

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday, 23 April, 2012 at 7.15 p.m.

PRESENT

Councillor M Thomas – Mayor  
Councillor Mrs S James – Deputy Mayor

COUNCILLORS

Ms P S Angove	N McFadden
B F Angwin	F Morris
W F East	M Nicholls
C S McClary	Mrs S Olds
K McFadden	

TOWN CLERK

Elaine Baker

ALSO IN ATTENDANCE

Councillor Chris Goninan – Cornwall Council

PUBLIC PARTICIPATION

None.

APOLOGIES FOR ABSENCE

An apology for absence was received for Councillor Stevens.

TC.307 DECLARATIONS OF INTERESTS

None received.

TC.308 MINUTES

RESOLVED: That the minutes (Part 1) of the Ordinary Meeting of the Town Council held on 10 April 2012, together with a summary of the matters considered in the Part 2 agenda be approved as a correct record and signed by the Town Mayor.

TC.309 Report of the Town Mayor, Deputy Mayor and Town Councillors

The Town Mayor reported that he had attended the darts competition at the Wellington Hotel on 5 April and a Mayor's Parlour Meeting on 18 April which had approved a new constitution for the group.

The Deputy Mayor reported that she had attended a meeting of the Land's End Peninsula Community Land Trust on 18 April 2012.

Councillor Ms Angove reported that she had attended a trustees meeting of the Pengarth Day Centre on 20 April 2012.

TC.310 REPORT OF THE CORNWALL COUNCILLOR

Councillor Goninan reported on the following items:-

**West Cornwall Hospital Forum—Update**

**Urgent Care Centre**

A meeting was held at Cape Cornwall School on 17 April 2012 concerning the new urgent care centre. Five new doctors had been appointed to support the service which would be commencing shortly.

**Medical Ward 2**

The refurbishment works in Medical Ward 2 had been completed and the facility re-opened on 23 April. Further work was required to the lift and it was planned to close this ward during September, when the demand was lowest, for 3 weeks while the necessary work was carried out.

**St Just Buggies**

Excellent visit to Newton Abbot and details were now being finalised for the vehicle, seeking drivers and sorting out other issues such as insurance.

**Memory Cafe**

A meeting was held in St Just on 20 April to finalise details for the opening on 4 May. Subsequently, the Café would be open on 1<sup>st</sup> and 3rd Friday of each month from 2-4pm at the Cricket Club, St Just.

**Age UK Loneliness Campaign**

Councillor Goninan had met with Marianne Symons, Campaigns Officer Campaign to End Loneliness from Age UK to discuss some of the issues which affected people in this area. Ms Symons would be one of the team putting together a report from Age UK.

**Falls & Falls Prevention Single Issue Panel**

The final report was nearly completed and would have an Equality Impact Assessment carried out on it. The report would be presented to Cornwall Council's Overview & Scrutiny Committee in July.

**St Just in Bloom**

Work on the new mural had begun and the improvements to the outside of the main churchyard were nearing completion. Our thanks to Michael May for all the work he has done there. Volunteers from Cornwall Wildlife Trust were going to be working at the Closed Churchyard on 24 April.

TC.311 REPORT OF THE POLICE OFFICER

In the absence of PCSO Andrew Tonkin, the Town Clerk presented the Police report for the period covering 23 March to 19 April 2012. During that period nine crimes had been reported compared to 16 for the same period last year.

These included:-

- 3 Criminal Damages.
- 1 Voyeurism ( Sexual Offences Act)
- 1 Theft from Vehicle.
- 1 Cause Intentional Harassment, Alarm, Distress.
- 1 Harassment (Stalking)
- 1 Cause Fear or Provocation of Violence.
- 1 Cheque, Credit Card Fraud.

35 responses "Have Your Say" post cards had been returned for the St Just and Pendeen area which had shown that the priority issue was dog fouling, followed by parking (Double Yellow Lines) and then speeding vehicles.

TC.312 ALLOTMENTS

The Deputy Mayor informed the Town Council that Councillor Stevens had advised her that a number of issues remained outstanding regarding the planning application and that in view of this the funding application to the West Cornwall LAG had not been submitted.

The Town Clerk advised the Council that Cornwall Council Property Services was concerned at the lack of progress being made to deliver the new allotments at Bosavern Farm and had recently requested an update. Cornwall Development Company had also contacted the Council regarding the delay in submitting the application for Local Action Group funding and advising that if the Council wished to make an application the deadline for the receipt of the application was 17 May 2012.

The Town Clerk also advised the Council that the application for funding also included an element of match funding from the Town Council for which at present there was no Council approval. The total cost of the project was £25,000 for which £21,000 was the amount being requested from the LAG, with £4,000 contribution from the Council.

The Council felt that it was important that the project be completed and that the application for funding be submitted as a matter of urgency and therefore

RESOLVED: That.

1. An Extraordinary Meeting of the Environment & Tourism Committee be held on 30 April 2012 to discuss what action was required to complete the unregistered planning application and submit the application for funding to the West Cornwall Local Action Group by 17 May 2012 and to allocate specific tasks to meet these deadlines; and

2. That the issue of the level of match funding from the Town Council be discussed at the next Council meeting on 14 May 2012.

(Action by : Elaine Baker)

TC.313 TOURIST INFORMATION CENTRE

This item was deferred for consideration to a future meeting pending the receipt of further information from the Library Service on the arrangements for this year's summer opening hours.

TC.314 TIMETABLE OF MEETINGS

The Town Council considered a draft timetable of meetings for the municipal year 2012 / 13.

