

**ST. JUST-IN-PENWITH TOWN COUNCIL**

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5 February 2018



**INTERNAL AUDIT COMMITTEE**

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows:-

**DATE: FRIDAY 9 FEBRUARY 2018**

**TIME: 9.30 A.M.**

**VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST**

**Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.**

Locum Town Clerk

To:

Chairman: Brian Clemens

Vice Chairman:

Committee

Sue James  
Jonathan Manser

Bev Strick  
Debbie Shephard

**09 FEBRUARY 2018**

**AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. Minutes

To pass the following resolution:

**RESOLVED** – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Committee held on 3 February 2017 (copy attached).

4. Financial Regulations

The Committee is asked to carry out the annual review of the Council's current financial regulations to ensure that they are fit for purpose, for recommendation to the full Council.

A copy of the current financial regulations is attached.

5. Risk Management Arrangements

The Committee is asked to carry out the annual review of the Council's risk management arrangements for recommendation to full Council. Details attached.

6. Asset Register

The committee is asked to review the current asset register as attached.

7. Internal Audit

To discuss any issues arising out of the interim audit report for the year ended 31 March 2018. Copy of the Report is attached.

8. External Audit

To discuss the arrangements for external audit from April 2018.

9. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

**RESOLVED** - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."