

MINUTES of the ORDINARY MEETING OF ST JUST-IN-PENWITH TOWN COUNCIL
held on Line, Zoom on Monday 9 November 2020 at 7.15pm

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS
(CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND
CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 No.
392**

Present

Marna Blundy Town Mayor
Sue James Deputy Mayor

Councillors

Farmer Morris	Debbie Shephard
Daisy Gibbs	Jonathan Manser
Zoe Baxter	Grenville Prowse
Constance Moore	Chris Denley

TC.71 Public Address at Council Meetings

CAB Presentation Wailim Wong Communications Officer gave a presentation on the work of CAB in the area. Councillors advised him to apply for support through the community grant fund for his outreach project in the parish.

CIL Presentation Isobel Bloomfield, Nancherrow bid for a part of the fund.

Fiona Wooton in attendance

TC.72 Apologies for Absence

Apologies were received on behalf of Louise Paine. Debbie Shephard and Chris Denley had to leave before the end of the meeting.

TC.73 Declarations of Interest

Jonathan Manser, Chris Denley, Daisy Gibbs TC. 58 (c).

TC.74 Dispensations

None.

TC.75 Minutes

RESOLVED: That, the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 26th October 2020 with one amendment resolution added to TC.63.

TC.76 Matters Arising

None.

TC.77 Finance

(a) Accounts for Payment on presented schedule £7887.23 and £489 Neighbourhood Plan

RESOLVED: To approve the accounts **£7887.23 and £ 489** for payment as set out on the attached schedules.

(b) Financial Assistance

The Childrens Amazing Rural kids – Childrens Ark requested a Community Grant for their project.

RESOLVED: To approve **£500.00**.

(c) **The Community Infrastructure Levy (CIL).**

CIL funds received, £2661.25 4 November 2019 and £1740.00 5 May 20 (Total £4401.25). Discussion on possible uses and potential projects such as Youth Projects e.g. Nancherrow or the Skate Park and Bus Stop near Gews Farm were discussed. The Nancherrow Centre Project gave a presentation by Isobel Bloomfield, the notes of which would be shared with Councillors post meeting. It was agreed that the best avenue for support was the Community Grant Fund rather than this Infrastructure Fund. The Clerk would send an application form for this purpose. The Clerk also mentioned he would need to inform Cornwall Council in the annual return of payments made up to 30 November, 2019.

RESOLVED: The Clerk would encourage Isobel Bloomfield to submit a Community Grant Application Form and inform Cornwall Council if any payments happen before 30 November 2020.

(d) Councillors discussed the purchase of Scribe package ready for 1 April 2020 accounting year. It is planned to start using it from 1 February in training mode then go live on 1 April 2020. The Councillors were given background paperwork before the meeting.

RESOLVED: To approve the purchase of Scribe as set out on the attached schedules submitted to Councillors.

TC.78 Planning

Sue James read the following statement:

As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Division, I wish to make clear that any views and opinions expressed today will not affect my decision-making at a later stage of the planning process when I might have different information and be in a different role.

a) Applications

1. **Application** PA20/08937
Proposal Formation of off street parking to the rear
Location 4, Carrallack Terrace, St. Just.
NO OBJECTION

2. **Application** PA20/08831
Proposal Conversion, extension and change of use of buildings to a house and a domestic annexe
Location Nanjulian Farm, Road from Newtown to Nanjulian, Nanquidno, St. Just
NO OBJECTION

3. **Application** PA20/09245
Proposal Application for tree works in a Conservation Area. Lawson cypress, 2 stems – fell and remove all arisings from site. Euonymous – cut back to manageable height (approx. 6 ft.)
Location 30, Lafrowda Close, St. Just.
Noted for Information only

4. **Application** PA20/07748
Proposal Replacement triple garage
Location Garages rear of Leat View, Boscaswell Downs, Pendeen
NO OBJECTION

5. **Application** PA20/09075
Proposal Proposed conversion of single storey barn to dwelling and single storey extension.
Location Cape View House, Chapel Road, St. Just
NO OBJECTION

6. **Application** PA20/08268
Proposal Changes to prior approved Planning PA12/11270. Alterations and extension of existing water tower to be used as residential unit.
Location Cape Cornwall Golf & Country Club, St. Just.

Strong objection. The extension has a bigger footprint than the tower and isn't sensitive to the building's original vertical form and character. The substantial glass structure is detrimental to dark skies and there is no identified local need. It is out of keeping with the historic character and local vernacular, in this highly significant area the only Cape in England. The Council support the WHS submission on this application.

7. **Application** PA20/08473
Proposal Proposed erection of an agricultural building and polytunnel.
Location Gwennel Farm, Tregeseal, St. Just

The Town Council has no objection "In principle", to the agricultural building on the land but would like to see the applicants respond to other consultees to find a better location and design."

