

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 5 March 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

Zoe Baxter	Louise Paine
Sue James	Grenville Prowse
Jonathan Manser	Geoff Roberts
Constance Moore	Debbie Shephard
Farmer Morris	Bev Strick

LOCUM TOWN CLERK

Cas Leo

ALSO IN ATTENDANCE

Mr Chadder

TC.241 APOLOGIES FOR ABSENCE

There were no apologies for absence.

TC.242 DECLARATIONS OF INTERESTS

None

TC.243 DISPENSATIONS

There were no dispensations granted.

TC.244 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 19 February 2018 be approved as an accurate record with the amendment below and signed by the Town Mayor.

TC.245 MATTERS ARISING

There was one matter arising from the previous minutes. Marna Blundy wanted to update the council on training to use the AED's. She had taken the online training mentioned at a previous meeting. She could now recommend this FREE online training. The courses are quick and helpful, presenting facts simply and clearly, and giving you little quizzes at the

end of each of two modules. You can download the answers to the quizzes after doing them, and you even get a certificate when you have completed the course! The first two modules have 5 units each. Module 3 has videos of two real-life examples of CPR and AEDs being used. Marna found these films particularly valuable in demonstrating what she had learned in the modules, Bev Strick said she will also follow up a lead, to see about awareness training on the use of AED's.

RESOLVED: That the Town Council will promote the free on-line training in Outreach and its own website, placing posters near the AED's.

(Action by: Cas Leo)

TC.246 UPDATE CAPE CORNWALL SCHOOL GARDENING PROJECT

A letter was read by the Clerk from Debbie Pepper - Cape Cornwall School Gardening Project which outlined the project's progress and which also thanked the Council for its support.

TC. 247 REDRUTH YOUTH COUNCIL UPDATE

Councillors Zoe Baxter and Jonathan Manser attended the Redruth Youth Council on 22 February 2018 and gave an update on the Redruth Youth Council. Both councillors were very impressed they mentioned the age range of children and young people (9 -18 years of age and was a mixture of primary and secondary from three schools. The Redruth Youth Council get involved in Town events and have guest speakers at their meetings. The actual meeting was noisy but run very well by a Council Officer, Abi. The Youth Council have set roles, rules and regulations very similar to the Town Council. It was suggested that the Clerk writes a letter of thanks to the Redruth Town Council and to see if they have any guidance documents they can share on setting up the Youth Council in St Just.

(Action by: Cas Leo)

TC.248 FINANCE

(a) Financial Assistance.

None

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £109.01 be approved for payment.

(Action by: Cas Leo)

(c) Letters of Thanks

A letter was received from Chris Goninan St Just in Bloom thanking the council for its support for Tubs and Plants in 2018.

TC.249 PLANNING

Cllr Mrs James made the following statement: -

“As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.”

PA18/01038

Sue James spoke on this application saying it was a non-material amendment (only slight changes) and it will therefore not go through the normal planning protocol, it would just be decided by the planning officer.

(a) **Applications**

PA18/01053

Construction of two dwellings (amended site area) at Trevaylor Caravan and Camping Park, Truthwall Lane, Truthwall, St. Just. Applicants: Mr. and Mrs. Blaken. **(T. Cl. No Objection).**

PA18/01115

Advertisement Consent for the erection of a National Trust Explorer Sign at Levant Car Park, Levant Road, Trewellard, Pendeen. Applicant: Mr. M. Smitheram, National Trust. **(T. Cl. No Objection).**

PA18/00930

Alterations to existing storage bin store enclosure to form open oil tank compound, siting of oil tank, installation of buried oil feed pipeline at Cape Cornwall School, Cape Cornwall Street, St. Just. Applicant: Mr. D. Wood, Cape Cornwall School. **(T. Cl. No Objection).**

PA18/01685

Proposed kitchen extension and installation of solar panels on single storey roof at Trevean, 8, Falmouth Place, St. Just. Applicant: Mr. M. Coe. **(T. Cl. No Objection).**

PA18/01172

Change of Use – To use a strip of land for parking to be used by the Glamping Site rather than for domestic parking and use at Boswidden Road from Kelynack Caravan Park to junction South-East of Labour-in-Vain, Bosworlas, St. Just. Applicant: Ms. Nichola Rigg. **(T. Cl. No Objection).**

(b) **Decisions**

PA17/11642

Application to replace roof on Barn "B" at Carrallack Farm, Carrallack Lane, St. Just. Applicant: Mrs. Susan Pentreath. **Approval** (T.Cl. No Objection).

PA17/11927

Replacement conservatory at 5, Bosorne Street, St. Just. Applicant: Mrs. Fiona Cock. **Approval** (T. Cl. No Objection).