RESOLVED: That the timetable of meetings for the municipal year 2012 / 13 is approved.

(Action by : Elaine Baker)

TC.315 REVIEW OF POLLING DISTRICTS

The Town Council was advised that Cornwall Council was seeking its views on a review of polling districts and polling places which was required by the Electoral Commission Act 2006 to ensure that the arrangements for the 2013 elections best suited the needs of electors within its area.

The Town Council felt that the current arrangements were satisfactory with the exception of The Field House, Trewellard due to parking problems and restricted disabled access and

RESOLVED: That Cornwall Council is asked to explore the possibility of using the Carnyorth Activity Centre as an alternative venue to The Field House.

(Action By : Elaine Baker)

TC.316 RURAL SERVICES WORKING GROUP

The Town Council considered a request from Cornwall Council inviting it to nominate a Councillor to represent the Council on a working group which was being set up by the Communities Overview & Scrutiny Committee, overseen by the Council's Face to Face Services Team, to launch a project to determine the efficiency and effectiveness of Cornwall Council's current service provision to rural communities by evaluating existing service models and comparing them with a range of national models and making recommendations for future delivery of these vital services.

RESOLVED: That Councillor Ms Angove is nominated as the Town Council's representative on the working group.

(Action by : Elaine Baker / Sandy Angove)

TC.317 JUBILEE GIFT PRESENTATION

The Town Clerk sought the Town Council's views on how it wished to present the jubilee mugs to local school children.

RESOLVED: That the schools be asked to make their own arrangements for presenting the jubilee mugs to their pupils.

(Action by : Elaine Baker)

TC.318 FINANCE

(a) Applications for Financial Assistance

The Town Council considered a report by the Town Clerk which gave details of a request for financial assistance received from the Lafrowda Festival to support its community arts and workshop programme and annual festival.

RESOLVED: That the Lafrowda Festival is awarded a grant of £2,000.00.

(Action by : Elaine Baker)

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £4,013.87 be approved for payment.

(c) Letters of Thanks

None received.

TC.219 PLANNING

(a) Applications

**PA12/01291** Erection of extension at Cocks Roost, St. Just. Applicant: Mrs. Sarah Watt. (T.C.I No Objection subject to the exposed stone being retained and no external rendering.)

**PA12/00147** Erection of five dwellings and associated bin/bike stores at The Walled Garden, Market Street, St. Just – Revised plans. Applicant: H.F. Trust. (T.C.I No Objection subject to the gable end facing the public toilets and Lafrowda Car Park being faced in granite).

**PA12/02201** Construction of 14 units of holiday accommodation at Carnyorth Industrial Site, Carnyorth, St. Just. Applicant: Mr. N. McFadden. (Application withdrawn).

(b) Decisions

**PA12/00183** Construction of 1 single storey 2 bedroom dwelling and 2 two storey 2 bedroom dwellings and associated works on land at Lafrowda Close, St. Just.  
Applicant: Mrs. Sue James. SJTC. **Approval** (T CI No response).

**PA12/02067** Construction of single storey extension and reinstatement of chimney stack at Portherras Farm, Pendeen. Applicant: Mrs. D.S. Fitzgerald-Fraser. **Approval** (T.CI No Objection).

TC.320 INFORMATION ITEMS

- a) The Town Council noted the content of a summary paper produced by Cornwall Rural Community Council in partnership with Cornwall Council, regarding a survey of local council views relating to housing provision in Cornwall.
- b) The Town Council received an illustrative text published by the Local Government Minister on 11 April 2012 regarding arrangements for local codes of conduct from 1 July 2012. The Town Clerk also advised the Council that Cornwall Council had produced a draft code on which it was seeking local council's views and this would be discussed at the next meeting of the Council on 14 May 2012.
- c) The Town Clerk advised the Council that a letter had been received from the St Just Midsummer Committee informing the Council that regrettably due to health & safety issues and limited number of volunteers the committee was no longer able to continue in its present form. The £300.00 grant award had also been returned. This item would be discussed by the Council at its next meeting on 14 May 2012.

(Action by : Elaine Baker)

TC.321 MATTERS FOR REPORT

The Town Clerk reported that it had been confirmed by Sally Newby, Community Network Manager that no funding was available from Cornwall Council for the production of new neighbourhood plans.

The Town Clerk reported that a response had been received from South West Water (SWW) regarding the Boswedden and Porthledden Sewerage Scheme and it was likely that representatives from SWW would be attending the Council meeting on 28 May 2012 to advise the Council of their proposals.

TC.322 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

TC323 MINUTES

RESOLVED: That the minutes (Part 2) of the Ordinary Meeting of the Town Council held on 10 April 2012 be approved as a correct record and signed by the Town Mayor.

TC.324 STAFF WORKING HOURS EVALUATION : DRAFT PROPOSAL

The Town Council considered a proposal by the Chair and Vice-Chair of the Staffing Committee to undertake a review of staff working hours.

RESOLVED : That authority be delegated to the Chair and Vice-Chair of the Staffing Committee to undertake the review of staff working hours and to make recommendations to the Staffing Committee in respect of TOIL accumulations, changes to working practices to improve efficiency and to consider whether impending devolved services can be reasonably accommodated within existing staff hours.

(Action by : Sue James / Dave Stevens)

The Town Mayor requested that his name be formally recorded in the minutes as having voted against the recommendation.

Meeting closed at 8.15 p.m.

Town Mayor