

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 17 December 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

| | |
|-----------------|------------------|
| Bev Strick | |
| Geoff Roberts | Grenville Prowse |
| Constance Moore | Debbie Shephard |
| Farmer Morris | Sue James |
| Zoe Baxter | Jonathan Manser |

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Liz Allmark

TC.208 APOLOGIES FOR ABSENCE

Louise Paine.

Debbie Shephard advised the clerk she would late due to other commitments and attended from the Budget item.

TC.209 DECLARATIONS OF INTERESTS

Geoff Roberts – Item TC213 (b).

TC.210 DISPENSATIONS

None.

TC.211 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 3 December 2018 be approved as an accurate record and signed by the Town Mayor.

TC.212 MATTERS ARISING

None.

TC.213 FINANCE

(a) Financial Assistance.

None.

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £1,873.70 be approved for payment in the closed session.

(Action by: Clerk)

(c) BUDGET DISCUSSION

The Locum Clerk confirmed approval to submit the budget in January 2019 (after the next Council meeting) was agreed with Cornwall Council. The Locum Clerk tabled a first draft Budget and Precept for 2019/20 and discussed the paper with Councillors. The main differences this year would be the devolution of assets to the Town Council which would involve major new costs. The one-off cost of Car parks coming from the council reserves £100K. The on-going revenue costs of running the Library service for the year costed at £31,702. The need to raise £30k for potential work at the Pendeen Play Park. Work to establish the costs of running the toilets was underway, estimates from various sources vary but more exact figures were needed to finalise the budget before it is presented to Council on 14 January 2018.

TC.214

FALMOUTH PLACE SIGNS CARNYORTH.

The Council discussed the email circulated via the Locum Clerk from Damon Taylor Cornwall Council. The Town Council have no objection, but would advise Cornwall Council to contact all residents at Falmouth Place to obtain their views on the matter.

TC.215 PLANNING

Cllr Mrs James made the following statement: -

"As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role."

To Note: PA17/05626 Carnyorth Industrial Estate, Access Track to Carnyorth Amenity Site, Carnyorth, St Just, TR19 7QD went to Committee 19 November 2018, the Mayor spoke at the meeting. Cornwall Council have refused further development at the site.

(a) **Applications**

Application number: PA18/09562

Proposal: Removal of existing rear 2 storey concrete block extension and replace with a new rear 2 storey low energy timber extension. Removal of existing porch and replace with new

Location: 9 Church Road Pendeen TR19 7SF

Applicant: Mr And Mrs Mat And Rhiannon Raitt. **(T. Cl. No Objection but the glass in the porch bars needs to change to blend in with the surroundings).**

Application PA18/11233

Proposal Crown reduction of 30% of Cherry Tree.

Location 9 South Place St Just TR19 7HW

Applicant Mrs Nikki McFadden **(For Information Only)**.

Application PA18/11445

Proposal Works to trees within a Conservation Area - removal of dead branches

and pollarding to prevent interference with electric cable

Location Lower Cot Mill Cot Valley St Just Penzance Cornwall

Applicant Mrs Margaret Sloan **(For Information Only)**.

b) **Decisions**

PA18/08453

Construction of single storey extension to the rear and the formation of dormer windows to the front elevation at Higher Chyoone Cottage, St. Just. Applicants: Mr. and Mrs. P. James. **Approval** (T. Cl. No Objection).

PA18/09489

Proposed loft conversion, bathroom extension and alterations to existing kitchen at 20. Cape Cornwall Street, St. Just. Applicant: Mr. Toby Lewis. **Approval** (T. Cl. No Objection).

PA18/09683

Domestic extension at 28, Carrallack Mews, St. Just. Applicants: Mr. and Mrs. D. Savery. **Approval** (T. Cl. No Objection).

(c) **Appeal Decision**

None

TC.216 NEIGHBOURHOOD PLANNING (NP)

The Neighbourhood Plan will remain an agenda topic on all meetings in case any N Planning business needs to be discussed.

Locum Clerk mentioned that he had received details on possible future costs to year end from the N Plan committee such as marketing or venue hire but this was very modest. He would advise Council at the next meeting whether it would be worth applying for funding before the year end 31 March 2019, or to bid in 2019/20 and 2020/21 financial years.

(Action by: Locum Clerk)

TC.217 LIBRARY

The Councillors on the working party gave update on progress following the meeting on 12th December 18 with Cornwall Council. The Deputy Mayor said the meeting was helpful. Jonathan Manser said he had sent details to two companies to remove asbestos and were expecting them back Mid-January. Cornwall Council were doing the same. Councillors could compare costs between the two councils. Discussing the Asbestos Survey, Councillors established the survey only covered part of Library. It was felt wise to request Cornwall

Council to remove all the asbestos; given the potential threat to staff and the public health. The time to do this would be before the Town Council took on the Library. There is agreement from the 12th December 18 meeting that the cost of removing the asbestos is shared between the two councils if it is between £20-30K. The Asbestos Survey with the Roof Report with a work costing figure of £37K, would enable the Council to move forward. The Deputy Mayor would inform Cornwall Council of the above amendment and the progress made on solicitors.

