

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 3 December 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

Jonathan Manser	Louise Paine
Geoff Roberts	Grenville Prowse
Constance Moore	Debbie Shephard
Farmer Morris	Sue James
Zoe Baxter	Bev Strick

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Presenters Sarah Crawley, Nicola Rogers, Mike Beckett, and Simon Clargo
Speakers Jo Hayes TC 197 and Nick Donaldson CAD Architects Planning, + 6

TC.191 APOLOGIES FOR ABSENCE

None.

TC.192 DECLARATIONS OF INTERESTS

There was one, Brian Clemens, Mayor TC 199 (b).

TC.193 DISPENSATIONS

None.

TC.194 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 19 November 2018 be approved as an accurate record signed by the Town Mayor with one amendment: to add additional Deputy Mayors engagements (see below).

TC.195 MATTERS ARISING

The Deputy Mayor also attended:

Remembrance Sunday Parade, Wreath-laying and Service at Pendeen Parish Church and had taken part in "Hireth".

TC.196 Presentation on Public Toilets

Mike Beckett Head of Environment Services and Simon Clargo new Cormac Manager. Both gave an apology and then discussed in detail the reasons behind the poor cleaning standards and why the toilets had remained locked for long periods of time over the last few months. They outlined the arrangements going forward and promised that when the toilets are handed over to St Just in 2019, they would be in in a good condition. Possible cleaning options were discussed for the future. Councillors thanked the pair for coming to explain the drop-in standards and the measures put in place to improve the situation which Councillors noted have started with a major deep clean.

Jo Hayes spoke on the matter of Pendeen Toilets

TC.197 Presentation from Head Teachers

Sarah Crawley and Nicola Rogers reported on their school's work in 2018.

TC.198 Community Grants Review

The Council's Community Grants Scheme was reviewed by Councillors. The Locum Clerk sent out the current Community Grant Guidance in advance of the meeting. The review was based on whether an applicant organisation had to have its own bank account and whether this section needed amending. The Council discussed the possible amendments needed but discounted them in favour of having a binding agreement drawn up to protect the council and the two parties involved in community grant awards. The Council agreed that the money lodged in an account be treated as (restricted funds) and must be used for the purpose it was given. The account holding organisation would need to agree to this.

RESOLVED:

That the Council's Community Grants Scheme remains in place not amended. However, the issue of any organisation not having its own bank account would involve a formal agreement signed by the two organisations and the Council before funds could be released and this be done in the rare cases that may warrant it in the future.

(Action by: Clerk)

TC.199 FINANCE

(a) Financial Assistance.

None.

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £3880.73 be approved for payment.

(Action by: Clerk)

(c) Letters of Thanks

Rugby Club raised by Mayor.

TC.200 PLANNING

Cllr Mrs James made the following statement: -

“As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.”

(a) **Applications**

Application PA18/10083

Proposal Change of use of land for temporary tent camping (Decision 04/P/0610/F) with variation of Condition 2 to allow use of the site all year round.

Location The Club House, St. Just RFC Ltd. New Road, Tregeseal, St. Just.

Applicant Mr. Terry Owen (**T. Cl. No Objection**).

Application number: PA18/08610

Proposal: Demolition of existing bungalow and construction of 3 new terraced dwellings

Location: Clifton Boscaswell Downs Pendeen Cornwall TR19 7DT

Applicant: Ms Paula Bayliss (**T. Cl. No Objection**).

Application PA18/10401

Proposal Notification of the removal of 6 Leylandii trees bordering my property.

Location Trevenner 10 Tregeseal Hill Tregeseal St Just TR19 7PX

Applicant Mr James Hind (**For information only**).

Application PA18/09962

Proposal Extension and associated works.

Location Nanquidno Veian Nanquidno St Just Penzance

Applicant Mr H Bristol (**T. Cl. Objection – Overdevelopment of the site**).

Application PA18/10687

Proposal Alteration and extension to cottage, demolition and replacement of block work

garage and lean-to extension

Location 21 Bosorne Road St Just TR19 7JJ

Applicant Mr Nick Donaldson (**T. Cl. Support**).

(b) **Decisions**

PA18/08684

Installation of two velux rooflights (North West and South East elevation).
New casement window (North East) at Cornish Mist, 31, The Turnpike,

Tregeseal, St. Just. Applicant: Mrs. L. Ellis. **Approval** (T. Cl. No Objection).

PA17/05626

Extension to existing Landscape Contractor's site at Carnyorth Industrial Estate, Access track to Carnyorth Amenity Site, Carnyorth, St. Just. Applicant: Mr. N. McFadden. **Refusal** (T. Cl. Support).

