

**ST JUST-IN-PENWITH TOWN COUNCIL**

**Grant Aid Application Form**

Please complete all sections and use additional sheets if necessary. If you have any questions please contact the Town Clerk, on Tel: 01736 788412 or email: [townclerk@stjust.org](mailto:townclerk@stjust.org). Post completed form to Town Clerk, St Just-in-Penwith Town Council, The Library, Council Offices, Market Street, St Just, Penzance TR19 7HX Applications may be emailed to the above address, please include accounts as scanned attachments.

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| 1. | Name of Organisation |  |
| 2. | Designated Contact Person |  |
| 3. | Address for Correspondence |  |
| 4. | Telephone Number |  |
| 5. | Email address |  |
| 6. | Bank Account Number (for use by Town Council for BACS transfers) |  |
| 7. | Name of Project |  |
| 8. | Description of Project |  |
| 9. | Amount of grant requested |  |
| 10. | Describe what the money will  be spent on? |  |
| 11. | How will the project benefit the local community? |  |
| 12. | Please state how you consider that you meet the conditions of the Town Council’s Grant Aid Policy? |  |
| 13. | What other organisations have you approached for funding? |  |
| 14. | Have you received any grant funding from St. Just Town Council during the past five years. |  |

Please provide most recent audited accounts (tick box)

For Office Use:

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| Date received: | Approved: Yes / No | Date Approved: |
| Minute No. | Cheque No: | Signed: |
| Relevant Act: |  | |