

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
1 Chapel Street  
St Just  
Penzance  
Cornwall TR19 7LS**

**Telephone  
(01736) 788412**

**Email:  
townclerk@stjust.org**

**www.stjust.org**

17 April 2012



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 23 APRIL 2012**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor M Thomas

Deputy Mayor: Councillor Mrs S James

Councillors

Ms P S Angove  
B F Angwin  
W F East  
C S McClary  
K McFadden

N McFadden  
F Morris  
M Nicholls  
Mrs S Olds  
D Stevens

**23 APRIL 2012**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes (Part 1) of the Ordinary Meeting held on 10 April 2012, together with a summary of the Part 2 proceedings (copy attached).

5. Report of the Town Mayor, Deputy Mayor and Town Councillors

6. Report of the Cornwall Councillor

7. Report of the Police Officer

8. Allotments

At the request of the Town Mayor, Councillor Stevens is asked to provide the Council with an update on progress in respect of allotments at Bosavern Farm.

9. Tourist Information Centre

Councillor Stevens to report.

10. Timetable of Meetings

The Town Council is asked to approve the attached draft timetable of meetings for the municipal year 2012 / 13.

11. Review of Polling Districts

The Town Council is asked to comment on the review of polling districts and polling places which is currently being undertaken by Cornwall Council as required by the Electoral Administration Act 2006. Comments to be returned by 23 May 2012.

12. Rural Services Working Group

The Town Council to consider nominating a representative to represent the Council on a new project being launched by Cornwall Council to determine the efficiency and effectiveness of its current service provision to rural communities.

Town Clerk to provide further details at the meeting.

13. Jubilee Gift Presentation

The Town Council is asked to consider how it wishes to distribute the commemorative mugs in advance of The Queens's Diamond Jubilee.

14. Finance

(a) Applications for Financial Assistance.

The attached report of the Town Clerk gives details on a request for grant funding from the Lafrowda Committee.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

15. Planning

(a) Applications

As part of the formal consultation process, the Town Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

16. Information Items

(a) To receive the attached summary paper produced by Cornwall Rural Community Council in partnership with Cornwall Council, regarding a survey of local council views relating to affordable housing provision in Cornwall.

(b) To receive a copy of the illustrative text published by the Local Government Minister on 11 April 2012 regarding the arrangements for local codes of conduct

from 1 July 2012.

17. Matters for Report

Town Councillors to raise any matters for report.

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

**RESOLVED** – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

19. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes (Part 2) of the Ordinary Meeting held on 10 April 2012 (copy attached).

20. Staff Working Hours Evaluation: Draft Proposal

The Town Council to consider the attached draft proposal put forward by the Chair and Vice-Chair of the Staffing Committee regarding staff working hours.

**LARGE PRINT VERSION AVAILABLE ON REQUEST**