

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 30 July 2018 at 7.15 p.m.

PRESENT

Cllr Brian Clemens - Town Mayor  
Cllr Marna Blundy – Deputy Town Mayor

COUNCILLORS

Jonathan Manser  
Constance Moore  
Farmer Morris  
Louise Paine

Grenville Prowse  
Debbie Shephard  
Sue James

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Elizabeth Allmark + 7

TC.78 APOLOGIES FOR ABSENCE

Zoe Baxter, Geoff Roberts and Bev Strick.

TC.79 DECLARATIONS OF INTERESTS

None

TC.80 DISPENSATIONS

There were no dispensations granted.

TC.81 MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 2 July 2018 be approved as an accurate record signed by the Town Mayor with one amendment to TC.73.

TC.82 MATTERS ARISING

TC.73 was brought forward from 2 July 2018 meeting (see above) for a decision. It is now down to individual councillors to decide whether they wish to respond to the Police and Crime Commissioner on the issue of a Police merger of Devon and Cornwall with Dorset. The Council considered the matter and decided that individual councillors would decide on an individual basis. However, Councillors felt the merger would threaten services and were against the merger.

RESOLVED: That the Clerk respond with the council view; that they were against the merger.

(Action by: Clerk)

TC.83 FINANCE

(a) Financial Assistance.

None.

(b) Accounts for Payment

RESOLVED: That the accounts to the value of £15,168.01 be approved for payment.

(Action by: Clerk)

(c) Letters of Thanks

Roaming CIC £250.

(d) Petty Cash Limit

The Council decided that it reviewed the level of petty cash held to enable it to pay for items up to £200.

RESOLVED: it was agreed that petty cash would be raised from £100 to £200 for all petty cash expenditure and holdings could go to £200 prompted by TC.85.

TC.84 PLANNING

Cllr Mrs James made the following statement: -

*“As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Electoral Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.”*

(a) **Applications**

**Application** PA18/05627

**Proposal** Demolition of rear entrance porch and replacement with utility room extension

**Location** Crugkern Dowran Common Road from Kelynack Caravan Park To Junction SouthEast Of Labour In Vain Bosworlas St Just

**Applicant** Mr & Mrs Richard and Christine Cope (**T. Cl. No Objection**)

**Application PA18/05827**

**Proposal** Proposed replacement of existing windows and construction of new front porch.

**Location** 9, Bosorne Street, St. Just

**Applicant** Mr. K. Prowse **(T. Cl. No Objection)**

**Application PA18/05973**

**Proposal** Renew both Chapel and Sunday School roofs, new white double glazed French doors to garden, new enlarged white window to master bedroom, two new double glazed front doors and repainting of doors and windows.

**Location** The Old Chapel, Penzance Road, Pendeen

**Applicant** Mr. Matthew Buckhurst **(T. Cl. No Objection)**

**Application PA18/06201**

**Proposal** Single storey side porch extension (Revised scheme of PA14/06185)**Location** 15. Botallack, St. Just

**Applicant** Miss L. Hilton **(T. Cl. No Objection)**

**Application PA18/05489**

**Proposal** Proposed new vehicle access onto 30mph carriageway.

**Location** Chy Tollborth, New Road, Tregeseal, St. Just.

**Applicant** Mr. Gary Kaute **(T. Cl. Objection on road safety issue)**

**Application PA18/05647**

**Proposal** Replacement of existing wooden windows in front elevation with UPVC windows

**Location** Age Concern Charity Shop 27 Fore Street St Just Penzance

**Applicant** Mrs Judith Gear **(T. Cl. No Objection)**

**Application PA18/05875**

**Proposal** Demolition of existing 4 Bedroom Bungalow and erection of a 4 Bedroom 2storey house with Swimming Pool and installation of a new Waste Water

Treatment System to replace the existing Septic Tank.

**Location** Pans Teg Calartha Road Pendeen TR19 7DZ

**Applicant** Mr And Mrs Chris & Jill Keenan **(T. Cl. Strong Objection – Wrong use of materials – Design out of place for the location – Size of dwelling too big)**

**Application PA18/06418**

**Proposal** Removal of three timber sash windows and replace with three timber sash

windows like for like.

**Location** 3 Fore Street St Just TR19 7LL

**Applicant** Ms Grace Hattam. **(T. Cl. No Objection)**

(b) **Decisions**

**PA18/04623**

Construction of a single storey outbuilding (shed) in garden at Penwith Tail, South Place, St. Just. Applicant: Mr. Stephen Hall. **Approval** (T. Cl. No Objection).

**PA18/04119**

Outline application with some matters reserved for a falcon breeding facility at Bosavern Cottage, B.3306 Bosavern, St. Just. Applicant: Raptors of Penwith. **Approval** (T. Cl. Strong Support).

**PA18/03953**

Change of use of store room to holiday studio for all year round letting with no external alterations at The Old Vicarage, Church Road, Pendeen. Applicant: Mr. Ian Sharpe. **Approval** (T. Cl. No Objection).

