

MINUTES of the ORDINARY MEETING of ST JUST-IN-PENWITH TOWN COUNCIL held in the Council Chamber, Council Offices, 1 Chapel Street, St Just on Tuesday 5th November at 7.15pm

Present:

Cllrs M Blundy (Mayor), S James (Deputy Mayor), J Manser, C Moore, F Morris, G Prowse, D Shephard

Public present:

3 members of the public were present

A minute's silence was observed for Ivan Rowe, who was the first Mayor of the new St Just Town Council in 1973, and who has recently died.

TC.166 Public Address at Council Meetings

Mr Neil Wall (Studio West Architects) presented his plans in advance of a pre-app in Kelynack

TC.167 Apologies for Absence

Cllrs Z Baxter, B Clemens, L Paine

The Mayor informed the meeting of the resignation received last week from Cllr B Strick. Sadness was expressed that Cllr Strick's ill-health was the primary reason for her resignation, exacerbated by the strain of taking on the Chair of Staffing role over recent weeks. All hoped that her health would improve in the future.

TC.168 Declarations of Interest

Cllr Morris: TC.172 b) Grant application

TC.169 Dispensations

None

TC.170 Minutes

RESOLVED: that the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 21st October 2019

TC.171 Matters arising

None

TC.172 Finance

a) Accounts for Payment

RESOLVED: To approve the accounts for payment as set out on the attached schedule

b) Grant application

RESOLVED: To award £150 to Penwith Education Trust to provide Climate Change booklets to every pupil in St Just Primary, Pendeen Primary and Cape Cornwall Schools

- c) Website annual maintenance contract
RESOLVED: to accept the maintenance contract
RESOLVED: to support funding for a member of staff to be trained in administering the website
- d) Nancherrow Centre for consideration
 Cllr Manser outlined the difficulties facing the Centre. Following discussion
RESOLVED: to allow the grant funding allocated for repairs and renovations to be released for running costs, which would enable the centre to remain open until April 2020, to allow a breathing space.
 Cllr Morris wished his objection to this to be noted.
 The long-term viability of this building was questioned, in the light of other community buildings in the town. It was suggested that further discussions should take place about the future, in the New Year.

TC.173 Planning

Cllr James read the following statement:

As both a Cornwall Councillor and Town Councillor for the St Just-in-Penwith Division, I wish to make clear that any views and opinions expressed today will not affect my decision-making at a later stage of the planning process when I might have different information and be in a different role.

a) Applications

1. PA19/08828

Proposal Demolition of existing bungalow and construction of a terrace of three dwellings with variation of conditions 2, 3 and 4 in relation to decision notice PA18/08610

Condition Number(s): 2, 3 and 4

Conditions(s) Removal:

Condition 2 - minor material amendment to reduce amount of granite facing on southwest elevation. Condition 2 and 3 - minor material amendments to the parking and turning areas to ensure compliance with the building regulations. Condition 4 - discharge/ removal of condition due to submission of details of the materials to be used (including doors/windows/lintels/ sills/stonework/roof slates/rooflights/ridge tiles)

Condition 2 - Update list of 'Plans Referred to in Consideration of this Application' replacing 'Proposed 2576-D-220 D' with revision E and 'Proposed 2576-D-205 B' with revision C. Condition 3 - to replace reference to drawing 2576-D-205 Rev B with revision C. Condition 4 - discharge/ removal requested. **Location** Clifton B3306 Between St Ives Road And St Johns Terrace Boscawell Downs Pendeen

RESOLVED: NO OBJECTION

2. PA19/06921

Proposal Three parking spaces on front garden

Location Chynoweth Chapel Terrace Trewellard Pendeen

RESOLVED: OBJECTION on Highways safety grounds (split vote)

3. PA19/09277

Proposal Proposed replacement porch to front elevation.

Location 12 Boswedden Terrace Road St Just TR19 7NF

RESOLVED: NO OBJECTION

b) **Decisions**

PA19/01109

Replacement roof covering, including raising of rear section and removal of one chimney **Location** 11 Market Square St Just TR19 7HD **Approval**

PA19/06879

Conversion and extension of existing toilet/shower building to form holiday dwelling with variation of condition 2 (plans approved) of decision PA18/11602 dated 01/02/2019 **Location** Bosavern House B3306 Bosavern St Just TR19 7RD **Approval**

c) **Appeals**

APP/D0840/W/19/3219671

The proposal is for construction of three detached open market and three detached affordable dwellings, new private road, landscaping and associated works. **Location** Land to rear of Foundry Close, Nancherrow, St Just, TR19 7QS
APPEAL DISMISSED

TC.174 Neighbourhood Planning

The grant application to Locality has been accepted, and all information is now in place to complete the due diligence process.

Unfortunately LiveWest would not accept an application for a retrospective grant, so the earlier spending which missed the Locality deadline cannot be recompensed in this way.

