

MINUTES of the ANNUAL MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Monday 13 May 2019 on THE RISING OF THE ANNUAL TOWN MEETING

PRESENT

Marna Blundy - Town Mayor
Sue James - Deputy Town Mayor

COUNCILLORS

Zoe Baxter
Jonathan Manser
Constance Moore
Farmer Morris
Sue James

Grenville Prowse
Debbie Shephard
Bev Strick
Louise Paine
Brian Clemens

LOCUM TOWN CLERK

Cas Leo

ALSO, IN ATTENDANCE

Shirley Darby – Assistant to Town Clerk
Peter Martin + 17

TC.1 ELECTION OF TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Marna Blundy is elected as the Town Mayor for the Municipal Year 2019/2020 who duly signed the declaration of acceptance.

TC.2 APOLOGIES FOR ABSENCE

Geoff Roberts.

TC.3 DECLARATIONS OF INTERESTS

Jonathan Manser declared a non-registerable interest in respect of Planning Application PA19/03165 as he is related to the applicant and agreed to withdraw from the meeting for consideration of the Planning Application.

TC.4 DISPENSATIONS

There were no dispensations granted.

TC.5 ELECTION OF DEPUTY TOWN MAYOR & DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: That Sue James is elected as the Deputy Mayor for the Municipal Year 2019/2020. Sue James has signed the declaration of

acceptance of office.

TC.6

MINUTES

RESOLVED: That the minutes of the Ordinary Meeting of the Town Council held on 23 April 2019 be approved as an accurate record and signed by the Town Mayor.

TC.7

MATTERS ARISING

There was one matter arising from the minutes. Bev Strick stated the new therapy rooms at West Cornwall Hospital were completed on time and kept below budget.

TC.8

COUNCILLOR ATTENDANCE AT MEETINGS & EXPENSES

RESOLVED: That the schedule of Town Councillor attendances at Council meetings during the municipal year 2018/19 (copy appended to the signed minutes) were accepted. No payment of expenses made.

TC.9

APPOINTMENT OF TOWN COUNCIL COMMITTEES

RESOLVED: That the following committee memberships be approved for the Municipal Year 2018/ 2019: -

(a) Staffing Committee (5 Councillors)

Geoff Roberts
Brian Clemens
Jonathan Manser
Farmer Morris
Bev Strick

(b) Internal Audit Committee (6 Councillors)

Brian Clemens
Sue James
Geoff Roberts
Jonathan Manser
Debbie Shephard
Bev Strick

(c) Neighbourhood Planning Steering Group

Debbie Shephard
Zoe Baxter

(d) Property/Amenities Group (Format of a new group later in 2019)

Jonathan Manser
Debbie Shephard
Sue James
Farmer Morris
Grenville Prowse

TC.10.

EXTERNAL REPRESENTATION – COUNCIL APPOINTMENTS

- (a) Cornwall Association of Local Councils
Marna Blundy
- (b) Geevor Partnership*
Farmer Morris
- (c) Cornish Mining Consultative Forum
Farmer Morris (Substitute Bev Strick)
- (d) West Penwith Community Bus Committee*
Sue James
- (e) St Just Community Sports Hall*
Grenville Prowse
- (f) Rural Transport Partnership*
Sue James / Marna Blundy
- (g) Centre of Pendeen
Bev Strick
- (h) Local Council Planning Forum*
Jonathan Manser
- (i) St Just Huelgoat Twinning Association
Constance Moore
- (j) Board of Trustees Pengarth Day Centre
Geoff Roberts
- (k) Penzance, St Just, Nevada City & Bendigo
Twinning Group
Louise Paine /Bev Strick
- (l) Mayor's Parlour
Town Mayor (Marna Blundy)
- (m) West Cornwall HealthWatch

Marna Blundy

- (n) D & C Police Liaison Group

Bev Strick

- (o) Tin Coast Partnership Working Group

Debbie Shephard/Louise Paine

- (p) Penwith Landscape Partnership

Grenville Prowse

- (r) St Just Miners' Chapel

Brian Clemens

- (s) Plastic Free Coastlines

Debbie Shephard

- (t) Climate Action Group

Marna Blundy, Sue James, Zoe Baxter, Debbie Shephard Constance Moore and Grenville Prowse.

- (u) Flood Defence Forum

Bev Strick

All * Groups will be contacted to see if Councillors are still needed to attend.

TC.11 FINANCE

- (a) Financial Assistance

None.