**PA18/04558**

Replacement windows at 43-44 Cape Cornwall Street, St. Just. Applicants: Mr. and Mrs. Roger Cargeeg. **Approval** (T. Cl. No Objection).

**PA18/05107**

Replacement windows rear elevation at The Apartment, 42, Fore Street, St. Just. Applicant: Mrs. Anita Rose. **Approval** (T. Cl. No Objection).

**PA18/04791**

Conversion and extension of existing holiday letting unit and neighbouring former piggery building to form a single residential dwelling at Little Brea Veau, Sea View. B3306 between road junction south of Lands End Airport and Crippas Hill, Kelynack, St. Just. Applicant: Mr. Richard Plumb. **Approval** (T. Cl. Strong Objection but made decision to agree with Cornwall Councillor's comments).

**PA18/04948**

Application for the replacement of windows and doors to front and rear elevations at 32, Fore Street, St. Just. Applicant: Ms. D. Martin. **Approval** (T. Cl. No Objection).

(c) **Appeal Decision**

None

TC.85 NEIGHBOURHOOD PLANNING (NP)

Councillor Marna Blundy updated the Council on the current position of the Neighbourhood Planning process.

Following very successful events at St Just and Pendeen in June 2018 the "Have Your Say" team were out again on Lafrowda Day engaging with young working families. One further event will take place at the St Just RFC, next weekend.

To date over 400 responses have been received and this is a positive outcome given the number of residents. Initial scoping of the responses has started and will be completed during next week, with the initial data being made available to the working groups in the following weeks. This data will be used to inform the detailed survey statements which should be ready for distribution during October.

Grenville Prowse has become the Chair supported by two Vice Chairs of the Natural and Historical Group. Next meeting is on 14 August 2018.

The Clerk will need authorisation to make a Neighbourhood Plan petty cash refund for £105 as the limit is £100.

RESOLVED: it was agreed that the Clerk could pay the £105 for Neighbourhood Plan petty cash expenditure item.

(Action by: Clerk)

TC.86 St Just Library

The Delivery Model Group (DMG) plan to meet on 8 August 2018: the meetings will be divided into two parts to let the Friend Rep attend (the non-confidential items discussions). The group will discuss the draft Business Plan which the Clerk will start and will hopefully have a fuller draft later in August.

RESOLVED: it was agreed that the Clerk will start the Business Plan ready for the DMG.

The Vision Statement previously circulated by email was discussed and it was agreed to use it to be Town Council's Vision statement.

RESOLVED: it was agreed that the Vision Statement drafted by Sue James will be adopted for the Business Plan.

The Clerk pointed out it was a requirement to allow the public an opportunity to comment on the Council's plan to take over the Library. The Deputy Mayor had created a draft to use for promoting the next Council meeting on 3 September with an earlier start at 6.45pm to allow time to hear from the public. The draft will be used with one suggested amendment to promote that meeting.

The Clerk also asked permission to contact several solicitors which have been identified by Cornwall Council as having dealt with Library transfers to Town Councils in Cornwall; to obtain costings.

RESOLVED: it was agreed that the Clerk approach solicitors to obtain costings.

The Property Group (PG) Lead felt more time should be taken to gather more costings before selecting an option shown below.

- TC undertake building works before March 19 handover
- CC undertake building works before March 19 handover
- TC take on service delivery and undertake building works after March 19

RESOLVED: it was agreed that the PG lead should have further discussions with Cornwall

Council. The Council have given the PG the authority to develop a specification for the services of a quality surveyor.

(Action by: PG and Clerk)

TC.87 Lafrowda Festival

Public feedback on the Lafrowda Festival was discussed, although those sending in feedback have been advised to contact Lafrowda Festival Committee. Many of the issues on policing and behaviour will be dealt with at a wash up event. Sue James pointed out the Cornwall Council website have a "report it page" to record noise issues. Car parking in the field was a difficult task to achieve to maximise the spaces needed. The Town Council wanted to congratulate the Lafrowda Festival Committee on their hard work to make the event a success.

(Action by: Clerk)

TC.88 Traffic Issues

This item has been on two previous agendas and the council is considering various options. Having a set of mobile flashing signs to show the speed limit (could be shared with other communities) within the district. The favoured option after discussion is now having a Traffic Order based on controlling speed e.g. visor or 20mph signs at key locations e.g. Pendeen school.

RESOLVED: it was agreed that speeding issues would be the priority for this council in a Traffic Order.

(Actionby: Clerk)

TC.89 Addressing Parking Capacity Crisis in St Just

Sue James raised this matter as residents are having difficulties in securing car parking in St Just Car Park and possible ways to combat abuse by certain users. Discussions on various schemes from increasing the number of places, charity donations for parking, having residents parking permits were all discussed. Councillors were asked to think about the issue and come back with suggestions. The Mayor also pointed out that the PSCO had given repeated warning notices (3) to one user who has ignored the matter and now needs Cornwall Council to act. Sue James also mentioned that the council need to meet with the Tin Coast.

