

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 5 November 2013 at 7.15 p.m.

PRESENT

Councillor K McFadden - Town Mayor
Councillor T N McFadden – Deputy Town Mayor

COUNCILLORS

| | |
|---------------|--------------|
| Mrs M Blundy | Mr F Morris |
| Mrs G McQueen | Mr G Roberts |
| | Mrs G Salmon |

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Cllr Mrs James – Cornwall Councillor
Chandelle Randall – Community Network Manager
Chloe Pitt – Cornwall Council’s Planning & Regeneration Service

TC.196 PUBLIC ADDRESS AT COUNCIL MEETINGS

None.

TC.197 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr T McFadden and Cllr Nicholls.

TC.198 DECLARATIONS OF INTERESTS

The Town Mayor declared a non-disclosable interest in minute no. TC 206(a)/13 (Grant Applications) as Pengarth Day Centre was a business customer and he agreed to withdraw from the meeting for consideration of the item.

The Deputy Mayor declared a disclosable interest in minute no. TC206(b) (Accounts for Payment) as the proprietor of Cornwall Garden Services and agreed to withdraw from the meeting for consideration of the item.

Councillor Roberts declared a non-disclosable interest in minute no. TC. 206(a)/13 (Grant Applications) as a trustee of Pengarth Day Centre and agreed to withdraw from the meeting for consideration of the item.

TC.199 DISPENSATIONS

None.

TC.200 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 21 October 2013, as amended as set out below, be approved as an accurate record and signed by the Town Mayor.

Minute no.TC.195/13 (Matters for Report), para.7 the name "*Karen Perkins*" be amended to read "*Caroline Perkins, Area Co-ordinator*".

(Action by : Elaine Baker)

TC. 201 MATTERS ARISING

The Town Clerk reported that a response had so far not been received from Cornwall Council's Environmental Health Service regarding the alleged dumping of fish waste at Brea Veon Farm.

The Town Clerk also reported that she had checked the planning position regarding the erection of a wall at the r/o of the Old Miners Pub and that planning consent for the change of use had included the wall. However, Cllr Morris commented that the matter had been raised by a local resident as it was felt that it had not been constructed in accordance with the approved plans and therefore requested that it be forwarded to Cornwall Council's Planning Enforcement Team for investigation.

(Action by : Elaine Baker)

TC.202 NEIGHBOURHOOD PLANNING

The Town Council received a presentation from Chandelle Randall, Community Network Manager and Chloe Pitt, Cornwall Council's Planning & Regeneration Service regarding the process for the development of a neighbourhood or parish plan.

The Town Council was advised of the process, likely timescale and costs of producing a plan which, if adopted would become a formally recognised document under the National Planning Policy Framework and Cornwall Local Plan. The plan could set the community's vision for the delivery of issues such as housing, employment and transportation and would be taken into account when future planning applications were considered.

Plans would be produced through effective community engagement, with assistance provided by officers from Cornwall Council and other specialist advice which may be required and for which costs may also be incurred.

The Town Council was advised that the production of a neighbourhood plan could cost in the region of £20,000 - £80,000 depending on the complexity of the plan, but that other parishes had sought to keep costs to a minimum by offers of assistance from within the local community. Cornwall Council would cover the cost of the community referendum and examination of the document. Grant funding was available to support the project.

The Town Council thanked the officers for the presentation but agreed to defer a decision until a future meeting.

TC.203 WEBSITE

Following the Town Council's decision at the last meeting to accept the new design for the website, the Town Council was asked to consider the continuation of the "comments" facility within the redesigned site.

RESOLVED: That the "comments" facility be maintained in the new website.

(Action by : Elaine Baker)

TC.204 WAR MEMORIAL

The Town Clerk advised the Town Council that the internal ladder within the War Memorial had become unsafe and that the Council's authority was being sought to seek quotations for its repair and / or replacement.

RESOLVED: That the Town Clerk be authorised to seek three quotations for the repair and / or replacement of the internal ladder.

(Action by : Elaine Baker)

TC.205 DESIGNATED PUBLIC PLACES ORDER (DPPO)

At the request of the Community Network Manager, the Town Council considered additional areas within the parish which could benefit from a DPPO which restricted the consumption of alcohol in public places. The Town Clerk advised the Council that DPPO's were already in place in the following areas:

- Car park situated opposite Boscaswell Stores, Pendeen School and its grounds;
- Lafrowda Close, Lafrowda Car Park, football ground and recreation ground adjacent to Bosorne Terrace, St Just; and
- Cape Cornwall School (the senior school) its ground and playing field, Cape Cornwall Junior & infants and its grounds, St Just.

The Town Council was also advised that for a DPPO to be successful it had to be evidenced by anti-social behaviour and alcohol related crime and supported by the local Police.

RESOLVED: That no additional DPPO's be pursued at this stage within the parish.

(Action by : Elaine Baker)

TC.206 FINANCE

(a) Financial Assistance

The Town Mayor and Cllr Roberts declared non-disclosable interests in the following item and withdrew from the meeting for its consideration.

The Deputy Mayor took the Chair for consideration of the following item.

The Town Council considered a report by the Town Clerk regarding a request for financial assistance from the Pengarth Day Centre towards the cost of refurbishing its kitchen facilities and appliances.

