ST. JUST-IN-PENWITH TOWN COUNCIL

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| **Council Offices****1 Chapel Street****St Just****Penzance****Cornwall TR19 7LS****Telephone****(01736) 788412****Email:****townclerk@stjust.org** |  | crest_mono_lores |
| **www.stjust.org** |  |  |

7 May 2019

**ANNUAL MEETING**

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting** of the Town Council to be held as follows:

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| **DATE:** | **MONDAY 13 MAY 2019** |
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| **TIME:** | **ON THE RISING OF THE ANNUAL TOWN MEETING** |
|  |  |
| **VENUE:** | **COUNCIL CHAMBER, 1 CHAPEL STREET, ST JUST** |



Town Clerk

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| Councillors |  |
| Z. Baxter | F. Morris |
| M. Blundy | L. Paine |
| B. Clemens | G. Prowse |
| S. James | G. Roberts |
| J. Manser | D. Shephard |
| C. Moore | B. Strick |
|  |  |

**13 MAY 2019**

**AGENDA**

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| 1. | Election of Town Mayor & Declaration of Acceptance of Office |
| 2. | Apologies for Absence |
| 3. | Declarations of Interest |
| 4. | DispensationsTown Council to consider requests for dispensation for which an application has been received by the Town Clerk. |
| 5. | Election of Deputy Town Mayor & Declaration of Acceptance of Office |
| 6. | MinutesTo pass the following resolution: |
|  | **RESOLVED** – that the Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 23rd April, 2019 (copy attached). |
| 7. | Matters ArisingTo consider any matters arising from the signed minutes. |
| 8. | Councillor Attendance at Meetings & ExpensesTo receive details on Councillor attendance at meetings and travelling expenses throughout the year. (None). |
| 9. | Appointment to the Town Council Committees and Steering GroupsTown Council to approve appointment to the following committees only: - |
|  | (a) | Staffing Committee (5 councillors) |
|  | (b) | Internal Audit Committee (6 councillors) |
|  | (c) | Neighbourhood Planning Steering Group |
| 10. | Council Appointments to Outside Bodies |
|  | (a) | Cornwall Association of Local CouncilsOne representative |
|  | (b) | Geevor PartnershipOne representative |
|  | (c) | Cornish Mining Consultative ForumOne representative (plus one substitute member) |
|  | (d) | West Penwith Community Bus CommitteeOne representative |
|  | (e) | St Just Community Sports HallOne representative |
|  | (f) | Rural Transport PartnershipOne representative |
|  | (g) | Centre of PendeenOne representative |
|  | (h) | Local Council Planning ForumOne representative |
|  | (i) | St Just & Huelgoat Twinning AssociationOne representative |
|  | (j) | Board of Trustees Pengarth Day CentreOne representative |
|  | (k) | Penzance, St Just Nevada City & Bendigo Twinning GroupTwo representatives |
|  | (l) | Mayor’s ParlourOne representative (Town Mayor) |
|  | (m) | West Cornwall HealthWatchOne representative |
|  | (n) | D & C Police Liaison GroupOne representative |
|  | (o)(r)(s)(t)(u) | Tin Coast Partnership Working GroupOne representative and one substitute member (Note additional information)Penwith Landscape PartnershipOne representativeSt. Just Miners’ ChapelCouncillor Brian ClemensPlastic Free CoastlinesOne representativeCommunity Flood ForumOne representative |
| 11. | Finance |
|  | (a) | Financial Assistance.None. |
|  | (b) | Accounts for PaymentTo approve the accounts for payment  |
|  | (c) | Letters of ThanksNone |
|  | (d) | InsuranceThe insurance renewal is due on 1 June 2019 which is £1244.70, it was previously agreed by Council to take out a long-term agreement with Zurich Municipal until 2021. Last year’s cost was £1225.57. |
|  | (e) | Mayors Allowance 2018/19The Mayor was granted £1000 at the start of the year. He had allocated £969 in the year and £31 remained.  |
| 12. | Planning |
|  | (a) | ApplicationsAs part of the formal consultation process, the Council’s comments are sought on applications received from Cornwall Council since the last meeting as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council offices. |
|  | (b) | DecisionsTo note the decisions received since the last meeting. |
|  | (c) | AppealsTo note the enforcement received since the last meeting. |
| 13. | Neighbourhood Plan |
| 14. | Climate Change |
| 15. | Library |
| 16. | Information Items |
| 17. | Matters for Report |
| 18. | Exclusion of the Press and PublicIf necessary, to consider passing the following resolution:“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s). |