PA18/09496

Proposed conversion of domestic garage to shower room and storage area at Cara, Boscawell Downs, Pendeen. Applicant: Mr. David Butler. **Approval** (T. Cl. No Objection).

(c) **Appeal Decision**

None

TC.201 NEIGHBOURHOOD PLANNING (NP) REPORT

Councillors on the NP Steering Committee gave a report:

- The 'Have Your Say' full report has been signed off by Steering Group subject to some minor amendments and will be published shortly on the website. Paper copies will be placed in the Council Chambers, Library and Centre of Pendeen and the report will be publicised in local media. Steering Group are very grateful to members of the Community Engagement Group for this work.
- Work is in progress on the revised project plan which will indicate timescales for each stage of the work and also note where expenditure should be planned for. The project plan should be used for monitoring from January. The current stage of work on the neighbourhood plan is to develop options which will be put to the public in a questionnaire. It is hoped that this will be in June 2019.
- A workshop for Steering Group and sub-group members is being organised for 7 January, to draft strategic objectives for the Plan, using the intelligence from Have Your Say.
- Steering Group agreed that sustainability needed to feature strongly in the proposals. Interest has been registered with the Centre for Sustainable Energy, a national charity which is funded to provide free support to neighbourhood plans. A sub-group is being formed to work on this.
- Stakeholder consultations: meetings have been set up with the National Trust, Live-West, Penwith Landscape Partnership, Land's End Airport and Warrens. Further meetings are planned with Cornwall Wildlife Trust, Lands End Community Land Trust, Sanctuary Housing and Geevor. The objective is to gather information to feed into the work on options for the plan.
- The Built Environment and Natural and Historic Environment Sub-Groups are planning to combine, in view of the overlaps in their remit and to enable experience to be shared. BEG is progressing its work on options for the plan with each member taking responsibility to research an issue and report back.

- Steering Group minutes approved by the Chair are on the website.
- Locum Clerk reminded the Councillors on the NP the need to submit a grant request to be reimbursed for 2018/19 expenditure on NP.

TC.202 HIGHWAYS A3071 - Junction with B3318 as far as Newbridge

The above item was discussed at the last council meeting. A resident has since contacted Cornwall Highways about the condition of the highway which will not be re-surfaced until Spring 2019. This road surface is not fit for purpose and extremely dangerous. They would like to know what action the Town Council are going to take.

RESOLVED: it was agreed that the matter would be taken up again with Cornwall Council.

Post Meeting Note: CORMAC Solutions Ltd replied that they will be carrying out remedial resurfacing works commencing Sunday 16th December 2018.

TC.203 THE LIBRARY

Councillors had the option to discuss the letters received from Head of Library Service to the Friends Group. However, the discussion centred on the fact that the Council is still awaiting building reports from Cornwall Council and until the Town Councillors have these various building reports it is difficult to progress further. The Locum Clerk said it would be wise to select the solicitors for this project and the work to devolve the car parks and toilets.

RESOLVED: it was agreed that the Locum Clerk would represent the information on solicitors at the next meeting.

TC. 204 INFORMATION ITEMS

The Council had received a request to position a Scope recycling bin for clothes in the town. The Council is very positive about the concept but at the moment it does not own land to position it upon. However around 1 April 2019 the Council hopes to own the car park recycling area in St Just currently owned by Cornwall Council.

The project could have two options; one is contact Cornwall Council and get their permission to site it now or second option to wait until after 1 April 2019 and contact us again. An email of support from Town Council supporting this idea, subject to terms and conditions would be sent out and the Community Link Officer would also be informed.

TC.205 MATTERS TO REPORT

Constance Moore mentioned attending an Award Ceremony.

Deputy Mayor:

Had attended the presentation of the Green Church Kernow Bronze Award to Pendeen Parish Church on 25th November; a further meeting at Cape Cornwall School about St Piran's Day 2019; a reception for the volunteer drivers with the Douglas Woolcock Transport Project at the Commercial; and the Sennen Feast Service 4 December 2018.

The Mayor had attended:

25 November 2018 Open Yuletide Fair, this year was best yet with £2k raised with large turnout.

29 November 2018 Cape Cornwall School Award Evening.

2 December 2018 Put up Xmas lights at St Just and Pendeen thanks to Pip Morse, Matt Morris and Pete.

TC.206

Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”

TC.207 Pendeen Play Park: update by the Locum Clerk.

(1) The Council's had put in place an annual independent professional inspection for April/May 2019.

(2) Created a monthly tool for its contractor to report back at monthly intervals on the condition of the park and equipment.

(3) A minor temporary repair to the surface would be carried out by filling a trip hazard hole. Agreements on the shared boundary with the land owners was resolved in two individual cases.

RESOLVED: Item (1) (2) and (3) were noted.

Meeting Closed at 8.45 p.m.

Town Mayor