

ST JUST & PENDEEN NEIGHBOURHOOD DEVELOPMENT PLAN

Community Engagement Group

Minutes of meeting Tuesday 17th April 2018

Attending: Rachel Fisher, Stef Gulliver, Sue James, Mark Hankins, Jill Taylor, Neil Taylor, Melanie Faulkner, Marna Blundy

1. Apologies:

Cait Chalwin and Sara Olivier.

2. Minutes:

The minutes from the last meeting on 29.3.18 were approved.

3. Meeting.

The costings for the venue hire have been obtained, C.C has booked the W.I in St Just and S.O has booked the Parish rooms in Pendeen. There was some discussion as to whether to book the Centre of Pendeen or stay with The Parish rooms. It was agreed to stay with the Parish rooms because there was adequate car parking, toilets and refreshments.

S.J asked that a written invoice be obtained from each venue and that this is presented to the treasurer, the treasurer can then take the invoices to the town council, receive the cash equivalent and then pay the venues directly. This will then alleviate the need for any person paying out of their own pocket and then having to claim their own money back.

* Action, CC and SO to obtain invoices and absolute confirmation that the dates are set for the HYS event, J.T can hand the invoices to RB the treasurer who will obtain the cash from the Town council in order to pay the venues.

Reminder, HYS events : Pendeen Parish Rooms on Wednesday 13th June from 10.00 am until 8.00 pm. St Just Womens Institute, St Just on Tuesday 19th June from 10.00 am until 8.00 pm.

Display boards for the HYS (Have your Say) exhibition were discussed, JT has contacted a local shop owner who has agreed to the loan of the boards.

*JT to capture images of display boards and take dimensions in order to circulate to other groups.

MB said that she had received 8 responses from pupils at Cape School, there was then a discussion around retaining evidence such as this. A suggestion was to appoint one person from each group in order that evidence can be recorded, indexed and stored until it needs to be produced at the end of the process.

MB and SJ mentioned that there may be a spare lockable filing cabinet available at council chambers that could be used.

*MB to explore availability with Cas Leo.

*MF to mention this suggestion to other group chairs at their meetings.

Outreach Magazine, Marna wrote the article for the next Outreach Magazine, everyone was happy that the magazine will publish its third article to keep readers updated. The next article should be provided by the BEG or the NEG, to be emailed to MB prior to the cut off date of the 11th May. Andrew Corser has written an article already, which may be suitable to be published in Outreach.

*MH offered to speak to AC to ask if his article could be used for the next Outreach.

The meeting was then centred around the Have your say event. The BEG and NEG both need definite steer about what is expected of them at the events and what they need to produce and display at the events.

Each group will have a display board (dimensions to be obtained by JT)

The BEG will need to provide maps with overlays showing areas such as conservation areas, article 4 areas, listed buildings, buildings of historical importance, and photographs of special places etc. Their display should be purely factual, e.g what have we got now.

It was reiterated that the parish has no requirement by the government to build any more dwellings, as its quota had already been met. However the Parish does have a building need. Will be worth revisiting the 2010 sites to test views.

The S.G should provide clarity for the community as to what the NHDP is, what it can influence and what it cannot influence.

The CEG should communicate what the community can do to contribute to the process, what is needed from them, how they can help and how they can get involved.

The NEG will need to provide factual information about what we have, what is special, photographs, with a similar theme to the BEG. CC mapping can be used. Might be worth investigating the CC Environmental Growth Strategy. All groups should always keep in view that their input should be open ended, non leading or non suggestive, the process is about what is important to the community, and all groups have to consider realistically, what the plan can and cannot impact on and influence.

Clarification is need as to who is looking at Cornish Hedges, is it the BEG or the NEG.

To clarify, each group will need to prepare their own display boards, and to supply at least one person to represent their group at the HYS events. This means that there will always be at least four persons staffing the event at any given time, and that all four persons will be prepared to chat to community members, answer questions and explain the process.

Discussion was then held around what the community should be asked at the HYS event, bearing in mind that this initial scoping/fact finding will help to

shape the final community consultation, which the final plan will be heavily based on.

The CEG will formulate a very simple questionnaire, to hopefully be completed by all persons attending the events.

The questionnaire will ask if the person completing lives in the parish, works in the parish, or owns property or a business in the parish, the age group of the person completing, and will also ask of them, which area they live in e.g Carnyorth, Botallack, Truthwall.

They will be asked these open questions:

- 1) What three things are special about the area you live in?
- 2) What three things could improve the area you live in?
- 3) What would you like to see in the neighbourhood development plan?

4. AOB

No issues raised

5. Next Meeting : Thursday 3rd May 2018 at 7.00 pm at the Council Chambers.