

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 1 October 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

Jonathan Manser	Louise Paine
Geoff Roberts	Grenville Prowse
Constance Moore	Debbie Shephard
Farmer Morris	Sue James
Zoe Baxter	Bev Strick

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Martine Clarke +2

TC.135 APOLOGIES FOR ABSENCE

None.

TC.136 DECLARATIONS OF INTERESTS

Sue James Junior Citizen.
Bev Strick Achievement in Sport.
Louise Paine Planning PA18/08465
Geoff Roberts Planning PA18/08684/08610

TC.137 DISPENSATIONS

There was one, Sue James - Junior Citizen to speak but not vote on award.

TC.138 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 17 September 2018 be approved as an accurate record signed by the Town Mayor with amendments below at TC.139.

TC.139 MATTERS ARISING

Grenville Prowse mentioned that Penwith Landscape Partnership (PLP) not CLT were coming to discuss what could be achieved together in the N Plan with his group. The Centre of Pendeen have bought a new iPad and had 3 computers on loan for use by residents.

(Action by: Clerk)

TC.140 FINANCE

(a) Financial Assistance.

None, but awaiting a Bank Statement for one organisation.

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £4,006.36 be approved for payment.

(Action by: Clerk)

(c) Letters of Thanks

Mr Paul Jelbert - Vintage Motorcycle Club.

(d) Mayors Allowance

The Mayor has decided to give up to £200 to St Just Feast celebrations for barriers.

(e) LPO

In accordance with the guidance from IA from last year audit, a second LPO of the financial year was raised for expenditure over £5000 for new grass cutting contract starting on 1st October 2018.

(f) Christmas Trees

The Council discussed the contractor who supplied last year's trees including delivery, positioning and securing of trees to do the same this year for the same price and terms as 12 months ago.

RESOLVED: It was agreed that the Clerk would confirm the order with the contractor. The clerk would also approach two other companies in July 19 to obtain three costings. This is to ensure we acted early to obtain competitive quotes; although the council is very satisfied with its existing contractor. This process is designed to bring it in line with best practice.

(Action by: Clerk)

TC.141 PLANNING

Cllr Mrs James made the following statement: -

"As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role."

(a) **APPLICATIONS**

Application PA18/08610

Proposal Demolition of existing bungalow and construction of 3 new terraced dwellings

Location Clifton Boscaswell Downs Pendeen Cornwall

Applicant Ms Paula Bayliss Aspire Home Developments Ltd.

(T. Cl. Strong Objection – Overdevelopment of site; three storey houses not in keeping with the area; wrong use of materials).

Application PA18/08712

Proposal Application for the Modification or Discharge of a planning obligation which restricts the occupancy of a dwelling to a person working in agriculture, and the tying of the dwelling to the adjoining land (Planning Permission for Conversion of agricultural building to dwelling granted under Decision Notice 04/P/0803)

Location Mena-Gwins Dowran St Just Penzance

Applicant Mr And Mrs W Moon **(T. Cl. No Objection).**

Application PA18/08453

Proposal Construction of single storey extension to the rear, and the formation of dormer windows to the front elevation

Location Higher Chyoone Cottage St Just Penzance Cornwall

Applicant Mr And Mrs P James **(T. Cl. No Objection).**

Application PA18/08684

Proposal Project: Installation of Two Velux Rooflights (North West & South East Elevation) New Casement Window (North East)

Location Cornish Mist 31 The Turnpike Tregeseal St Just

Applicant Mrs L Ellis **(T. Cl. No Objection).**

Application PA18/08465

Proposal Application for proposed demolition of garage and construction of four detached dwellings.

Location Carn Bosavern Garage Carn Bosavern St Just Penzance

Applicant Mr Terry Sturgeon **(T. Cl. No Objection).**

(b) **DECISIONS**

PA18/02363

Change of use of 30m squared of agricultural building into childcare use on land N.E of No Go By, No Go By Hill, St. Just. Applicant: Mrs. Rebecca Griffiths.
Approval (T. Cl. No Objection).

PA18/03164

Listed Building Consent for replacement railing/safety barrier works to Compressor House, Pumping Engine House and Engine House at Levant Beam

Engine Museum, Levant Road, Trewellard, Pendeen. Applicant: Mr. M. Smitheram. **Approval** (T. Cl. Support Historic England's comments).

PA18/06304

Variation of Condition 1 in relation to Decision Notice PA17/11107 dated 28/02/18: Reduction in scale yet retaining the style, design and materials of the approved dwelling on Plot 1, Falmouth Place, St. Just. Applicant: Mr. Karl Callighan. **Approval** (T. Cl. No Objection).

PA18/06650

Demolition of existing garage and construction of self-contained annex for holiday use and extension and upgrade of existing cottage at New Cottage, Boswedden, St. Just. Applicant: Mr. Woodcock. **Approval** (T. Cl. No Objection).

PA18/05647

Replacement of existing wooden windows in front elevation with upvc windows at Age Concern Charity Shop, 27, Fore Street, St. Just. Applicant: Mrs. Judith Gear.

Approval (T. Cl. No Objection).

PA18/05875

Demolition of existing 4 bedroom bungalow and erection of a 4 bedroom 2 storey house with swimming pool and installation of a new waste water treatment system to replace the existing septic tank at Pans Teg, Calartha Road, Pendeen. Applicant:

Mr. and Mrs. Chris & Jill Keenan. **Withdrawn** (T. Cl. Strong Objection).

PA18/06305

Construction of timber shed and timber greenhouse at 3-4 Chy an Gwyador, Bojewyan Stennack, Pendeen. Applicant: Mr. Keith Aspden. **Approval** (T. Cl. No Objection).