- (b) Accounts for Payment

RESOLVED: That the accounts to the value of £5,809.30 be approved for payment.

(Action by: Clerk)

- (c) Letters of Thanks

None.

- (d) Insurance

The insurance renewal is due on 1 June 2019 which is £1244.70; it was previously agreed by Council to take out a long-term agreement with Zurich Municipal until 2021. Last year's cost was £1225.57.

RESOLVED: That the insurance be approved for payment.

(e) Mayors Allowance 2018/19

The Mayor was granted £1000 at the start of the year. He had allocated £969.00 in year and £31.00 remaining at year end.

Noted:

TC.12 PLANNING

Cllr James made the following statement: -

“As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Division, I wish to make it clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.”

(a) a) **Applications**

1. Application PA19/02415

Proposal Construction of Porch, Rear Extension, Re-construction of Detached Garage & Associated Works

Location Nanquidno House, Road From Newtown To Nanjulian, Nanquidno, St Just

Applicant Mr & Mrs Chadwick (**T. Cl. Objection – Scale of garage, exterior staircase in wrong place**).

2. Application PA19/02679

Proposal: Non-material amendment (No 1) in relation to Decision Notice

PA18/11602 to use the permitted holiday dwelling as Manager's accommodation linked to Bosavern House, with the existing Manager's accommodation in Bosavern House being used as holiday accommodation, together with alterations to the external finish of the building.

Location: Bosavern House, B3306 Bosavern, St Just TR19 7RD

Applicant: Mr M Stevens (**T. Cl. No Objection**).

3. Application PA19/02763

Proposal Change of use of land from agricultural to residential, retention and completion of hardstanding and construction of walls to parking areas in relation to decision notice 09/0040/P: Removal of condition 3 to allow exchange of parking spaces

Location Land NE Of Bos Arvorek Boscaswell Village Pendeen Cornwall

Applicant Mr Paul Angove **(T. Cl. Strong Support).**

4. Application PA19/03165

Proposal Small Single Storey Extension to Rear of Property. Re-Dressing of existing Modern 2-Storey Extension also to Rear of Property and Separate Small Replacement Out Building also to Rear of Property

Location 3 Truthwall Villas Truthwall St Just

Applicant Mr & Mrs Ben & Cait Chalwin **(T. Cl. No Objection).**

5. Application PA19/02551

Proposal Demolition of existing extensions to south elevation and replace with extensions to create a 4 bedroom family home and including a small single storey garden room to amenity space at rear

Location 3 Crippas Hill St Just Penzance Cornwall

Applicant Mr Danny Menear **(T. Cl. No Objection).**

6. Application PA19/03328

Proposal Reserved Matters in respect of PA16/01549 (Construction of 14 residential units(12 holiday units and 2 live work units))

Location Carnyorth Industrial Estate Carnyorth St Just Penzance

Applicant Mr N McFadden **(T. Cl. Strong Support).**

7. Application PA19/02983

Proposal To reduce the height of the Bay tree down to 6 foot. The tree is currently blocking light in the garden and property and is approaching the B.T. cable.

Location 9, Princess Street, St. Just.

Applicant Mrs. Alison Gridley **(T. Cl. Noted).**

8. Application PA19/03685

Proposal Construction of a side extension and formation of new access into bungalow.

Location Nampara Higher Bosavern St Just Penzance

Applicant Matthew Glasson (T. Cl. No Objection).

(b)

Decisions

PA19/01311

Installation of a new SEN cabin to provide an allocated teaching space for special educational needs at Pendeen School, Church Road, Pendeen. Applicant: Mr. Paul Solway. **Approval** (T. Cl. Strong Support).

PA19/00876

Demolition of existing garage and construction of dwelling house and associated works on land North of 1, Police Houses, Fore Street, St. Just. Applicant: Mr. K. McFadden. **Approval** (T. Cl. No Objection).

PA19/01101

Replacement of polycarbonate roof to slate roof at Noon Cress, Bosorne Terrace, St. Just. Applicant: Mr. Jeremy Spanton. **Approval** (T.Cl. No Objection).

PA19/00857

Non-material amendment (No 1) to planning permission reference PA18/02444 for alterations to internal first floor layout, minor amendments to windows on secondary elevations, and replacement of first floor windows in a like-for-like manner with timber units at Corner House, Market Square, St. Just. Applicant: Co-operative Food Ltd. **Approval** (T. Cl. No Objection provided timber is used for the windows).

