

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 7 November 2011 at 7.15 p.m.

PRESENT

Councillor M Thomas - Mayor  
Councillor Mrs S. James – Deputy Mayor

COUNCILLORS

Ms P S Angove	F Morris
B F Angwin	M Nicholls
W F East	Mrs S Olds
C S McClary	D Stevens
K McFadden	

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Councillor Chris Goninan – Cornwall Council  
Dr Viv Cothey – Applicant, Planning Application no. PA11/08631, Merivale House, 3, Trewellard, Pendeen.

PUBLIC PARTICIPATION

None.

APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor N McFadden.

TC.151 DECLARATIONS OF INTERESTS

Councillors Angwin and K McFadden declared a prejudicial interest in minute no. TC.161/11 (St Just Football Club – Provision of Car Parking Spaces) and agreed to withdraw from the meeting for consideration of the item.

TC.152 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 24 October 2011 be approved as a correct record and signed by the Town Mayor.

TC.153 QUEEN'S DIAMOND JUBILEE

The Town Clerk reported that she had been approached by The Rev. Leach, St Just Parish Church about the Town Council's plans for celebrating the Queen's Diamond Jubilee in June 2012.

A number of suggestions were put forward for consideration such as a commemorative seat, tree planting and commemorative cups to the local children.

RESOLVED: That the item be deferred to a further meeting of the Town Council.

(Action by : Elaine Baker)

TC.154 CONSTITUTIONAL REVIEW COMMITTEE

The Town Council received the minutes of the Constitutional Review Committee held on 17 October 2011 and considered the recommendation contained therein.

RESOLVED : That

1. That Councillor Stevens name be added to the list of attendees;
2. Section 1 of Standing Orders be amended by the inclusion of a new paragraph (d) to read *“That mobile phones be switched to silent or vibrate during all Council meetings”*;and
3. The Town Council noted that, subject to the above amendment, the Standing Orders were fit for purpose.

(Action by : Elaine Baker)

TC.155 INTERNAL AUDIT COMMITTEE

The Town Council received the minutes of the Internal Audit Committee held on 21 October 2011, which included a recommendation regarding the introduction of a new small grant application scheme.

A number of Town Councillors raised concerns in respect of the detail of the scheme, in particular the personal requirement of the person(s) signing the application form to make a personal guarantee, requirement to have a constitution, definition of the local area and eligibility of national organisations.

RESOLVED: That the proposed small grants scheme be referred back to the next meeting of the Internal Audit Committee for further amendment in the light of the comments received.

(Action by : Elaine Baker)

TC.156 FINANCE

(a) Applications for Financial Assistance

None received.

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £818.34 be approved for payment.

(c) Letters of Thanks

The Town Clerk reported on the receipt of a letter of thanks from the Masters of the Western Hunt for the assistance given by the Town Council, and in particular Councillor N McFadden for St Just Feast.

TC.157 PLANNING

(a) Applications

**PA11/05333** Erection of a fascia sign at Sheba, 11, Church Road, Pendeen. Applicant: Mrs. H. Cane. **(T. Cl. Support)**

Dr Viv Cothey made a representation to the Town Council in support of his planning application.

**PA11/08631** Alterations to dwelling to include 3 additional rooflights, replacement chimneys and removal of two windows on the east elevation at Merivale House, 3, Trewellard, Pendeen. Applicant: Dr. Viv Cothey. **(T. Cl. No Objection to overall proposal but continues with its objection in respect of the removal of the two windows on the east elevation).**

**PA11/07485** Erection of vehicle access and formation of parking area at Benoni Villa, Boscaswell Terrace, Pendeen. Applicant: Mr. D. Clark. **(T. Cl. No Objection provided that the cut granite wall with the coping stone is retained).**

**PA11/07489** Erection of a dwelling at Bollowal Barn, Bollowal, St. Just. Applicant: Mr. M. Grose. **(T. Cl. No Objection).**

**PA11/07906** Continued use of Guest House/Hotel as a single dwelling. Applicants: Mr. & Mrs. T. Conway. **(T. Cl. No Objection)**

(b) Decisions

**PA11/06662** Retention and completion of minor alterations to windows and re-roofing at 3-4 Cape Cornwall Street, St. Just. Applicant: Mr. David James. **Approval** (T. Cl. Support but would like to see use of light grey slate such as "Lugo").

**PA11/07113** Proposed change of use of residential property to commercial shop at 4, Fore Street, St. Just. Applicant: Miss V. Fox. **Approval** (T. Cl. Support).

**PA11/07215** Installation of B.T. green metal modular cabinet at 14, Trewellard Road, Pendeen. Applicant: Openreach. **Prior Approval not required.** (T. Cl. Support).

**PA11/07218** Installation of B.T. green metal modular cabinet at 3, Cape Terrace, St. Just. Applicant: Openreach. **Prior Approval not required.** (T. Cl. Support).

**PA11/07229**

Installation of B.T. green metal modular cabinet at the side of Costcutter B.3306, Pendeen. Applicant: Openreach. **Withdrawn** (T. Cl. Support).

**PA11/07275** Installation of B.T. green metal modular cabinet at The Manse, Bosorne Terrace, St. Just. Applicant: Openreach. . **Prior Approval not required.** (T. Cl. Support).

(c) Enforcement

None.

TC.158 INFORMATION ITEMS

Home-Start Kernow

Town Councillors were advised that they had been invited to attend the Annual General Meeting of Home-Start Kernow on 24 November 2011.

TC.159 MATTERS FOR REPORT

Councillor McClary requested that St Just Feast be placed as an item on the agenda for the next meeting of the Town Council.

TC.160 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

TC.161 ST JUST FOOTBALL CLUB – PROVISION OF CAR PARKING

Councillors Angwin and K McFadden declared a prejudicial interest in this item and withdrew from the meeting for consideration of the item.

The Town Council considered quotations received in respect of the provision of 12 car parking spaces at St Just Football Club.

RESOLVED: That

1. The contract be awarded to Cornwall Garden Services at a total cost of £1,392.00 (incl. VAT) ;and
2. A virement of the £890.00 from Building Maintenance and £550.00 from CCTV budgets within the Projects Cost Centre be approved to funding the building works.

(Action by : Elaine Baker)

TC.162 STAFFING & PREMISES COMMITTEE

The Town Council received the minutes of the Staffing & Premises Committee held on 17 October 2011 which gave an update on discussions with Cornwall Council regarding the devolution of responsibility for maintaining the car parks and toilets in St Just to the Town Council.

TC.163 COMMUNICATION ON THE PRECEPT

The Town Council agreed the content of a communication to the local electorate in respect of a possible increase in the Town Council's precept in 2012 / 2013 in view of the likely increase in its responsibilities and the need to provide adequate financial reserve levels.

The communication would be made available on the Town Council's website, notice boards, at various locations within St Just and Pendeen, Outreach and with a copy sent to the Cornishman for publication.

(Action by : Elaine Baker)

Meeting closed at 8.30 p.m.

Town Mayor