

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices**  
**1 Chapel Street**  
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30 January 2018

**ORDINARY MEETING**

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows: -

**DATE: MONDAY 5 FEBRUARY 2018**

**TIME: 7.15 P.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

Town Clerk

To:

Mayor: Brian Clemens

Deputy Mayor: Marna Blundy

Councillors

Zoe Baxter  
Sue James  
Jonathan Manser  
Constance Moore  
Farmer Morris

Louise Paine  
Grenville Prowse  
Geoff Roberts  
Debbie Shephard  
Bev Strick

**5 FEBRUARY 2018**

**AGENDA**

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

Pre- Application Discussion - Martin Nicholas Raptor Scaffold Designs

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

**RESOLVED** – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 22 January 2018 (copy attached).

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Presentation

Presentation Allie Scott, Plastic Free.

Town Council Supporting Plastic Free Initiative. Consideration of what is needed to support Plastic Free Coastlines.

8. Presentation

Presentation Mr. Pip Morse Footpaths. Consideration of what is needed to support work on Footpaths.

9. Finance

(a) Financial Assistance.

(b) Accounts for Payment

To approve the accounts for payment as set out on the attached schedule.

(c) Letters of Thanks

One from CRUSE for the recent grant.

10. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Appeals

To note new appeals cases opened since the last meeting.

11. Library

To discuss the latest offer from Cornwall Council.

Cornwall Council will now be reviewing the Library plans and options available. They will provide a revised option based on a modern working layout together with costs. The design will need to address all compliance and backlog and the internal decoration within the £100k budget. If they can achieve this they will then arrange to the present revised proposal. They hope to get the plans completed by the 16<sup>th</sup> February and we will update you ASAP of the outcome after that day.

12.

Neighbourhood Planning

Town Council to be updated on the current position on the Neighbourhood Plan. The council's working party of eight councillors met immediately after the last meeting. The

recorded notes will be presented by Marna Blundy.

13. Request to Join Audit Committee

Geoff Roberts has requested to join the Audit Committee although he is away for 9 February 2018 Meeting.

14. Information Items

Confirmation that a total of £4,600 remains in Grants until 31 March 2018.

Mayor to raise the matter of St Just Church vandalism.

Mayor to raise request from St Just Parish Church Graveyards.

Clerk will be attending 1-day cemetery course in Truro.

CCTV latest following Mayor/Sue James inputs.

13. Matters for Report

A3071 Report circulated.

Interim Audit Report has arrived and will be put before the Audit Committee in February 2018.

Friends of St Just Library asked for clarification of the Library situation.

Cornwall Council Car parking proposals.

General Data Protection Regulation (GDPR)

Cornwall Council has received/accepted the Precept Request.

14. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”