(c)

Appeals

PA15/05214

Change of use of land to Landscape Contractor's Business on land at access track to Leswidden Fuel Depot, St. Just. Applicant: Mr. T.N. McFadden. **Refusal** (Hearing date yet to be confirmed).

TC.13

NEIGHBOURHOOD PLAN

Next meeting is due on 20 May 2019, final proof reading is taking place of questionnaire. Key dates in June 2019 for distribution (15 June) and collection of questionnaires (22 June).

TC.14

CLIMATE CHANGE

Deputy Mayor, Debbie and Zoe are working with members of the community in setting up an Action Group to work with the Community. The plan presented was thought a good starting point. The Mayor, Deputy Mayor, Zoe Baxter, Debbie Shephard Constance Moore and Grenville Prowse volunteered to join the new group to take forward the work.

BACKGROUND TO PLAN

On 25 February, this Council resolved to join other councils in declaring a climate emergency and agreed to the three commitments:

1. When it owns buildings, following devolution, it will look at how to reduce energy and water consumption and consider carefully where it buys its energy, consistent with this declaration;
2. Over the remainder of this administration, as opportunities arise, it will review policies, procedures and contracts to minimise the council's impact on the local environment and the planet;
3. Engage with residents and others to learn and strive to reduce our carbon footprint, including considering the LGA guide to Councillors.

This draft plan seeks Town Councils approval for short term actions and an agreement for other areas to be further explored and a longer-term plan agreed over the next 6 months.

SHORT TERM ACTIONS (immediate/ next 6 months)

- Form a **Climate / Environment Action Group** comprising St Just Town Councillors & local residents and experts to focus on addressing the acknowledged environmental crisis, explore ideas and prioritise actions. The group should feedback regularly to full council and work to finalise a longer-term Climate Action plan.
- The Council's property committee must consider buildings and land owned or being transferred to it and make recommendations to Full Council on ensuring energy and water efficiency, considering a suitable renewable energy supplier and opportunities for generating electricity and using grey water. The committee should also review its management of land to ensure we, in future, maximise habitat diversity that ensure Pollinators and other wildlife thrive.
- Council commits to work with local residents, community groups and businesses in making advice and information available on how our community can reduce their carbon footprint, energy and water needs as well as turning mowed green deserts into areas of biodiversity.
- Review our office workings and the operations of the library and toilets when devolved, to ensure we reduce,

re-use and recycle waste and use environmentally sustainable cleaning and hygiene products.

- Ensure that any Town Council organised events use locally sourced food, wherever possible and avoid single use tableware.
- When awarding contracts for goods and services, ensure that our commitment to reducing our environmental impact is taken into account in terms of quality criteria, alongside price.
- Work with the Tin Coast Partnership in encouraging sustainable tourism through the partnership's work with COAST.
- Work with the Neighbourhood Development plan steering group to ensure the developing Neighbourhood plan includes policies to encourage renewable energy and highly energy efficient homes that reduce fuel poverty. Also encourage the steering group to consider an environmental policy based on 'net gain' to ensure biodiversity through planting, hedges and open spaces whilst maximising opportunities to reduce flood risks.

TO BE EXPLORED FURTHER AND THEN AGREED

- By October 2019 a draft Climate and Sustainable Community Action plan should be presented to Full Council for its consideration, finalisation and implementation.
- Explore opportunities to install electric car charging points.
- Explore the possibilities to reduce car use, through car sharing and public transport and encourage a possible electric bike hire/ sharing scheme. This to be done in conjunction with the Tin Coast Partnership.
- Explore options to install water fountains and/or an advertised/marketed water bottle re-fill scheme through local businesses.

RESOLVED: That the Plan is accepted by the Council and that the Councillors shown above form the Action Group for the Council.

(Action by: Clerk)

TC.15

LIBRARY

CBRE/Council went through the plans. CBRE spotted a possible delay/ danger and acted swiftly to stop seagulls nesting by installing a net on the roof. Investigation of the foundations for the new porch to hold heavier porch. If planning permission is needed, to understand the cost implication for it. The timescale is pushed back. There is a Library meeting next Wednesday at 10.30 am. A paper on staffing

similar to Looe will be shared. Jonathan Manser will also attend the meeting.

(Action by: Clerk)

TC.16 INFORMATION ITEMS

Meeting Dates for 2019/20 presented at a previous meeting were agreed.