The Housing Needs Survey is due at any moment. A copy will be sent to the Town Council, and it will be put on the NP website.

TC.175 Correspondence

Tour of Britain meeting 20th November 9.30am in the Council Office, to provide an update on progress to date, next steps, key dates, community opportunities and discuss the proposed route through the town.

Cllrs Morris, Prowse, James and Blundy will attend, and the Chair and one other member of the Lafrowda committee will also be invited to attend.

TC.176 Interim arrangements

RESOLVED: To discuss and decide interim decision making arrangements whilst the Town Council lacks a Clerk, in Part 2 of the meeting when staffing matters are to be discussed

TC.177 Committee Reports

To receive updates and recommendations from Committees which have met since the last Full Council meeting

a) Premises and Amenities Committee meeting Monday 28th October

RESOLVED: to accept the flagpole formerly at the British Legion, for erection at the Library; and to contact Andrew Burt to let him know the decision

RESOLVED: that Cllr Manser will seek quotes for new noticeboards to be installed on the Library wall in St Just and on the public toilets wall in Pendeen

RESOLVED: that a meeting be convened, involving our footpaths contractor, the Tin Coast Partnership and Penwith Landscape Partnership, to make the best use of path maintenance; and that our contractor be paid for attending the meeting

RESOLVED: to remove the storage cupboard in the reception office at the Library, and to make good the carpeting

RESOLVED: to ask the contractor to do one winter cut of the grass at the Library; and to talk to Ian Willsdon about future planting and management

Toilets and Car Parks: Premises Committee has discussed the Heads of Terms and sent questions to the solicitors

b) Amendments to committee meeting dates 2019/2020

An updated list will be circulated to councillors and amended on the website

c) Staffing Committee

Cllr Manser explained the need to appoint two further councillors to the Staffing Committee due to two resignations.

RESOLVED: to appoint Cllr James and Cllr Prowse to the Staffing Committee.

Cllr James explained that she would need to step down from the Climate and Environment Action Committee in order to take on this role; this was accepted.

TC.178 Mayor's Report

With the resignation of Cllr Strick we now have a second vacancy on the Council. We are grateful to Jonathan for stepping up and taking on the role of Chair of Staffing.

We now have the details of the election for Cllr Roberts' seat taking place on General Election Day 12th December if there is more than one candidate. The full procedure will be posted on the website and noticeboards on 7th November. This second vacancy cannot be dealt with at the same time, because of the time elapsed between the two and details of the procedure for this will be posted on the website and noticeboards on 6th November.

Meanwhile, Shirley and Julie in the office are working very hard, though there are recurring problems with the computers and with the banking systems, which is making life very difficult for them. With no Locum Clerk at the moment, the Staffing Committee is working hard to find some cover whilst we await the recruitment process for a new permanent Clerk. I would be grateful if all councillors could step up and help wherever they can, during these challenging times.

Since the last meeting my time has been largely taken up with getting things sorted for the Library transfer, and other essential matters which would normally be covered by the Clerk.

However, I was invited to pay a visit to the Just Fun Parent and Toddler Group at Nancherrow last Friday morning, where I had a lovely time. On Saturday we celebrated the official transfer of the Library with cake and bubbly for staff and volunteers. Five councillors came along, and it was a good time of conversation, getting to know each other and talking about the future. Don't forget to support the Library evening on 14th November. Then of course we have had the Feast weekend, where the Sunday awards presentations and buffet ran smoothly, thanks to Shirley and Julie. It was a good turnout for the parade and service, and a good atmosphere throughout.

Finally, since the last meeting, we have succeeded in updating the website. Webfooted have been very helpful and prompt with everything, and it's looking good. Take a look at the press release about the Library. More photos will appear next week about the Feast Awards.

TC.179 Information items and Matters to Report

Cllr Morris reported that the Christmas trees will be erected on 8th December.
Cllr James reminded councillors about the Sustainable Pendeen event on 9th November.

TC.180 Library

The transfer happened at 9.38am on Friday 1st November.

Insurance cover has been arranged, BIFFA commercial collections applied for, and cleaning equipment purchased.

Cornwall Council is providing a new sign. Cllr Manser is dealing with outstanding snagging issues, and gathering quotes for phone and IT cabling, smoke detectors and key systems, and is supervising the carpentry works.

RESOLVED: To pay a £30 call-out fee to the two staff emergency keyholders in the unlikely event that they are called out by Kestrel Security

RESOLVED: to gather quotes for servicing of the alarm system and for auto-dial systems.

RESOLVED: to purchase newspapers as agreed for the Library

RESOLVED: to pay the £60 float in the Library
Legal fees to be discussed in Part 2

TC.181 Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

RESOLVED: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

Staffing update by Chair of Staffing