

ST. JUST-IN-PENWITH TOWN COUNCIL

**Council Offices
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7 February 2022

INTERNAL AUDIT COMMITTEE

You are hereby summoned to attend the next meeting of the Internal Audit Committee to be held as follows: -

DATE: FRIDAY 11th FEBRUARY 2022

TIME: 10.30 A.M.

VENUE: Library

Members of the public are also invited to attend Council meetings and are able to address the Council on any item on the public part of the agenda.

Town Clerk

To:

Chairman:

Vice Chairman:

Committee

Chris Denley Robert Chadder
Jessica Morris Kevin Casley

AGENDA

1. To Appoint Committee Chair

Committee Chair is needed to be appointed to chair meeting.

2. Apologies for Absence

3. Declarations of Interest

4. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and accurate record the Minutes of the Meeting of the Committee held on 12th February 2021 (copy attached).

Internal Audit

To discuss any matters in the IA Interim Report FY 21/22 ending March 2022. The Action Plan will be taken to full Council at 28 February 22 meeting.

5. Investment Strategy

The Council discussed will review current investment strategy (auditor comment) and it was created in January 2021 and now needs to be reviewed. The strategy will be taken to full Council at 28 February 22 meeting.

6. Appointing Contractors statement on website

The committee to agree the Standing Orders guidance is shown rather than different wording.

7. Asset Register and Risk assessment Review

The committee will have noted the current documents and review and suggest changes if needed for 2021/22.

Exclusion of the Press and Public

If necessary, to consider passing the following resolution:

8.

“RESOLVED - that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).”