The planned Council meeting on 28 May 2019 was cancelled: the next meeting will be on 10 June 2019.

Constance mentioned the Twining Association are hosting their 15 French visitors with various activities planned this weekend, it was hoped that the Mayor would welcome the visitors to the Town with the welcome at the Knut at 10.30 on Friday.

Bev mentioned the Centre of Pendeen have been showing electric cars/bikes on the car park of the Church.

TC.17 MATTERS TO REPORT

Locum Clerk had received notification that PA18/09069 was going to appeal.

Former Mayor attended:

Community Network Panel, report given. (see report below) Next meeting to be on 30th May 2019.

Many areas have been covered this year. The small Highways Project Scheme whereby £50,000 per network panel has been devolved from Cornwall Council met with mixed reactions. To be honest, I feel this could be tweaked to make it more efficient. The big drawback is the availability of Contractors to implement approved schemes in a timely manner.

Another very positive scheme has been the Community Emergency Planning with Arthur Roberts which Councillor Bev Strick has taken the lead on behalf of St. Just Town Council. Bev, with help from Marna and myself has produced a set of reports and recommendations that Arthur was very impressed with. Bev has spent many hours putting together all the information and updating a plan which badly needed the update, and we should be very grateful for all her effort.

As a network panel, I feel there is much to do to improve the way things are being done and feel that now we have a dedicated Planning Team and Highway Team that are showing an interest in being proactive as opposed to being reactive, things will now hopefully improve.

24 April 2019 Police Liaison Group Meeting, report given below.

Community Speed watch has commenced in earnest in some areas,

with training being given to new members and existing members being instructed in the operation of new equipment. Sancreed Parish Council have obtained reasonably priced equipment. The Clerk may be able to request details.

(Action by: Clerk)

Annual Results for our sector have been produced and all levels for all crimes are below national averages but more importantly have improved on previous years in our sector.

Sector Priorities Targeting of specific vehicles and persons of interest have been greatly enhanced by the provision of a police car fitted with ANPR. This has had a great effect in controlling criminal activities such as persistent speeding, dangerous driving or drug offences. It is a very simple but effective piece of equipment which has the added bonus of saving office time and improving the morale of a very hard pushed group of officers.

Staffing The lady sergeant has move to a new desk based intelligence post and her replacement Mike Rodway has settled in well and has worked previously with Inspector Nick Clark who will be retiring in late summer when there will be a new Inspector.

3 May 2019 Invited to compare International Choir Festival concert at Paul Church by St Buryan Male Voice Choir.

5 May 2019 Compared choir concert at the Miners Chapel an event sponsored by the Council.

6 May 2019 Invited to attend finale concert of the Cornwall International Male Voice Festival at Truro Cathedral.

7 May 2019 Attended the Mayor choosing ceremony at Penzance Town council, Councillor Nichola Broadhurst was elected Town Mayor for the coming year.

8 May 2019 invited to Helston Floral Day celebrations.

9 May 2019 invited to Hayle Mayor Choosing by Mayor.

10 May 2019 Annual Budget setting meeting at St Just Primary School (School Governor)

10 May 2019 attended Trustees meeting at Miners Chapel as Council Representative Trustee and has now been asked to become a full Trustee.

Former Mayor Report on Street Furniture

Litter Bins in St Just need to be repaired immediately ready for St Just in Bloom. They have oiled some benches and painted bins.

RESOLVED: That expenditure to the value of £1,000 be approved for

payment.

(Action by: Clerk)

Action taken on email sent by Sue James - the hole in hedge at the bottom of Pendeen Play Park was vandalised and safety issue and was repaired immediately. Bill will be sent to the Council for payment. Police informed intelligence gathered.

Mayor will speak to the two schools to raise the issue of vandalism.

Damaged seat at Nancherrow outside Penrose House mentioned in recent report. The damage was reported by a member of the public and on inspection the seat is unusable and action was being taken by Farmer Morris to get replacement parts.

RESOLVED: That expenditure to make safe the seat be made and the unknown cost (estimate £100 per pair ends) be approved for payment.

(Action by: Clerk)

Dark Skies will be on the agenda of the next CNM. The application should be made in January 2020.

Deputy Mayor reported Tri-service Officer is awaiting a car before being located to St Just and is currently working at Penzance.

Mayor raised concern about a reported incident where a resident was nearly knocked over by a car on the green near Cresswell Terrace, Botallack, St. Just.

Meeting closed at 9.25 p.m.

Town Mayor