

MINUTES of the MEETING of the INTERNAL AUDIT COMMITTEE held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Friday 21 October 2011 at 10.30 a.m.

PRESENT

Cllr B F Angwin

Cllr D Stevens
Cllr M Thomas

TOWN CLERK

Elaine Baker

IA.01 ELECTION OF CHAIRMAN

RESOLVED: That Councillor Stevens be elected Chairman of the Internal Audit Committee for the remainder of the municipal year.

IA.02 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Nicholls.

IA.03 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Angwin is elected Vice-Chairman of the Internal Audit Committee for the remainder of the municipal year.

IA.04 DECLARATIONS OF INTEREST

None received.

IA.05 WORK PROGRAMME

The Committee agreed that at its next meeting on 17 February 2012 it would review the following areas of work:-

- Financial Regulations
- Asset Register
- Council Insurances
- Risk Assessment
- Level of Council Reserves / Contingency

It was also AGREED that Steve Hudson, Hudson Accounting Ltd, the Town Council's Internal Auditor be invited to attend the meeting.

IA.06 SMALL GRANTS SCHEME

The Committee considered a report by the Town Clerk which proposed the introduction of a new small grant aid scheme.

The Town Clerk advised the Committee that at present the Council predominantly awarded grants to local community groups and organisations through the use of S.137 of the Local Government Act 1972. However, this was being incorrectly applied, as the section of the act clearly stated that the use of S.137 was to enable *“local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure.”*

A significant proportion of the grants that were currently being awarded could be attributed to other acts such as Section 19 of the Local Government (Miscellaneous Provisions) Act 1972 which enabled a local council to contribute by way of grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing any recreational facilities.

The new scheme also proposed the introduction of a £250.00 limit for any project, with the ability to make higher or lower awards, based on the information provided in the accompanying application form.

The Committee considered the report and

RESOLVED TO RECOMMEND TO THE FULL COUNCIL: That the small grants scheme as submitted is adopted with immediate effect.

Meeting closed at 10.50 a.m.

Chairman

Date: