

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices**  
**1 Chapel Street**  
**St Just**  
**Penzance**  
**Cornwall TR19 7LS**

**Telephone**  
**(01736) 788412**

**Email:**  
**townclerk@stjust.org**  
**www.stjust.org**



25th September 2018

**ORDINARY MEETING**

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows:

**DATE: MONDAY 1<sup>st</sup> OCTOBER 2018**

**TIME: 7.15 P.M**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

*Cas Leo*

Locum Town Clerk

To:  
Mayor: Brian Clemens  
Deputy Mayor: Marna Blundy

Councillors

Zoe Baxter  
Sue James  
Jonathan Manser  
Constance Moore  
Farmer Morris

Louise Paine  
Grenville Prowse  
Geoff Roberts  
Debbie Shephard  
Bev Strick

## AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 17th September 2018 (copy attached).

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Finance

(a) Financial Assistance.

St Just Skate and Recreation Park Committee request for £1000. Awaiting Bank statement before consideration.

(b) Accounts for Payment

To approve the accounts for payment as set out on the attached schedule.

(c) Letters of Thanks

Mr Paul Jelbert - Vintage Motorcycle Club.

(d) Mayors Allowance

The Mayor has decided to give up to £200 to St Just Feast celebrations for barriers.

(e) Christmas Trees

The contractor who supplied last year's trees including delivery positioning and securing of trees has stated he could do the same this year for the same price and terms as 12 months ago.

(f) Second LPO of the financial year to be raised for expenditure over £5000 for new grass cutting contract starting on 1<sup>st</sup> October, 2018.

8. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Appeals

To note the Appeals since the last meeting. (None)

9. Awards Nominations – 2018

Supporting paper is attached to hard copies of the agenda.

10. CLLD invite to Town Councillors

CLLD have invited Town Councillors to become a member on the West Cornwall Local Action Group (WCLAG) email previously sent.

11. Neighbourhood Planning (NP)

Councillors on The Neighbourhood Plan will report on the current position to the Town Council.

12. Emergency Plan

The draft Emergency Plan that was created by Deputy Mayor and sent by email is for discussion.

13. Information Items

Car parks resident email forwarded by email. This item was too late for the last agenda (17 September meeting) it has already been circulated to all councillors by email for discussion.

GDPR, if no further comments from the documents previously presented by email then permission to start using them when needed, and to place them on the Council website.

St Just in Bloom Letter dated 18 September 2018.

14. Matters for Report

15. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."

16. Staffing

The Chair of the Staffing Committee will update the Council on the current position following Staffing Committee meeting.

