

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber,  
Council Offices, 1 Chapel Street, St Just  
on Monday 16<sup>th</sup> September 2019 at 7.15 p.m.

Present:

Cllrs M Blundy (Mayor), S James (Deputy Mayor), B Clemens, J Manser, C Moore, F Morris, G Prowse, G Roberts, D Shephard and B Strick

Locum Town Clerk:

Mrs D James

Public Present:

1 member of the public was present

TC.110 Public Address at Council Meetings

None

TC.111 Apologies for Absence

None

TC.112 Declarations of Interest

None

TC.113 Dispensations

None

TC.114 Minutes

The following was proposed and seconded:

*That the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 2<sup>nd</sup> September 2019.*

The Mayor wished to clarify if the minutes were purely for the public session part of the meeting, the Clerk advised it was for the full minutes. The Mayor asked if they could ask a member of the public to leave, the Clerk advised it was not correct procedure. The member of the public volunteered to leave the room.

The Mayor requested an amendment to the minutes, the proposer accepted the amendment, the seconder did not accept the amendment, the chairman moved to a vote. The seconder voted against. The minutes were agreed and signed as a true and accurate record with the following amendment:

**TC.109 b) ii) - Be changed from:**

*The Mayor advised that she wished to express her displeasure that the Clerk had not contacted the volunteers as she had told the Mayor that she would. The Clerk advised that whilst that was her initial comments to the Mayor, as previously explained, the Clerk had been advised by CC that the volunteers were CC volunteers and that the Town Council should not be contacting them. The Mayor advised that she was unhappy to accept that reason and reiterated her displeasure with the Clerk for not contacting the volunteers.*

**To:**

The Mayor wished to express her concern that the volunteers had not been contacted despite an agreement at a meeting with CC and volunteers in June. The Clerk explained that CC had advised her that the volunteers were CC volunteers and that the Town Council should not be contacting them. The Mayor was concerned about the impression this was giving to volunteers, and the Clerk advised that she would shortly be making contact with them.

TC.115 Matters Arising

Cllr Manser asked when the Nancherrow meeting would be held, the Locum Town Clerk advised that she had already spoken with board member and an invite would be arranged closer to the budget preparation.

TC.116 Finance

a) Accounts for payment:

**Resolved:** To note the payments already made.

**Resolved:** To approve the payments to be made.

b) Banking:

i. To note the transfer made between accounts

Agreed to note the transfer made between accounts:

£10000 – 20<sup>th</sup> August 2019

£10000 – 22<sup>nd</sup> August 2019

£10000 – 3<sup>rd</sup> September 2019

£10000 – 4<sup>th</sup> September 2019

TC.117 Planning

(a) Applications:

Cllr Sue James read the following statement:

*As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Division, I wish to make clear that any views and opinions expressed today will not affect my decision making at a later stage of the planning process when I might have additional information and be in a different role.*

1. Application PA19/06735

Proposal Camp site with shower/toilet block plus machinery, store on existing agricultural land.

Location Lands End Radio Station, Higher Bosavern, St Just

**Resolved:** The Council objects to the application and supports the concerns of the AONB

2. Application PA19/07743

Enquiry reference Proposal Non material amendment in relation to decision notice PA18/04545:

Use of slate hanging to first floor gables. Location Land West of Truthwall, Truthwall, St Just

**Resolved:** The Council strongly objects to the application; it should remain as granite as per the original application.

3. Application PA19/06942

Proposal Retention of Existing Caravan for Residential Purposes Subject to 106 Agreement Location

Land and Caravans At Balleswidden St Just

**Resolved:** The Council strongly object to the application as the site did not receive planning at the beginning and it is an eyesore on the countryside.

b) Decisions

PA19/05727

Replacement roof covering to front elevation Location Trevegean Farm, St Just. Approval

(T. CI No Objection)

PA19/05728

Listed Building Consent. Replacement roof covering to front elevation Location Trevegean Farm, St

Just. Approval (T. CI No Objection)

c) Appeals

None

d) Enforcement and correspondence:

**Resolved:** That the Council invite the agents to attend the relevant meetings (in the order they contacted the Council) to do an informal presentation, at 7.00pm before the full Council meetings start.

TC.118 Neighbourhood Plan

Agreed that the NP group would be attending the next full Council meeting, on 7<sup>th</sup> October, to do a presentation at 6.45pm.

TC.119 Mayor's Report

It's been a busy couple of weeks!

3 September: I attended the official launch of Kresen Kernow, the county archive at Redruth. It is an impressive building, and a facility Cornwall can be proud of

5-8 September: The Gorsedh came to St Just, with a full programme of events, the centrepiece of which was the Ceremony in the Plen an Gwari on Saturday afternoon. The town was filled with Bards, their families and many other visitors who came to see the spectacle. I'd like to thank the team of volunteers, which included Constance, Grenville, Jonathan and Sue from this Council, who worked so hard behind the scenes to make sure all went smoothly. I think the Bards went away happy with and impressed by St Just.