8. **Application** PA20/09395
Proposal Non-material amendment to Decision PA20/05290 for alterations to internal layout and windows
Location Land between 15 and 17 Hillside Cottages, Trewellard, Pendeen.
NO OBJECTION

9. **Application** PA20/09425
Proposal Work to trees within a Conservation Area:
T1 – 1 x dying Monterey Cyprus – fell
T2 - 1 x dead Monterey Cyprus – fell
T3 - 1 x dying Bishops Pine – fell
Location The Shed, Botallack Moor, St Just
Noted for Information only

10. **Application** PA20/09444
Proposal Non-material amendment to PA19/09099. Reduce The ridge height of the overall building by 800mm. No other amendments Sought
Location Porthnanven House, Access track to Cot Valley Lodge, Cot Valley, St. Just
NO OBJECTION
11. **Application** PA20/09171
Proposal Minor alterations, new doors and windows and re-cladding of existing T. frame bungalow
Location Lebanon Bungalow, Church Street, St. Just
NO OBJECTION

b) Decisions

Application: PA20/05396
Proposal Re-building of section of boundary wall
Location: Co-operative Stores, Corner House, Market Square, St. Just.
Approval (T. Cl. No Objection).

c) Appeal Decisions *None*

TC.79 Neighbourhood Plan (NP)

The Neighbourhood Planning Team are answering any questions residents have on the Draft Plan. The quality of the Plan has been commented upon.

TC.80 Library

St Just Library is providing the public with a restricted Foyer Service. A leak to the outside meter was reported to South West Water.

TC.81 Coronavirus Report

The Clerk is continuing to send emails from the various bodies such as CALC and Cornwall Council to Councillors on advice the Town Council should take.

TC.82 Feedback from devolution meeting on Car parks and Toilets.

The backlog of agreed work at both toilets has been finished, all contractors are off site. However, those present could not confirm whether this work included the underground pipes. Cornwall Council will come back to the Council on this vital matter Cornwall Council will also provide the Town Council with a diagram to confirm what is included in the devolution e.g. walls and bins etc.

The Town Council has already disputed 1 quarter invoice for car parking from the 23 March 20 and hoping Cornwall Council will waiver this charge. Councillors also asked for some waiver of toilet charges, given they were out of action for some many months Cornwall Council will come back on both points. We have several options on obtaining a Parking Order, the most likely option is the Town Council will need to do its own or

enter into one with other Town Councils to reduce the cost. It is unlikely Cornwall Council will do a new one in 2021. They will try and meet with the Town Council again just before Christmas. The Town Council is hoping devolution will happen on 1st April 2021.

RESOLVED: The draft letter was agreed and the Clerk would send the letter off.

TC.83. Cornwall Councillor Report

Cornwall Council has re-established some of the Response Cells, in particular, an enforcement one. As Cornwall Councillors, in the West Penwith Network area, we continue to meet (virtually of course) Wednesdays at 1:30 p.m.; so keep that in mind if there are any COVID/ lockdown issues you want to bring to my attention.

Our local Public Health Team are now alerting me, confidentially, if there are positive tests linked to particular settings such as educational settings, residential or significant work places. This is so that I can respond to anyone that might contact me with worries over a specific situation.

Cornwall's Waste and Recycling Facility at St Erth will remain open during this Lockdown, but will continue to limit numbers attending by asking those with odd vehicle registration numbers to go on odd dates of the month and those with even number plate numbers to go on even dates.

Planning Officers are again working from home so cannot accept public comments by letter, as their post is not being monitored. They will not be putting out site notices either, but will contact immediate neighbours.

Below are information and links you might find useful to have at hand.

All Coronavirus related enquiries or issues should be directed to the dedicated email address covid19@cornwall.gov.uk. This email address is monitored throughout normal business hours.

Anyone resident needing help can request a volunteer by ringing 01872 266988 or emailing requestforhelp@volunteercornwall.org.uk. Volunteer Cornwall will check back through the Daisy Chain, in case we are in touch with them, in the first instance.

Local Coronavirus hub/ info <https://www.cornwall.gov.uk/health-and-social-care/public-health-cornwall/information-about-coronavirus-covid-19/>

Support/ info for businesses here: [Business Rate Support](#) and [Growth Hub](#)

REMOVAL OF STILE AT CARRALLACK TERRACE

Whilst the expectation that ancient granite stiles might be protected heritage assets, is understandable, unless they are specifically listed or scheduled monuments, they are like any other stile. Landowners are permitted to remove them without consent, but must not go on to block access to a public right of way and, if they wish to change what is there i.e from a stile to a gate, they do need consent from the Highways Authority and must comply with laid down specifications. (Many people believe Cornish hedges are protected but, sadly, this is not true either.)

I made limited responses to the social media storm, whilst guiding people wanting to report the matter to Cornwall Council. I made enquires of Officers myself, to obtain the facts.

