Council for consideration.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

Town Clerk to report.

15. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Enforcement

To note enforcement action taken since the last meeting.

(d) Introduction of Charging for Pre-application Services

The Town Council is asked to note the contents of the attached email from Cornwall Council regarding changes to the pre-application Planning and Building Control service following the consultation exercise last year.

16. Information Items

17. Matters for Report

18. Exclusion of Press and Public

RESOLVED – that under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the remainder of the meeting.

**LARGE PRINT VERSION AVAILABLE ON REQUEST**