12 September: I attended the unveiling of the stone marking the 100<sup>th</sup> anniversary of the WI in Pendeen – a stone provided by Farmer, for which many thanks.

15 September: Mayor's Sunday yesterday went well, with over 100 people attending, including several other mayors and chairmen and representatives of local community groups and organisations\*. The parade was fun, the musical items from young people and adults were most enjoyable, and the tea provided by Della was much appreciated by everyone. A retiring collection for the Douglas Woolcock Transport Trust raised £108.84.

A few issues in the past couple of weeks some of which will probably be covered in the Clerk's report:

1. Rat traps in the Plen an Gwari
2. Lack of toilet maintenance on the Gorsedh day (thanks to Allie Scott @ Windswept Gallery and Mary Ann @ The Knut for supplying toilet paper)
3. Traffic mounting the pavement in Fore Street

*Coming up:*

19 September: Opening of the new Volunteer Centre at Geevor

20-21 September: White Night event in the Library – a packed programme of events over Friday and Saturday this week. Do drop in if you can, to encourage the staff and volunteers as the devolution date draws near

24 September: Visit of Earl of Wessex to Levant

TC.120 Correspondence

A request had been received for the Council to install a flag pole at the library site.

Agreed that this would be added to a future agenda.

A request for the Council to act in regards to Cornwall Councils meeting regarding a spaceport was considered.

**Resolved:** For the Mayor, in conjunction with the Clerk, to write to CC expressing the Councils concern and objection.

TC.121 Schedule of meetings

**Resolved:** With the amendment of changing the Climate Change meeting on 30.09.19 with the Premises and Amenities meeting on 23.09.19, that the schedule of meetings is agreed.

TC.122 Award nominations

Discussion took place:

**Resolved:** That Fiona Cock was awarded the Citizen award

**Resolved:** That Emily Earley was awarded the Junior award

**Resolved:** That David Trezise was awarded the Sport award

**Resolved:** That the St Just Cancer Research Committee was awarded the Community Group award

TC.123 Clerk's Report

**Volunteers** pack has been sent to all existing CC volunteers.

**Invited to attend** (represent Council) at Levant Mine by Lord Lieutenant of Cornwall and HRH Earl of Wessex.

### **Play park**

Outstanding items – awaiting supplier – should be done by 30.09.19

Triangles on Multiplay unit to be re-installed, Dismantle & inspection of zipwire, Replacement of Spica spinning pole, Fence brace to be installed, Repairs to Springer, Repairs to Play Table, Repair of broken rope, Remove & replace eyes.

**Quote:** Repair 1 x broken wire reinforced rope and remove 4 x rusty steel eyes and renew with stainless steel shackles. £225 +VAT agreed by Mayor.

**Bus shelter in Carnyorth** – tile missing, reported by Sue James: getting quotes

**Audit** – is now back, no matters have been found. It will be added to the next agenda if needed.

**Plain-an-Gwarry – rat traps** – these have been checked again. The engineer has visited now on:  
25.01.19 / 06.03.19 / 16.04.19 / 04.06.19 / 26.06.19 / 18.07.19 / 04.09.19 / 10.09.19

**Resolved:** That the 2 traps are removed from the Plain-an-Gwarry, subject to authority from Historic England.

TC.124 Quotes

To consider quotes on the following and agree any associated actions and expenditure:

a) Pendeen Play Park repairs

None

b) Christmas Trees

5 quotes had been sought

**Resolved:** To accept the quote from CGS subject to it being the same as the year before and that it covers delivery, erection, platform/time to decorate, platform/time to undecorate and remove and dispose of (in an eco-friendly green manner) and that they are able to source the trees.

TC.125 Information items and matters to report

Cllr Clemens – had attended the Network Community meeting in the library on the Thursday

Cllr Strick – Pendeen community cemetery had been given the go ahead by the Environment Agency

The family day for the member of the community had been a success and raised funds.

Complaints had been made regarding dog mess in the Market Street.

Cllr Prowse – Observation, glad to see that Cormac had sorted the issued of the road surface

Cllr James – Had a meeting with the Tin Coast partnership

CC have been in contact and would like to go ahead with the works to the toilets as previously discussed

**Resolved:** That the Clerk write to CC and advise that the Council would like to go ahead in principle, and would like to see the final heads of terms documents.

TC.126 Cornwall Councillor Report

Starting with some updates.

The bid for West Cornwall to be designated an International Dark Sky Reserve continues with 241 people taking the trouble to have their say on-line, in addition to the 62 people who attended the drop-in event. Whilst the stakeholder event, aimed at landowners, businesses and other interested organisations, had fewer attending than

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I hoped, many now want to actively support the project, which is good. A date for people's diaries is a star-gazing event on the evening of 12 October, being hosted by the Minack Theatre.

Regarding Climate Change, Cornwall Council is reviewing all systems and processes to ensure the urgency of changing the way we operate is taken on board throughout the organisation. The committee I am serving on, the Pensions Committee, will be having briefings and training to ensure we are all well-informed when agreeing the next investment strategy. We are starting to discuss our duty to influence a global reduction in carbon emissions alongside our investment risks from the consequences of Climate Change.

