

ST.JUST-IN-PENWITH TOWN COUNCIL

Council Offices
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8 May 2012



ANNUAL MEETING

Dear Councillor,

You are hereby summoned to attend the **Annual General Meeting** of the Town Council to be held as follows:-

DATE: MONDAY 14 MAY 2012

TIME: ON THE RISING OF THE ANNUAL TOWN MEETING

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Town Clerk

To:

Mayor: Councillor M Thomas

Deputy Mayor: Councillor Mrs S James

Councillors

Ms P S Angove
B F Angwin
W F East
C McClary
K McFadden

N McFadden
F Morris
M Nicholls
Mrs S Olds
Mr D Stevens

14 MAY 2012

AGENDA

1. Election of Town Mayor & Declaration of Acceptance of Office
2. Apologies for Absence
3. Declarations of Interest
4. Election of Deputy Town Mayor & Declaration of Acceptance of Office
5. Minutes

To pass the following resolution:

RESOLVED – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 23 April 2012 (copy attached).

6. Attendance at Meetings

To receive details on Councillor attendance at meetings throughout the year.

7. Appointment to the Town Council Committees

- (a) Environment & Tourism Committee (Current Membership 2011 / 12)

D Stevens, Mrs S James, C S McClary, F Morris, M Nicholls, Mrs S Olds.

- (b) Staffing Committee (Current Membership 2011 / 12)

D Stevens, K McFadden, N McFadden, Mrs S James, F Morris

(N.B. To include the Mayor or Deputy Mayor but NOT both).

- (c) Constitutional Review Committee (Current Membership 2011 / 12)

Ms P S Angove, B F Angwin, W F East, M Nicholls, D Stevens, M Thomas

- (d) Internal Audit Committee (Current Membership 2011 / 12)

D Stevens, M Thomas, B F Angwin, M Nicholls, P S Angove, N McFadden

- (e) Premises Committee

P S Angove, C McClary, K McFadden, N McFadden, M Nicholls, M Thomas

8. External Representation – Council Appointments

(a) Cornwall Association of Local Councils

One representative (B F Angwin)

(b) Geevor Partnership

One representative (C S McClary)

(c) Cornish Mining Consultative Forum

One representative (C S McClary)

(d) Community Action Panel (CAP) former P.A.C.T

Two representatives (Mrs S James and N McFadden)

(e) West Penwith Community Bus Committee

One representative (D .Stevens)

(f) Land's End Area Forum

One representative (D Stevens)

(g) St Just Community Sports Hall

One representative (F Morris)

(h) St Just & Pendeen Sure Start Children's Centre

One representative (D Stevens)

(i) Rural Transport Partnership

One representative (M Nicholls)

(j) Heathland Forum

One representative (K McFadden)

(k) Centre of Pendeen

One representative (Mrs S James)

(l) Local Council Planning Forum

- One representative (Ms P S Angove)
(m) e-Planning Local Council Task & Finish Group

One representative (Ms P S Angove)

- (n) Board of Trustees Pengarth Day Centre

One representative (Ms P S Angove)

- (n) Penzance, St Just Nevada City & Bendigo Twinning Group

One representative (B F Angwin)

The Chairman of the Twinning Group, Mrs M Freeman is keen for there to be additional representation from the Town Council on the group.

- (o) Mayor's Parlour

One representative (M Thomas in capacity as Town Mayor)

9. Environment & Tourism Committee

To receive the minutes of the Environment & Tourism Committee held on 30 April 2012 and to consider the recommendations contained therein.

10. Year End 31 March 2012

- (a) Summary of Receipts and Payments Account for the Year Ended 31 March 2012

The Council is asked to approve the accounts for the year ended 31 March 2012 as presented in the attached summary document.

- (b) Internal Audit Report – Year Ended 31 March 2012

The Council is asked to receive the Internal Audit Report for the year ended 31 March 2012 and to note the recommendations contained therein. A copy of the draft report is attached for members of the Town Council. The final report will be presented to the Council on 9 May.

- (c) Completion of the Annual Governance Statement of the External Auditor

The Council is asked to complete the Annual Governance Statement of the External Auditor in order for the return to be completed by 6 June 2011 deadline.

11. St Just Midsummer Celebrations

Town Council to consider the implications of the St Just Midsummer Committee's decision not to continue in its current form for the reasons as set out in the attached letter dated 20 April 2012.

12. St Just Playing Field

The Town Council to consider a request from Cornwall Council for a financial contribution towards the cost of repairs to the skate park and is asked to consider the issue of the shelter as set out in the attached letter from Cornwall Council's Public Space Officer.

13. Cornwall Council (Off Street Parking Places) (Amendment No.1) Order 2012

The Town Council views are sought on the proposed changes to the above order in respect of the Lafrowda car Park, St Just and St John's Terrace, Pendeen as set out in the attached notice.

14. B3306 St Just to St Ives Speed Limit Review

The Town Council views are sought on the proposed extension of the 30 mph speed limit at Carrallack Lane, St Just and in addition, together with the upgrading of Traffic Regulation and signing as set out in the attached documents.

15. Finance

(a) Financial Assistance.

To consider a report by the Town Clerk regarding requests for financial assistance.

(b) Accounts for Payment

(c) Letters of Thanks

16. Planning

(a) Applications

(b) Decisions

(c) Enforcements

17. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."