PA18/06306

Listed Building Consent for construction of timber shed and timber greenhouse at 3-4 Chy an Gwyador, Bojewyan Stennack, Pendeen. Applicant: Mr. Keith Aspden. **Approval** (T. Cl. No Objection).

PA18/06418

Removal of three timber sash windows and four panelled timber main entrance door and replace like for like at 3, Fore Street, St. Just. Applicant: Miss Grace Hattam. **Approval** (T. Cl. No Objection).

PA18/06820

Revised scheme of reduced scale: Single and two storey extension to the rear. Retention of existing garage at Carrallack Villa, St. Just. Applicants: Mr. and Mrs. Johnathon and Romola Delvile. **Approval** (T. Cl. No Objection).

PA18/06948

Construction of annexe and associated works at 37, Boscaswell Village, Lower Boscaswell, Pendeen. Applicant: Mr. S. Trembath **Approval** (T. Cl. No

Objection).

(c) **Appeal Decision**

None

TC.142 NEIGHBOURHOOD PLANNING (NP)

Councillor Marna Blundy and other councillors gave an update to the Council on the current position of the Neighbourhood Planning process. The Steering Group members are meeting with Sarah Furley (Chief Neighbourhood Planning Officer at Cornwall Council) on 8 October 2018.

TC.143 CLLD INVITE TO TOWN COUNCILLORS

CLLD have invited Town Councillors to become a member on the West Cornwall Local Action Group (WCLAG) email previously sent.

TC.144 THE EMERGENCY PLAN

The last emergency plan that the Council set up in 2013 is being reviewed by the Deputy Mayor and redrafted to be brought up to date. The 1st draft document was distributed to councillors for comments. The Deputy Mayor is leading on this piece of work and has taken on board some suggestions; but wanted to capture more thoughts from other Councillors. Bev Strick volunteered to assist on this work. The document would need to obtain named individuals to fill roles and have individuals consent to meet the GDPR regulations.

RESOLVED: it was agreed that the Deputy Mayor would continue with this piece of work and report back to the council at a future meeting.

(Action by: Deputy Mayor)

TC. 145 INFORMATION ITEMS

The library will become a repeat agenda item from 6 November 2018 on all future meetings.

Car Parks

Councillors discussed a resident's email which was forwarded before the meeting. Car parking is an item that is regularly discussed by councillors. The Mayor had been in contact with the individual. All car parking options are always considered to help ease the lack of parking in the town. If funding was identified further solutions may be found in Lafrowda or other town sites

GDPR

The Locum Clerk mentioned he would wait until 1 November 2018 and if no further comments had been received regarding the documents previously presented to the Council, to start using them from that date.. They would be also placed on the Council website.

Councillors may also consider the option of setting up a separate e-mail account for council business to keep personal and council emails separate, (optional).

St Just in Bloom Letter dated 18 September 2018 was read by the Mayor.

TC.146 MATTERS TO REPORT

Sue James mentioned that Bodmin had International Dark Sky's status. She hoped that Penwith may be supported in obtaining the same status. Sue will work on trying to get interested parties working together on this. Constance Moore will mention it to her N Plan group.

Deputy Mayor/ Geoff Roberts / Bev Strick/ Debbie Shephard all mentioned how good the Mayor's Sunday Event was.

Geoff Roberts updated the Council on Pengarth Trust saying all areas were good and staffing was excellent. Funds had been raised for various charities and planning for Christmas Lunches was in process.

The Deputy Mayor mentioned residents had complained about enforcement process. She had attended a Health Event at the Heartlands in Pool. Individual residents had reported concern with contacting the police locally, she was advised to discuss with the Police Liaison councillor, Bev Strick.

The Mayor:

Updated the Council that the town had been selected to host the 'GORSEDU' event next year between 4-8 September 2019. The press release was tightly guarded until last week. The council had a meeting over a year ago about the event. The Mayor asked for the press release to now go onto the Town's website.

Had approached a Local Land Owner regarding temporary parking for next summer.

Waste Bin should be back in position near Library shortly.

The Mayor has attended:

23 September 2018 Mayors Sunday. 6 Mayors present, Cubs, Beavers, Scouts, Pendeen Silver Band refreshments had at the Commercial.

25 September 2018 staff meeting.

27 September 2018 West Cornwall Town and Parish Council Conference with Locum Clerk at Ludgvan.

28 September 2018 Fundraiser for Cancer Research.

TC.147

Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)."

TC.148 AWARDS NOMINATIONS – 2018

The councillors discussed the supporting paper which was attached to hard copies of the agenda and the nominations coming from Councillors.

The council discussed candidates for the award and made their selections.

RESOLVED: it was agreed that the wording of 'Senior Citizen' becomes 'Citizen'. A new award for a Community Group will be started from this year for Community Group Award.

The Awards were agreed to be:
Citizen of Year: Mr Philip Wilkins
Junior Citizen: Lily (Morgan) Robinson
Community Group Award: Cape Cornwall Scout Group
Achievement in Sport: Mari Ward

STAFFING MATTERS

The Council's confidential resolution minute (TC 134) to 17 September 2018 meeting was read out.

The Chairman of staffing updated the Council (1) The Town Clerk's situation. (2) The Locum Clerk's contract needed to be extended to 28 February 2018. (3) It was planned that the Staffing Committee recruit a temporary Support Officer in January 2019 following their recent meeting.

RESOLVED: Item (1) was noted items (2) and (3) were agreed.

Meeting Closed at 8.45 p.m.

Town Mayor