

**ST. JUST-IN-PENWITH TOWN COUNCIL**

**Council Offices  
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20 September 2011



**TOWN COUNCIL MEETING**

You are hereby summoned to attend the next **Ordinary Meeting** of the Town Council to be held as follows:-

**DATE: MONDAY 26 SEPTEMBER 2011**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Councillor M Thomas

Deputy Mayor: Councillor Mrs S James

Councillors

Ms P S Angove  
B F Angwin  
W F East  
C S McClary  
K McFadden

N McFadden  
F Morris  
M Nicholls  
Mrs S Olds  
D Stevens

**COULD I PLEASE REMIND ALL TOWN COUNCILLORS TO RETURN THEIR COMPLETED REGISTER OF MEMBERS' INTERESTS FORMS**

**26 SEPTEMBER 2011**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Minutes

To pass the following resolution:

**RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting held on 12 September 2011 (copy attached).

4. Declarations of Interest

5. Report of the Town Mayor, Deputy Mayor and Town Councillors

6. Report of the Cornwall Councillor

7. Report of the Police Officer

8. Bosavern Farm

Rob Pickering and Debbie Pepper, Bosavern Community Farm Group will be attending the meeting to present the Group's Business Plan, and to request that the Town Council writes a letter in support of its application for lottery funding to purchase the farm from Cornwall Council. *(An extract from the draft business plan is attached for information. A copy of the full document is available for inspection in the Town Clerk's Office.)*

9. Communications

Town Council to consider options for improving its communications with the local community.

10. Mayor's Sunday

Councillor McClary to report.

11. Allotments

Councillor Stevens to report on progress in respect of the allotments at Kenidjack Valley and Bosavern Farm.

12. Review of Committee Memberships

The Town Council is asked to consider the review of Committee memberships in the light of the return of Councillor East. A copy of the current composition of committees is attached for information.

13. Finance

(a) Applications for Financial Assistance.

Letter attached from Councillor Dave Stevens, in his capacity as Chairman of the Lands End Area Forum (LEAF), requesting a letter of support and financial contribution from the Town Council towards LEAF's Facilities Development Worker Project. A copy of LEAF's submission to the West Cornwall Local Action Group is also attached for members of the Town Council by way of background information.

(b) Accounts for Payment

The Council is asked to approve the schedule of accounts for payment as presented at the meeting by the Town Clerk.

(c) Letters of Thanks

14. Quarterly Budget Monitoring

The Town Clerk to present details of the Town Council's income and expenditure, together with bank account reconciliations for the period 22 June 2011 to 26 September 2011.

15. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Enforcement

To note enforcement action received since the last meeting.

(d) Signage in Market Square

Town Clerk to report on the receipt of a letter from the Cape Cornwall Surgery which seeks the Town Council's informal view on the positioning of the sign in Market Square.

16. Information Items

None received.

17. Matters for Report

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

19. St Just Football Club

Councillor Goninan to report back on the position with regard to residents' car parking at the football club. Town Council to also consider next steps in connection with the necessary works to provide additional residents' parking at the club.

20. Staffing & Premises Committee

To receive the minutes of the meeting held on 19 September 2011 and to consider the recommendations contained therein. *Copy attached for members of the Town Council only.*

**LARGE PRINT VERSION AVAILABLE ON REQUEST**