

ST. JUST-IN-PENWITH TOWN COUNCIL

St Just Town Council Offices
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Date of Issue: 8 December 2021

ORDINARY MEETING

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of the Town Council to be held as follows:

Date: Monday 13 December 2021
Time: 7.15 pm
Venue: St Just Library

For the purpose of transacting the business on the agenda below

Cas Leo

Cas Leo
Town Clerk

To

Mayor: Sue James
Deputy Mayor: Daisy Gibbs

Councillors

Farmer Morris Jessica Morris
Chris Denley Howard Charman
Martin Cavell Robert Chadder
Leanne Marsden Fynn Tucker

AGENDA

1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing by no later than 10.00am on the Friday preceding the meeting.

Isobel Bloomfield Nancherrow Centre.
Holly Whitelaw St Just in Bloom

2. Apologies for Absence

3. Declarations of Interest

4. Dispensations

To consider requests for dispensation for which an application has been received by the Office.

5. Minutes – sent to all Councillors

To consider passing the following resolution:

That the Town Mayor signs as a true and accurate record the Minutes of the Ordinary Meeting of the Town Council held on 29th November 2021.

6. Matters Arising

To consider any matters arising from the signed minutes.

7. Co-option of a Councillor

Mr Kevin Casley will invited to join the council; following the recent selection process and sign acceptance.

8. Planning

a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting, as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council Offices.

b) Decisions

To note the decisions received since the last meeting.

c) Appeals if any.

d) Protocols

9. Finance

- a) Accounts for Payment
- b) 1st Draft budget document for 2022/2023.
- c) Any contract matters/costings will be dealt in confidential section at part two e.g., Window cleaning/pest control.
- d) Interim internal Audit now completed Clerk to update on next steps
- e) Community Grants St Just in Bloom, Nancherrow Centre

10. Correspondence

To consider responses, if any, to correspondence received, and sent to all Councillors. To receive an update on, and any other information. A few shown below.

Pendeen Post Office

James Hardy costings on cleaners/cleaning vehicle shared by email.
Pendeen Playpark work on going Gate will be down within next 12 weeks.

11. Town Vitality Fund Bid Update

The Town Vitality Fund Committee (Sue) to report back on bids.

12. Welcome Back Fund

Latest updates. The council have been informed expenditure needs to be source through three costings based on a set specification for each of the two elements of the bid.

13. Library

Pest control and Window cleaning considered in part two. The Cornwall Councillor has asked to use the library on 18 January 2021 to meet with the Police and Tri Service officer.

14. Community Network staff and the Localism teams and other threat services

A draft letter to Cornwall Council needs to be agreed. Other services are also under threat the such as Music Hub. The number of planning enforcement officers and the Highway budget also at risk.

15. Carnyorth Outdoor Activity Centre

There is also the threat to the Carnyorth Outdoor Activity Centre, used by Cornish schools and beyond, to give young people often their first experience away from family.

16. Information Items and Matters to Report

13 January 2022 By election and Neighbourhood Plan Referendum Notices posted on 3 December 2021 (per instructions).

17. Exclusion of the Press and Public that

If necessary, to consider passing the following resolution:

RESOLVED: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s). **All visitors on line will need to leave the on-line meeting.**

18. The selecting of a window cleaner for cleaning Library windows.

19. Pest control at the library to consider costing from existing contractor.