PA17/12230

Proposed construction of a stable block and change of agricultural land to equestrian use on land to North of Portherras Terrace, Pendeen. Applicant: Mr. Toms. **Approval** (T. Cl. Objection).

(c) **Enforcements**

EN18/00244

Alleged noncompliance with approved plans of PA15/05161 – concerns over flooding/water run-off on land at St. John's Terrace, Pendeen.

TC.250 NEIGHBOURHOOD PLANNING

Councillor Marna Blundy updated the Council on the current position of the Neighbourhood Planning process. All four groups have met and elected individuals to roles. The Steering Group had invited representatives from other groups to its next meeting on the 7 March 2018 to discuss communication processes. The Steering Group had begun work on populating the time line document. All Councillors were impressed with the quality of the individuals joining the groups. Jonathan Manser from the Built Environment said the group was large with people flowing in and out of meetings. The Built Environment had selected topics from the website for discussion and were forming a questionnaire. The Natural Environment had a keen bunch of people who were trying to tackle what was natural versus what was built environment (e.g. Cornish wall), a questionnaire had gone to other members. The group was looking at dividing into sub groups. The Community Engagement Task Group provided details on who had been appointed to various groups with contact details.

STEERING GROUP

Chair – Steven Hall

Vice Chair – Rob Chadder

Secretary – Debbie Shephard

Treasurer – Richard Bacon

BUILT ENVIRONMENT

Chair – Jessica Colliver
Vice Chair – Jonathan Manser
Secretary – Judith Summers

NATURAL ENVIRONMENT

Chair – Nicola Shanks
Vice Chair – Constance Moore
Secretary – Andrew Corser

COMMUNITY ENGAGEMENT

Chair – Melanie Faulkner
Vice Chair – Cait Chalwin
Secretary – Jill Taylor

TC.251 INTERNAL AUDIT COMMITTEE

The Town Council received the minutes of the Internal Audit Committee dated 9 February 2018 and considered the recommendations contained therein.

RESOLVED: That the recommendations as set out in the minutes be approved (copy appended to the signed minutes).

(Action by: Cas Leo)

TC.252 INFORMATION ITEMS AND MATTERS FOR REPORT

The Clerk mentioned that the LMP/SWCP paperwork for 2018/9 had arrived after the agenda went out and would be brought to the next Council Meeting.

The Mayor suggested holding a Council meeting in Pendeen in April 2018.

The Clerk and Jonathan Manser attended The Planning Conference in St John's Hall, Penzance, on 27 February 2018.

The Clerk informed the Council that Cornwall Council (Historic Environment) had approached the Council to see if they were interested in a high-quality 3D survey by 3Deep of the Plain an Gwarry; at no cost and no impact on the site. The Council agreed for the Clerk to follow this up.

Ellie Cummings of IAMBE Productions Ltd had approached the Council to use the Plain an Gwarry for a Mime Production. The Council agreed for the Clerk to follow this up and request more details.

Matters for Report

Debbie Shephard asked whether there was still a need for a Councillor to be linked to St Just Community Library. Currently Debbie Shephard and Louise Paine were the Councillors appointed to serve on this outside organisation at the AGM on 15th May 2017. The discussion centred on whether a Councillor was needed to be linked to this organisation. Discussion on whether to leave it until May 2018 or bring it back to Council at the next meeting; the latter being favoured.

27 February 2018 - The Mayor, Marna Blundy and Bev Strick attended the meeting with the Police and Cornwall Council to discuss traffic issues. A few issues such as the PCSO was needed to supervise working teams across parishes to marshal speed. The role of Community Network Panel having funds which could be accessed for traffic issues was also discussed.

The Mayor mentioned he would attend and speak at West Sub-Area Planning Committee, Monday, 12th March 2018, 10.00 am on PA15/05214: Mr N McFadden - Access track to Leswidden Fuel Depot, St Just, TR19 7RU PA17/05626: Mr N McFadden - Carnyorth Industrial Estate, Access Track to Carnyorth Amenity Site, Carnyorth, St Just, TR19 7QD.

Chris Goninan had approached the Mayor reference celebrating St Pirans Day in St Just. Discussion took place and decision was made to bring the matter back to Council later in the year (June).

Who Dares Work are working on various projects in the Miners Chapel until 16 March 18.

Zoe Baxter was informing the school on the Neighbourhood Planning process this week.

Marna Blundy had attended the NHS meeting Shaping the NHS.

TC.253 Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”

TC.254 GLADIATOR INSURANCE

The Council to receive verbal update from the Clerk on the damage caused to a bin. The Insurance Company of the individual had formally responded. The Council asked the Clerk to take the opportunity to contact the individual and allow him a chance to settle

Meeting Closed at 8.26 p.m.

Town Mayor