

ST. JUST-IN-PENWITH TOWN COUNCIL

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12 January 2012



INTERNAL AUDIT COMMITTEE

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows:-

DATE: THURSDAY 19 JANUARY 2012

TIME: 10.00 A.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.

Town Clerk

To:

Chairman: Cllr D Stevens

Vice Chairman: Cllr B F Angwin

Committee

Cllr Ms P S Angove
Cllr M Nicholls

Cllr N McFadden
Cllr M Thomas

19 JANUARY 2012

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Committee held on 21 October 2011 (copy attached).

4. Small Grants Scheme

In the light of the Town Council's decision the Committee is asked to re-consider the detail of the proposed new small grants scheme for the Town Council.

A copy of the proposed scheme is attached.

5. Communications

To consider ways to improve Town Council communications. This issue has been referred to the Committee by the Town Council.

6. Date of Next Meeting

The Committee is asked to note that the next meeting of the Committee will be held at 10.30 a.m. on Friday 17 February 2012 and that Steve Hudson, the Council's Internal Auditor will be attending the meeting.

7. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“**RESOLVED** - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)