However, given that I understand why locals are upset, I have been in touch with partners working within the Penwith Landscape Partnership (PLP) and they hope that good might emerge from the public interest generated. They have a project to photograph all our historic stiles, telling their stories, thus raising awareness of their local significance. There is discussion of an on-line record, possibly a book. Hopefully, land owners will regard themselves as sensitive guardians of history, once their profile is raised. PLP also hope they will now achieve more local resident interest/ engagement in this project. Any residents you speak with that have an interest should make contact with Nick Taylor at PLP.

For good, bad or otherwise, I understand a granite stile has been put back in place; a decision of the Landowner, not a response to any enforcement action, which seems unlikely to have followed.

Cornwall Council Budget Setting

People can probably appreciate that the pandemic has depleted Cornwall Council's reserves and is going to present budget setting challenges. The numbers are constantly changing but, the Council has received roughly £45m from the Government, as a result of the pandemic but has spent or lost income in the region of £84m. A big gap to fill, when funding from the Government had been dwindling over recent years.

A budget consultation is just starting but as with everything else, it is going to be on-line rather than meetings in community halls for presentations and debates. More information about the Council's budget proposals and the consultation is on <https://letstalk.cornwall.gov.uk/budget>.

TC.84 Draft Parish Plan. Sue James

A draft plan was presented to Councillors and work is ongoing on it. Sue will bring back an amended version 2 for the next meeting.

RESOLVED: Sue would share version two before the next meeting.

TC.85 Mayor's Report

After carrying out no official 'Mayor' public duties since March, I've just donned the chain no less than six times in the past week!

I really enjoyed presenting our Annual Awards to Mo O'Brien at the surgery, Archie Prout at Cape Cornwall School, Riley Rivett outside his house in Talveneth with his neighbours and friends, and Daisy and Jo along the road in Botallack! Photos will be on our website shortly. It was so lovely to celebrate selflessness and successes with five of our parishioners, and gave a much-needed boost to all around.

The Remembrance Sunday events at both St Just and Pendeen went well, carefully marshalled and social distancing with mask-wearing faithfully observed. This was an opportunity for the community to come together, and was much appreciated.

Meanwhile, we've been fielding calls about the removal of the stile at Carrallack Terrace. The issue has been resolved, but it has been helpful in raising awareness of the need to catalogue and protect our most ancient landmarks and sites, and I'm glad that the Penwith Landscape Partnership is on the case.

We also had the Devolution meeting last Thursday, which the Clerk will report on. I sincerely hope that progress will now be made – I'm just mindful that we were at this point exactly a year ago, and then everything ground to a halt for some months.

Finally, I'm grateful to all those who have contributed to the Emergency Plan, a sixty-page document which was sent to Arthur Roberts over a month ago. I'm hoping we shall get a response soon to enable it to be put in place.

TC.86 Committee Reports

Climate Change planned committee meeting was being put back 1 week.

Property and Amenities Committee

Pendeen Playground

SW Play offered the best value for money for repairs to the Play equipment. Due to the current pandemic, getting companies to cost the work was challenging and one company decided not to quote at all. The committee will recommend SW Play estimate to the full Council. They will also be invited to do additional work that has arisen after the process.

Resolved: SW Play costing was approved by Full Council.

Local Footpaths (additional cutting)

The Town Council had budgeted to have additional cutting undertaken within this financial year. This Meeting looked at the exact Paths in Pendeen and St Just with high usage to cut under this arrangement. The Clerk forwarded the numbered footpaths maps to identify the paths on the contractors cutting plans. The work would involve chainsaws, brush cutting. The Committee will recommend the £1800 cost to the full Council.

Resolved: Full Council approved the £1800.

The Council also noted the content of the draft minutes shared by email.

TC.87 Correspondence

Councillors drew attention to numerous emails and comments they had received and discussion took place on the removal of the stile. The Council commended the owner of the stile on the prompt reinstatement, and recommended the owner consult with Highways for checking the stile, reinstating the footpath sign, and for advice on drainage going forward.

Resolved: The Clerk would write to the owner with these comments.

TC.88 Information Items and Matters to Report

Cornwall Council Dog Fouling posters update. St Just area has a Community Ambassador. The Clerk would use the information to submit an application to Cornwall Council on behalf of St Just area.

Edward Hain Hospital Consultation letter feedback was given by the Clerk and shared in email to all Councillors.

Planning MP Letter feedback, no feedback to date just acknowledgement email.

MP reply letter to the Council on Brittany Ferries was circulated to all Councillors.
Brian Clemens gave Police update to Councillors on the 101 system and how to get better results by using the email address.
Audit Material dropped off to Auditor on 4 November 2020.

TC.89. Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

RESOLVED: That under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

TC.90 Asset Register

Two amendments were suggested to the Full Council by the Property and Amenities' Committee on the revaluation of CCTV equipment and Office computer equipment.

RESOLVED: The Clerk would amend the Asset Register.

The meeting closed at 9.45pm.

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Chairman's signature _____ Date _____