ST. JUST-IN-PENWITH TOWN COUNCIL

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| **Council Offices**  **1 Chapel Street**  **St Just**  **Penzance**  **Cornwall TR19 7LS**  **Telephone**  **(01736) 788412**  **Email:**  **townclerk@stjust.org**  **www.stjust.org** |  | crest_mono_lores |

28 August 2018

**ORDINARY MEETING**

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows:

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| **DATE:** | **MONDAY 3 SEPTEMBER 2018** |
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| **TIME:** | **6.45 Time allowed for the public to discuss Library with the Town Council.**  **7.15 P.M** |
| **VENUE:** | **COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST** |



Locum Town Clerk

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| To: |  |
| Mayor: | Brian Clemens |
| Deputy Mayor: | Marna Blundy |

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| Councillors |  |
| Zoe Baxter | Louise Paine |
| Sue James | Grenville Prowse |
| Jonathan Manser | Geoff Roberts |
| Constance Moore | Debbie Shephard |
| Farmer Morris | Bev Strick |

**AGENDA**

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| 1. | Public Address at Council Meetings  A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.  Mr T. Mole PA18/03982 | |
| 2. | Apologies for Absence  Geoff Roberts. Constance Moore, Grenville Prowse, Marna Blundy | |
| 3. | Declarations of Interest | |
| 4. | Dispensations  Town Council to consider requests for dispensation for which an application has been received by the Town Clerk. | |
| 5. | Minutes  To pass the following resolution: | |
|  | **RESOLVED** – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 30 July 2018 (copy attached). | |
| 6. | Matters Arising  To consider any matters arising from the signed minutes. | |
| 7. | Library  To discuss the St Just Library project. This discussion follows the earlier opportunity for the public to discuss the Library project with the council. The Council will hear from Councillors on the Delivery Model and Property Group (working parties). Then after a full discussion by all councillors the council will vote on taking-over the Library for 1 April 2019 under what is known as Option 4. Since all the other 3 options have not been achievable by 31 March 2019. The fourth option was introduced and discussed at the meeting of 22nd August and is now the only viable option for both councils.  Note: An update on the possible choice of solicitors for the Library work will be discussed later in the confidential session. | |
| 8. | Finance | |
|  | (a) | Financial Assistance.  None |
|  | (b) | Accounts for Payment  To approve the accounts for payment as set out on the attached schedule. |
|  | (c) | Letters of Thanks  Sports Centre and Yuletide Fair. |
|  | (e) | The current auditor Mr S Hudson has asked if the council can select its auditor for 2018/19. Mr Hudson has been the council internal auditor for many years and needs to know if the council intends to enter in agreement for his services. |
| 9. | Planning | |
|  | (a) | Applications  As part of the formal consultation process, the Council’s comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices. |
|  | (b) | Decisions  To note the decisions received since the last meeting. |
|  | (c) | Appeals  To note the Appeals since the last meeting. (None) |
| 10. | Neighbourhood Planning (NP)  Councillors on The Neighbourhood Plan will report on the current position to the Town Council. | |
| 11. | Carn View Terrace  Residents in Carn View Terrace have requested the council cuts a footpath. | |
| 12. | Traffic Issues  This item has been on previous agendas and the council now needs to select its priority option after considering various suggestions, it was agreed that speed reduction be a focus at the last meeting. | |
| 13. | Car Parks/Toilets  The council has now been given two options by Cornwall Council (CC) in order to progress this matter.     1. Instruct a land surveyor to carry out a land survey of this area, in order to determine the positioning of the boundary walls on-site, relative to registered title. This will confirm whether the walls are in fact built on CC land or Liverty land and by how much. If any walls are built on Liverty land, we can seek their agreement to have this transferred to CC, or enter into a boundary agreement. There will be a cost to the land survey, and this option will be more time consuming. 2. As Liverty have confirmed that they believe the wall to be in CC ownership, and are happy to accept that the walls on-site represent the boundary line, CC can continue with the transfer to St Just TC without any further regulation of this area on the basis that matters will continue as they currently are. (We will however arrange with Liverty for the land to the rear of the toilet block to be transferred to CC). | |
| 14. | **Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent**  A Community Infrastructure Levy (CIL) on new developments from January 2019. 15% of any Community Infrastructure Levy (CIL) will be given to Town and Parish Councils to use in the area where the levy was paid. An additional 10% of the levy raised will be given to local councils that have a Neighbourhood Development Plan. Councillors may wish to discuss the email forwarded in August. | |
| 15. | Information Items | |
| 16. | Matters for Report  Pendeen WI Request  Residents comments St Just in Bloom/Town Council. | |
| 17. | Exclusion of the Press and Public  If necessary, to consider passing the following resolution:  “RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).” | |
| 18. | Grass Cutting Contract 2018 -2021 The Council is required to select a tender for the above contact (tender information will be tabled). | |
| 19. | Update on possible solicitors for the Library work on the information received so far. | |