In terms of the next Waste and Recycling Collection and street cleaning Contract, negotiations are still underway. The capital investment of up to £62m is to take out of those negotiations the provision of the new fleet of vehicles and to increase the number of material recycling facilities we have and adapt existing facilities. It will also fund the provision of new containers for households for recycling, including food waste and wheeled bins. Our finance officer has advised that the Council's borrowing options will be cheaper than for a commercial company plus, as a number of Councils are negotiating new contracts, there is concern that we need to get our order in for the vehicles or risk delays.

Turning to the Branch Surgery at Pendeen; negotiations with the owners continue to secure the current surgery building but they are at a delicate stage so it would be wrong for me to say too much at the moment. All I will say is the long term is not secured but the immediate threat of evicting the branch surgery providers seems less likely.

In other news ...

I have put around the table information about what you can do to help create cleaner air, when driving a petrol or diesel engine vehicle and it will save you fuel and money too. This is an information campaign to combat Air Quality problems that are causing premature death in Cornwall and throughout the UK.

As Cornwall Councillor, I was invited by local artist, Sarah Lay, to join residents in Market Square last Friday for the start of a Climate Alarm initiative. The Church Bells rang for 15 minutes and then our residents made a noise, for 1 minute at 11:58. The event on Friday was the launch of a weekly Climate Alarm initiative asking us to sound an alarm for 1 minute, every Friday at 11:58. Its purpose, to draw attention to the Climate Emergency and the need for decision makers to act now, before it is too late to avert the disaster scientists predict. They hope this initiative, from our small community, might spread throughout Cornwall and even go global.

I also want to bring to your attention that Cornwall Council is supporting Co Cars Car club, an initiative where we could have one or two low emission cars, possibly electric, in our community for people to hire by the hour. The idea could reduce 2<sup>nd</sup>/ 3<sup>rd</sup> car ownership in some families and thus reduce some of the parking pressures as well as reducing emissions on essential car journeys where people cannot afford to trade up from their high emissions old vehicle. It maybe a scheme that our Climate and Environment Action Committee wants to investigate.

Finally, I was delighted to visit Sowenna in Bodmin; the first inpatient adolescent mental health facility in Cornwall and the Isles of Scilly for young people aged 13 to 18. It is now open and will start by bringing back to Cornwall those young people who have been sent out of County, hundreds of miles, for treatment they could not get closer to home. It aims to provide young people and their families with a high-quality facility which will help them to recover more quickly than being separated from families at their most troubled times.

TC.127      Library – devolution – including sealing of documents  
a) To receive updates from the Locum Town Clerk

**Transition fund** - application needs completing.

**Noticeboard** – need to consider how the public will get to it, it's quite high and over grass, another option would be to put a new noticeboard on the grass next to the pavement.

**Insurance** – awaiting reply – must include books and equipment. PL not less than £10million. Employers liability. Loss or damage to cash at site. If the Council want the building insured it needs to be valued.

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**Energy suppliers** - need to be identified – I would suggest delegating to the Premises and Amenities Committee to deal with.

**Items that need agreeing and organising before transfer if possible:**

**Sanitary disposal** – quote received needs to be agreed.

**Water** - will have to be South West Water

**Broadband and telephone** - CC pay for their own Broadband but the Town Council will need to pay for the telephone for the library. Also, the Council will need to get a supplier for both the telephone and broadband for the Council offices and have the wiring laid for the IT.

**Rubbish and recycling** – this need to be looked into and they need doing before the transfer.

**Grounds maintenance** – will stop when CC leave.

**Confidential waste** – need new shredder as the office one is not sufficient and noisy.

**Security** – There is an intruder alarm, the Town Council will need to take out a contract re this. Then security to answer any calls, so you need a security key holder. It should ideally be a company not a member of staff or the Council.

**Policies:**

Privacy policy re storage/retention of personal data for bookings

Consent notice

Complaints policy (has to be mutually agreed)

Safeguarding

Whistleblowing

Lone worker

**Solicitors** – estimate now £1600 +VAT for the TUPE element only.

b) Fire Risk Assessment

**Resolved:** That quotes be sought for linked smoke detectors (not wireless, they have to be wired) for the library.

c) To consider the current Town Council Offices lease, dilapidation, repair and decoration

An update was given by the Locum Town Clerk, further to the emails sent to all Councillors.

d) To consider the surrender deed, acceptance of, and the sealing of the deed

**Resolved:** That the surrender deed is accepted, signed and sealed.

e) To note and consider the amendments to the Service Level Agreement

Noted and agreed to sign, as previously resolved.

f) To receive and consider the amended transfer date

**Resolved:** That the Town Council transfer the library on 1<sup>st</sup> October, subject to satisfactory TUPE agreements

TC.128 Exclusion of the Press and Public

**Resolved:** That under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).