

ST. JUST-IN-PENWITH TOWN COUNCIL

Council Offices
1 Chapel Street
St Just
Penzance
Cornwall TR19 7LS

Telephone & Fax:
(01736) 788412

Email:
townclerk@stjust.org

www.stjust.org

21 September 2010



STAFFING & PREMISES COMMITTEE

You are hereby summoned to attend a meeting of the Staffing & Premises Committee to be held as follows:-

DATE: MONDAY 27 SEPTEMBER 2010

TIME: 12.30 P.M.

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.

Town Clerk

To:

Chairman:

Vice Chairman:

Committee

Cllr B F Angwin
Cllr W F East
Cllr Mrs S James

Cllr C S McClary
Cllr M Nicholls
Cllr M Thomas

27 SEPTEMBER 2010

AGENDA

1. Election of Chairman

To elect a Chairman of the Committee for the remainder of this municipal year.

2. Apologies for Absence

3. Election of Vice-Chairman

To elect a Vice-Chairman of the Committee for the remainder of this municipal year.

4. Declarations of Interest

5. Timetable of Meetings

The committee is asked to consider the frequency and dates of meetings of the committee for the remainder of this municipal year.

6. Work Programme

The Committee is asked to formulate a work programme for the remainder of this municipal year.

7. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)