ST. JUST-IN-PENWITH TOWN COUNCIL

|  |  |  |
| --- | --- | --- |
| **Council Offices**  **1 Chapel Street**  **St Just**  **Penzance**  **Cornwall TR19 7LS**  **Telephone**  **(01736) 788412**  **Email:**  **townclerk@stjust.org**  **www.stjust.org** |  | crest_mono_lores |

4th June 2019

**ORDINARY MEETING**

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting** of the Town Council to be held as follows:

|  |  |
| --- | --- |
| **DATE:** | **MONDAY 10TH JUNE 2019** |
|  |  |
| **TIME:** | **7.15 P.M** |
| **VENUE:** | **COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST** |



Locum Town Clerk

|  |  |
| --- | --- |
| To: |  |
| Mayor: | Marna Blundy |
| Deputy Mayor: | Sue James |

|  |  |
| --- | --- |
| Councillors |  |
| Zoe Baxter | Louise Paine |
| Bev Strick | Grenville Prowse |
| Jonathan Manser | Geoff Roberts |
| Constance Moore | Debbie Shephard |
| Farmer Morris | Brian Clemens |

**AGENDA**

|  |  |  |
| --- | --- | --- |
| 1. | Public Address at Council Meetings  A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing **by no later than 10.00 a.m.** on the Friday preceding the meeting.  Speakers: Mr Dave Munday, Planned Metal Fence St Just School (Primary)  Holly Whitelaw, Climate Change | |
| 2. | Apologies for Absence  Debbie Shephard | |
| 3. | Declarations of Interest | |
| 4. | Dispensations  Town Council to consider requests for dispensation for which an application has been received by the Town Clerk. | |
| 5. | Minutes  To pass the following resolution: | |
|  | **RESOLVED** – that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 13th May 2019 (copy attached). | |
| 6. | Matters Arising  To consider any matters arising from the signed minutes. | |
|  |  | |
| 7. | Finance | |
|  | (a) | Financial Assistance. Five applicants’ details were posted to councillors.  St Just ABC (Boxing) £1500, St Just RFC Ltd £1k, Miners Chapel (Levant Man Engine Disaster) £2188.Cornwall Air Ambulance £2k, Cornwall Air Ambulance £2k. St Just & District Community Sports Association Ltd £4k |
|  | (b) | Accounts for Payment  To approve the accounts for payment as set out on the attached schedule. |
|  |  | |  | | --- | |  | |  | |  | |
| 8. | |  | | --- | | (a) Completion of the Annual Governance Statement of the External Auditor 2018/19  The Town Council are required to complete the Annual Governance Statement of the External Auditor to enable the statement to be returned to the External Auditor. | | (b) Accounting Statements for 2018/19  The Town Council are required to complete the Accounting Statements 2018/19 of the External Auditor to enable the Accounting Statement to be returned to the External Auditor. | | (c) Internal Audit Report Year Ended 31 March 2019  The Town Council considered the report for the year ended 31 March 2019 which had been prepared by Hudson Accounting Ltd. The Council’s Internal Auditor, and the recommendations contained therein if available. |   Planning | |
| 9. | (a) | Applications  As part of the formal consultation process, the Council’s comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices. |
|  | (b) | Decisions  To note the decisions received since the last meeting. |
|  | (c) | Appeals  To note the Appeals since the last meeting. (None) |
| 10. | Library  Councillors to discuss the Library Project. Temporary TIC | |
| 11. | Neighbourhood Planning (NP)  Councillors to discuss The Neighbourhood Plan. | |
|  |  | |
| 12.  13.  14.  15.  16. | Climate and Environment Action Committee  Councillors to discuss recent outline.  Premises and Amenities Committee  Councillors to discuss recent outline.  Information Items  Matters to Report  AED Door outside Council Offices at St Just is jammed and has been reported to SWA for advice.  Mayor to update on Langa Choir.  Reports of weed killing being made by public in various locations.  Exclusion of the Press and Public  If necessary, to consider passing the following resolution:  “RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).” | |
| 17. | Staffing Update by Chair of Staffing | |
|  |  | |
|  |  | |
|  |  | |