RESOLVED : That the following grant be awarded:-

| | |
|---------------------|-----------|
| Pengarth Day Centre | £1,000.00 |
|---------------------|-----------|

(Action by : Elaine Baker)

(b) Accounts for Payment

The Deputy Mayor declared a disclosable pecuniary interest as proprietor of Cornwall Garden Services which appeared on the schedule of payments and withdrew from the meeting for consideration of the item.

RESOLVED: That the accounts to the value of £5,939.79 be approved for payment.

(Action by: Elaine Baker)

(c) Grant Feedback / Letters of Thanks

None received.

TC.207 PLANNING

(a) Applications

PA13/09062 Proposed re-design of barn conversion (previously approved 98/P/1040/F) on Barn B, Church Farm, Church Road, Pendeen. Applicant: Mrs. R. Scrase. **(T CI No objection)**

PA13/09282 Replacement porch windows and door at 43-44 Cape Cornwall Street, St. Just. Applicants: Mr. & Mrs. R. Cargeeg. **(T CI No objection)**

PA13/08775 Proposed first floor extension and porch including rooflights and a Juliet balcony at Levant Cottage, Boscaswell Village, Lower Boscaswell, Pendeen. Applicant: Mrs. H. Weeks. **(T CI No objection)**

PA13/09074 Removal of Condition 3 (holiday use only) attached to Decision Notice W1/05/P/1515F dated 3rd February, 2006 on Leswidden Barn, Leswidden, St. Just. Applicant: Mrs. Carolyn Maule. **(T CI No objection)**

(b) Decisions

PA13/06715 Demolition of existing garage, change of use of land to form domestic garden, construction of new garage and parking, extensions and alterations to existing outbuildings to form new self-contained holiday accommodation at Tregeseal House, Nancherrow, St. Just. Applicants: Mr. &

Mrs. Ian Steer. **Approval.** (T. Cl. No Objection).

PA13/06811 Outline planning application for permission to demolish existing two storey stone building and outbuildings and build a new two storey detached dwelling on plot between Tregeseal Row and Old Sunday School, Tregeseal Row, St. Just. Applicant: Mr. Peter Trevorrow. **Approval.** (T. Cl. No Objection).

TC.208 INFORMATION ITEMS

The Town Council was advised of the arrangements for the annual Remembrance Services.

TC.209 MATTERS FOR REPORT

The Town Clerk reported that a letter had been received from the Kernow Clinical Commissioning Group inviting the Town Council to send a representative to a further Poltair consultation update meeting to be held on 7 November 2013. It was agreed that Cllr Mrs Blundy would represent the Town Council at the meeting.

The Town Clerk also reported on a project to promote free community trees by Nature Workshops and sought the Town Councils view on the possible planting locations within the parish. It was agreed that the Town Clerk would circulate further information via email to the Town Councillors.

(Action by : Elaine Baker)

The Town Clerk advised the Town Councillors that an invitation had been received from Sennen Parish Council to attend its Feast Sunday celebration on 1 December.

Cllr Mrs Blundy reported that she was to attend a further meeting regarding Dementia Friendly Communities and she referred to the article in the recent edition of Outreach.

Cllr Mrs Salmon tabled a brief note on her attendance at a Community Emergency Plan seminar on 23 October 2013 and raised the issue of an emergency plan for St Just and Pendeen. Cllr Mrs Salmon also reported that she had attended the official opening of Kites@Cape at Cape Cornwall School.

The Deputy Mayor reported on a successful clearing up operation by Cornwall Council following the annual meeting of the local hunt as part of the Feast celebrations. The Deputy Mayor also reported that it would be helpful to purchase advance closure notification signs with which to warn motorists.

RESOLVED: That authority be delegated to the Town Clerk, in consultation with the Deputy Mayor to purchase two advance road closure notices.

(Action by Elaine Baker)

The Deputy Mayor also reported that following a test of the Christmas Tree lights a number required replacing.

RESOLVED: That authority be delegated to the Town Clerk, in consultation with the Deputy Mayor, to purchase replacement LED Christmas Tree lights.

(Action by : Elaine Baker)

The Deputy Mayor also advised the Council of the arrangements for the erection and electricity supply for the annual Pendeen Christmas Tree which was sited outside the North Inn, Pendeen.

RESOLVED: That the Town Clerk be authorised to make a payment of £75.00 to the North Inn by way of a contribution to the costs of erecting the Christmas Tree and supply of electricity. The payment only to be made on the receipt of an invoice.

(Action by : Elaine Baker)

TC.210 EXCLUSION OF PRESS & PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

TC.211 CAR PARKS & PUBLIC CONVENIENCES

The Town Council received a presentation on the revised cost of purchasing the freehold of the car parks and public conveniences in St Just and Pendeen. The Town Clerk also outlined the options for the Town Council on this matter. The Town Council agreed to defer a decision until the next meeting to enable Councillors to consider the financial information received and potential cost implications to the Town Council. The Town Council was also updated on progress in respect of possible refurbishment to the Lafrowda Car Park conveniences.

The Town Council was also advised of other services which might potentially be devolved to the Town Council from Cornwall Council in the light of further budget cuts.

Meeting closed at 9.45 p.m.

Town Mayor