

MINUTES (PART 1) of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Tuesday, 10 April, 2012 at 7.15 p.m.

PRESENT

Councillor M Thomas – Mayor  
Councillor Mrs S James – Deputy Mayor

COUNCILLORS

Ms P S Angove	
B F Angwin	F Morris
W F East	M Nicholls
C S McClary	Mrs S Olds
K McFadden	D Stevens

ASSISTANT TO TOWN CLERK

Shirley Darby

ALSO IN ATTENDANCE

Councillor Chris Goninan – Cornwall Council

PUBLIC PARTICIPATION

None.

APOLOGIES FOR ABSENCE

An apology for absence was received for Councillor T.N. McFadden.

TC.291 DECLARATIONS OF INTERESTS

Councillor Nicholls declared a personal interest in respect of minute no. TC.301(a)/12 as he was related to the applicant.

Councillor Stevens declared a personal interest in respect of minute no. TC.300/12 as he was a member of the Lafrowda Committee.

TC.292 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 26 March, 2012 be approved as a correct record and signed by the Town Mayor.

TC.293 NEIGHBOURHOOD PLANS

Councillor Angove gave a short verbal report on neighbourhood planning stressing that she felt that the Town Council ought to be involved in any future local development i.e. housing, business development, car parks etc and that an enquiry should be made to Cornwall Council to ascertain whether funding was available for such projects.

RESOLVED: That the Town Clerk be asked to enquire if funding was available for the development of neighbourhood plans.

(Action by : Elaine Baker)

TC.294 SECTION 17 MANAGEMENT AGREEMENTS – PLEN-AN-GWARRY

The Town Council discussed the content of a Section 17 Management Agreement from English Heritage in respect of a proposed schedule of maintenance works for the Plen-an-Gwarry, and subject to acceptance of the proposed terms and conditions, delegate authority to the Town Clerk to sign the agreement on behalf of the Town Council.

RESOLVED: That the terms and conditions in the Section 17 Management Agreement be accepted and that authority be delegated to the Town Clerk to sign the Agreement on behalf of the Town Council.

(Action by : Elaine Baker)

TC.295 CORNWALL COUNTRYSIDE ACCESS FORUM

The Town Council was advised that the Cornwall Countryside Access Forum was seeking to recruit five new members and any Councillors interested in joining were requested to inform the Assistant to the Town Clerk.

TC.296 INSTALLATION OF HEARING LOOP

The Town Council considered a quotation from Gimson Electro-Mechanical for installation costs for a hearing loop in the Council Chamber.

RESOLVED: That

1. The quotation from Gimson Electro-Mechanical for the installation of hearing loop at a cost of £642.00 plus VAT be accepted, and that expenditure be met from the Council's reserves; and
2. That Cornwall Council, as owner of the building, is approached about a possible contribution to this improvement of the building.

(Action by: Elaine Baker)

TC.297 LOCAL COUNCIL PLANNING TRAINING

The Town Council received details of Cornwall Council's Local Council Planning Training Programme for 2012/13 and Town Councillors were asked to inform the Assistant to the Town Clerk if they wished to attend any of the listed courses.

Town Councillors expressed concern at the absence of local venues and asked if it would be possible to join with other local parish councils to have the training delivered locally.

RESOLVED: That Cornwall Council be approached to see if it would be possible to have the training delivered locally and if there would be a charge.

(Action by : Elaine Baker)

TC.298 CALC TRAINING AND EVENTS

The Town Council received details of the CALC Training and Events Programme for 2012 and were asked to inform the Assistant to the Town Clerk if they wished to attend any of the events listed.

The Deputy Mayor reported that training for Councillors on the role of the Town Clerk and Councillors was due to be arranged to take place at a later date.

TC.299 MINUTES OF THE ENVIRONMENT AND TOURISM COMMITTEE

The Town Council received the minutes of the Environment and Tourism Committee held on 19 March 2012 and considered the actions and recommendations contained therein.

RESOLVED : That

1. Subject to obtaining the agreement of the Head Teachers, Dog Control Order(s) be pursued for the following areas:

Plen-an-Gwarry

School Playing Fields: Cape Cornwall, St. Just Primary and Pendeen Schools  
St. Just and Pendeen Recreation Fields

2. Standing Orders on Contracts are waived to approve the appointment of Scottworthy Estates as the Town Council's LMP Footpath Contractor for 2012/13 subject to the receipt of the relevant certification and proof of insurance.

(Action by Elaine Baker)

TC.300 AGREEMENT TO USE THE PLEN-AN-GWARRY AND ELECTRICAL SUPPLY IN MARKET SQUARE ST JUST

Councillor D. Stevens expressed a personal interest in this item as he was a member of the Lafrowda Committee and did not participate in the vote.

RESOLVED : That use of the Plen-an-Gwarry by the Lafrowda Committee on the following dates be approved:

Lafrowda Spring Fair	5 May 2012
Lafrowda Ceildh	15 July 2012
Miracle Theatre	11 July 2012
Lafrowda Day	21 July 2012 with access for stage erection from 18-22 July.

The Town Council also approved the use of the electrical supply in Market Square on 20 and 21 July, 2012.

TC.301 FINANCE

(a) Applications for Financial Assistance

Councillor Nicholls declared a personal interest in this item as he was related to the applicant and did not participate in the vote.

The Town Council considered a report by the Town Clerk which gave details of a request for financial assistance received from the Pendeen Friends of the School Association (FSA) in respect of a project for a community library for young people and their families in the Pendeen area.

RESOLVED : That the Pendeen Friends of the School Association is awarded a grant of £600.00.

(Action by : Elaine Baker)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £2,288.85 be approved for payment.

(c) Letters of Thanks

None received.

TC.302 INFORMATION ITEMS

- a) The Town Council noted the content of the response from Andrew George MP dated 23 March 2012 regarding the Local Government Finance Bill – Business Rates.
- b) The Town Council noted the content of a letter from Cornwall Council dated 27 March 2012 regarding new screening and scoping options in respect of planning applications.

TC.303 MATTERS FOR REPORT

Cornwall Goninan reported that a public meeting was to be held at the Cape Cornwall School on Tuesday 17 April, 2012 at 6.00 p.m. to discuss RCHT's Urgent Care Centre at Penzance.

Councillor Stevens reported that the current recycling bins provided by Cory at Lafrowda Car Park were proving to be inadequate.

Councillor Mrs. S. James reported that planning permission had now been received for the housing development at Lafrowda Close for the LEPCLT.

Councillor Thomas reported that there was now a website called "Fix My Street" which provided quick responses to complaints made by local residents and which assisted in sorting out problems.

TC.304 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

SUMMARY OF MATTERS CONSIDERED IN PART 2 OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 10 APRIL 2012

1. The Town Council approved the content of a Memorandum of Understanding between the Council and Cornwall Council in respect of the car parks in St Just and Pendeen.
2. The Town Council approved new HR policies in respect of appraisals, grievance and disciplinary procedures and received the minutes of the Staffing Committee held on 2 April and approved the recommendations contained therein in respect of employment matters.

Meeting closed at 8.30 p.m.

Town Mayor