RESOLVED: That the Deputy Mayor Informs Cornwall Council that all Asbestos should be removed, and update them on solicitors.

(Action by: Deputy Mayor)

TC.218 PLAIN AN GWARRY

Permission was sought to use the location for St Piran's Day (5 March 2019).

RESOLVED: That the Mayor and Deputy Mayor are given permission to use the location.

(Action by: Locum Clerk)

TC.219 CORNWALL COUNCILLOR REPORT

Tomorrow I have Cabinet and the item that will affect all residents is the Waste contract for 2020. I am hoping I will get Cabinet support to move us in line with the best performing councils across the South West and Wales. The National context is that the Government is likely, by 2020 or during the currency of the contract, make it a requirement that all Councils collect and recycle food waste. So, the preferred option is to move to weekly collections on current recyclable items plus food waste and fortnightly collections of residual waste. The proposal includes wheeled bins for residual waste but similar containers for recycling to our current ones, with the addition of internal and external containers for food waste.

It is worth knowing that apart from the Isles of Scilly, Cornwall is the only Council in the South West that continues to collect residual waste weekly and has the lowest recycling rates.

I also want to give you an early heads up of a Wildlife Trust activity for local children that I have funded from my Community Chest fund. It is on 20 February, 2018 and will involve getting youngsters an outside den and campfire building whilst getting close to nature. More details are on my website.

TC.220 INFORMATION ITEMS

Car Parks and Toilets - Cormac had given some basic information on the running costs but more information is sought from them at Cormac/Cornwall Council/other council to help shape the information for costing the toilets in its budget setting.

Noted

TC.221 MATTERS TO REPORT

Constance Moore had attended a National Coast Watch Presentation evening event that had presented awards for long service and which also received a cheque for over £1,054 from Clemo's DIY and PETS.

The Deputy Mayor mentioned:

Attending Musical Lunch at the Miners Chapel last week.

The Walking Nativity went very well thanks to the support of the Lafrowda Committee who helped with road closures, sounds and light.

Pendeen Church exhibition was open all day and she had attended.

Farmer Morris mentioned Terry Diamond who had helped with the Christmas tree at Pendeen for the last 35 years was no longer able to do so. The Mayor himself and Geoff Roberts had erected the Christmas Trees with special thanks to Matt Morris, Ryan Morris, Pip Morse and Pete Freestone.

The Mayor had attended representing Town Council:

4 December 2018. Police Liaison Group Meeting - Tri Officer to start in St Just in April 2019. Speed watch to be possibly re-booted at Network level. More accurate reporting of crime figures. PCSO Tonkin although based at Penzance will spend most of his time at St Ives and Hayle area. The Mayor has his email address.

5 December 2018. Staffing Meeting.

9 December 2018. Miners Chapel - Marazion Apollo Choir Concert.

11 December 2018. Xmas lunch at Memory Café and Old Cornwall Society Xmas meeting.

12 December 2018. Mayor presented awards for long service to National Coast Watch members and he also presented a cheque from Clemo's DIY and PETS which was part of £22k collected and donated to local charities over the last 12 years.

12 December 2018. Attended Library Meeting with Cornwall Council.

14 December 2018. Xmas Light Switch on. Fantastic turnout to all the events on the day. Lights erected by Phil Wilkins. Jonathan Hancock and Frank Stevens. Walking Nativity took place. Phil wanted to give a special thanks to all the businesses that continue to support the Xmas Lights, the collectors Margaret Sedgman and the Cillo Family for their continued support.

The damaged rubbish bin has now been fitted and an internal bin has been located and supplied but needs to be altered and fitted. Due to work commitments this is on the to do list to be done shortly.

18 December 2018. Staff Lunch 12-1.

Archive material photos and diary extracts from Mrs Margaret Berry of when her father was evacuated to St just during WW2 from London was gifted by Mr Treneer who is retiring from the primary school.

TC.222 EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider passing the following resolution:

"RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in

the following item(s).”

TC.223 STAFFING

The Chairman of Staffing updated the Council following the 5 December 2018 Staffing Committee Meeting. The update included the progress being made with SWC and the Town Clerk regarding her return to her role. Staffing Expenses previously approved by Council were outlined again by the Chair before payment this month. The Staffing Committee continue working with SWC to reach an outcome.

Noted.

TC.224 Confidential Finance Matters

Payment Schedule was approved in this session (see above).

To review the Solo Protect System when the council relocates to the Library.

The Rialtas system was outlined by the Locum Clerk, which was an expensive system to install and have staff trained to use and maintain along with an annual charge. The system was not needed to submit the Council’s accounts last year, but it may be advisable to keep it on hold given the investment, so far. The Locum Clerk will discuss with Auditor on 10 January 2018.

Councillors were able to short list two solicitors after a discussion. These Solicitors will be approached to submit estimates for the Library and additional work with Car Parks and Toilets. The estimates will be brought to the next meeting for the Council to appoint their solicitors.

Meeting Closed at 9.00 p.m.

Town Mayor