

MINUTES of the MEETING of the INTERNAL AUDIT COMMITTEE held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Friday 19 October 2012 at 9.30 a.m.

PRESENT

Cllr Ms Angove
Cllr M Nicholls
Cllr D Stevens

TOWN CLERK

Elaine Baker

IA.01 ELECTION OF CHAIRMAN

RESOLVED: That Councillor Stevens be elected Chairman of the Internal Audit Committee for the municipal year 2012 / 13

IA.02 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Thomas.

IA.03 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Ms Angove is elected Vice-Chairman of the Internal Audit Committee for the municipal year 2012 / 13.

IA.04 DECLARATIONS OF INTEREST

None received.

IA.05 MINUTES

RESOLVED: That the minutes of the Meeting of the Internal Audit Committee held on 17 February 2012 be approved as an accurate record and signed by the Chairman.

IA.06 WORK PROGRAMME

The Committee agreed the following work programme for 2012 / 13:-

Review of:

- Financial Regulations
- Asset Register
- Council Insurances
- Risk Assessment
- Financial Implications of freehold Purchase of the Car Parks & Toilets

The Committee also RESOLVED TO RECOMMEND TO THE FULL COUNCIL that an additional meeting of the Committee be held in December 2012 to consider the financial implications to the Council of the proposed freehold purchase of the public car parks and the conveniences prior to the Council setting its precept for 2013 / 14 and that Steve

Hudson, Hudson Accounting Ltd, the Town Council's Internal Auditor be invited to attend the meeting.

IA.07 HALF YEARLY AUDIT

The Town Clerk reported that the half yearly audited had been completed by Hudson Accounting Ltd and that the report would confirm that there were no areas of concern with regard to the Council's internal financial accounting processes.

Meeting closed at 9.50 a.m.

Chairman