(Action by: Sue James/ Clerk)

TC.90 Car Parks and Toilets

Councillors have received draft head of terms, sent by Charlotte Campbell and more details were likely by September. Discussion on the terms was had at the meeting. Cornwall Council have had discussions with the Housing Association over pieces of land.

TC.91 MATTERS FOR REPORT

Grass Cutting Contract 2018 -2021 The Council have invited Tenders for the above contract which expires this month.

The Clerk mentioned that the first quarter monitoring document had been circulated to Councillors ahead of the meeting by email.

Sue James mentioned the large damaged bin outside Jeremy's Chip Shop has been removed and will be replaced in time with two smaller bins.

Jonathan Manser mentioned the Skateboard and Park group had discussed the project and future of the playing fields (possible devolution in the future).

Debbie Shephard raised an issue about a sign rather smarter than usual hand-written ones offering camping in her area of the town. Camping is possible under the 28-day rule.

The CCTV camera signs have been inspected, they have clear wording but need Town Council signs/stickers added to them.

Deputy Town Mayor mentioned that the Pendeen Silver Band's 'Brass on the Grass' event was enjoyable.

The Wesleyan Celebrations at the Wesleyan Church have taken place. A musician on holiday had put on a music concert.

The Mayor mentioned:

Local Outreach Artist Beth Graham will be attending Mayor's Sunday and a Council Meeting and then putting an article in the magazine.

The Mayor wanted to bring attention to a community spirited group and in particular Daniel (Boomer) Parsons. They are working in the Graveyard at Bosavern, Methodist Chapel and Pendeen Church to keep them clear of weeds and tidy them up.

The Mayor has attended:

6 July 18 Opening of League of Friends West Cornwall Hospital Fete at Pirate RFC

25 July 18 Buffet Lunch with the Judges of St Just in Bloom

28 July 18 Opening of Flower Festival at St Just Church. They have secured funding from Historical Churches Fund from Colonel Edward Bolitho and funding from National Lottery Fund.

TC.92 INFORMATION ITEMS

Cormac under the Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic have requested to close the following road(s) to carryout works to their apparatus at Higher Bosavern, Bosavern, South of Lands End Airport and Crippas Hill, A30 to Lands End Airport, St Just on 13th August 2018 to 15th August 2018.

TC.93 Cornwall Councillor Report

**Domestic Waste** – A letter is going to dwellings registered as businesses, primarily holiday lets, to remind them that their waste is commercial and must not be put out with domestic

waste collections. This is a historical problem that, as Cabinet Member, I have been under pressure to resolve and 'raising awareness' is the first step to encourage people to 'do the right thing' and abide by the law.

**Penwith Landscape Partnership** – They are having a drop-in session at their office, above the Dog and Rabbit cafe, between 1 & 5 p.m. on Friday 3 August. If you are not clear what this project might offer our area or if you might want to get involved, do get along.

**The Leat Pendeen** – As I feel this area is going to need attention, I've arranged to meet people from the National Trust and Cornwall Wildlife Trust there and hope either or both organisations might provide some volunteers and expertise. It might even prove a suitable project for the Penwith Landscape Partnership to take on. I'll report back in September.

**Warm and Well Programme** – is looking for households where the lack of central heating might be affecting their health. The scheme can help residents get the appropriate heating system installed and people do not have to be on benefits to apply. Details are on the Cornwall Council website or people can call 01872 326552.

**Proposed Heliport in Penzance** – this application is heading to Strategic Planning soon and people may have seen coverage of a lively meeting in Penzance with people passionate for and against. Anyone wishing to comment needs to submit this to planning using the application number PA16/09346.

**Helping the Pendeen Community Cemetery and St Just Recreation Ground Projects** – if anyone you know shops on Amazon then, by using Amazon Smile, at no extra cost to the customer, a donation can be made to Lands End Peninsula CLT to support both projects. There is a blog and link on my website if people want more information.

**Spaceport Cornwall** – is a step closer to being established at Newquay Airport, exciting news for jobs and giving our young people to aspiration of engineering careers without leaving the Duchy. Scotland will be launching vertical rockets and Newquay horizontal. This will be adding to the UK's credentials in being a leading producer of small satellites and I hope it will provide us with the potential to identify and then recover plastics from our seas.

**Adult Social Care Transformation Project** – this has been a difficult but thought to be essential project to support. Evidence shows that we do not provide the best care for our older frail residents or our younger adults with special needs and disabilities. Compared to similar areas, we have been too quick to park people in residential facilities and once in such a facility, people rarely return home or return to an independent lifestyle. The Transformation project is employing a team of systems analysts to work with our social care staff to change practice so that adults maintain or re-establish independence, integrated within their own or a suitable nearby community. Whilst this will save money, essential as the service has been over budget for many years, it is primarily about improving quality and value for money.



TC.94

Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”

TC.95 An email from the Chairman of Staffing was read out by the Clerk and future expenditure by the committee was discussed.

RESOLVED – that the Staffing Committee could commit the expenditure.

Meeting Closed at 9.20 p.m.

Town Mayor