

ST. JUST-IN-PENWITH TOWN COUNCIL

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12th September 2018

ORDINARY MEETING

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows:

DATE: MONDAY 17th SEPTEMBER 2018

TIME: 7.15 P.M

VENUE: COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST

Cas Leo

Locum Town Clerk

To:

Mayor: Brian Clemens
Deputy Mayor: Marna Blundy

Councillors

Zoe Baxter
Sue James
Jonathan Manser
Constance Moore
Farmer Morris

Louise Paine
Grenville Prowse
Geoff Roberts
Debbie Shephard
Bev Strick

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.

2. Apologies for Absence

Jonathan Manser.

3. Declarations of Interest

4. Dispensations

Town Council to consider requests for dispensation for which an application has been received by the Town Clerk.

5. Minutes

To pass the following resolution:

RESOLVED – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 3rd September 2018 (copy attached).

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Finance

(a) Financial Assistance.

None

(b) Accounts for Payment

To approve the accounts for payment as set out on the attached schedule.

(c) Letters of Thanks

None.

(d) External Auditor

The External Auditor has completed their report and issued a certificate stating AGAR was in accordance with the guidance and no matters of concern were noted.

(e) Mayors Allowance

The Mayor has decided to give £100 to Cancer Research UK and £200 to St Just Higher Churchyard Group.

8. Planning

(a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices.

(b) Decisions

To note the decisions received since the last meeting.

(c) Appeals

To note the Appeals since the last meeting. (None)

9. St Just Higher Churchyard Group

Caterina Hicks will give overview of work undertaken by this group.

10. Pendeen Community Cemetery Project

Delia Webb will present on the work of the project.

11. GDPR

The work on creating a full suite of GDPR documents have been completed and will be forwarded for Councillors to review. There are 13 documents in total which address all the aspects of the arrival of GDPR this year. The CCTV signs now have the Town Council's details with them. Once the Council agrees this document it will be placed on the website and brought into use.

12. Cornwall Councillor Report

Sue James to report.

13. Neighbourhood Planning (NP)

Councillors on The Neighbourhood Plan will report on the current position to the Town Council.

14. The Leat, Pendeen

Sue James has asked for this item to be raised for discussion. An email was forwarded on 11 September 18 with background information.

15. Emergency Plan

The last emergency plan that the Council seem to have set up was in 2013 which needs to be reviewed and brought up to date. The document was made confidential with limited distribution but is of limited use until it is reviewed.

16. Information Items

To discuss the Library project if any further information is available from Cornwall Council.

17. Matters for Report

The second instalment of the Precept and CTS Grant £87,539.98 have been paid into the Council's Bank Account.

18. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."

19. Pendeen Play Park

A large hole in the wall has been reported by the Contractor with estimate repair cost.

20. Staffing

The Chair of the Staffing Committee will update the Council on the current position.