

ST JUST NEIGHBOURHOOD PLAN

Community Engagement Group

Minutes of meeting Thursday 29th March 2018

Town Council Chambers, 7pm

Attending: Cait Chalwin, Rachel Fisher, Stef Gulliver, Sue James, Mark Hankins, Jill Taylor, Neil Taylor, Sara Olivier, Judith Summers, Andrew Corser, Steve Hall, Rob Chadder.

1. Apologies: Mel Faulkner, Marner Blundy

2. Minutes : The minutes from the last meeting on 15.3.18 were approved.

3. Actions update: Printing costings – M.H has made extensive enquiries with various printing companies, discussion held around should we use local businesses or go with the cheapest quote, a couple of further companies were suggested, which MH is going to request a quote from and then email Richard Bacon (treasurer) to request that a bid is submitted for funding.

Venues – C.C has obtained costing from the W.I St Just and the Miners Chapel, after a group discussion it was agreed that the Community Consultation “have your say” event will be held at The W.I in St Just (primarily because it is central and a level walk).

The Centre of Pendeen were unable to accommodate the dates required, S.O contacted The Parish rooms in Pendeen, they are able to accommodate the dates required, the Pendeen “have your say” event will be held there. St Just dates are 19&20.6.18 from 10.00hrs to 20.00hrs, Pendeen dates are 12&13.6.18 from 10.00hrs to 20.00hrs. The cost will be £320 approx in total. M.H to include request for funding in his email to Richard Bacon.

J.T will email David James to ask if we would be allowed to use display stands from the Cape Shool art exhibition at the have your say events.

Facebook – R.F and S.G to start work on populating the initial page. Delia Webb from the N.E.G is working on their article and the B.E.G are also working on their article.

Email Accounts – CEG group email account has been organised, all have the password, this email is for all members of the CEG to use, and view.

(stjustpendenceg@gmail.com)

NP email account is now purely for members of the public/community to get in touch re the NHP, R.F and S.G to monitor this account, they have been furnished with the password (stjustpendennp@gmail.com)

School Feedback – M.B has emailed Cape School with suggested questions to ask of the children, however the teacher that she was liaising with has not been in school so it was thought that the children will be given the feedback

questions after the Easter holidays. M.B seek permission to take some photographs of the children participating in the event. (see also point 6)

Post Boxes – J.T has sourced lockable boxes and has covered them with laminated logo images, they were sited inside (Costcutter) Boscaswell Stores and St Just News Centre on Friday 31st March.

4. Communications : Leaflets (once funding secured) will be printed and distributed to all homes/businesses in the Parish, all groups have offered to assist. We also await web site address (see point 5)

5. Town Council Website : M.B has made enquiries with regard to keeping the T.C web site up to date, there will be a cost implication to do this. In order to save money, and maintain flexibility to update the site whenever required, it has been suggested that we set up our own Web Site, Dave Stevens has the required skills and has offered his assistance in setting this up (Word press). J.T to email graphics to Dave to assist.

6. Outreach/Cornishman : M.B wrote the last article for Outreach, which has just been published, (M.B to ascertain when the next edition goes out and the cut off date for articles from either the N.E.G, or the B.E.G or both, their facebook articles could be used)

It was suggested that we try to get an article published in the Cornishman, in order to let the Community know that the process has started. We will need a photo and quote, wording to go in the article, it was suggested that a picture of the pupils of the Cape School be used and the title something like “School pupils kick start the St Just and Pendeen Neighbourhood Plan process” Photo to be taken after the Easter holidays.

7. Tim Wottons Email : All CEG members have read Tims email, and understand the process timeline (may be good to include this in the Cornishman article).

8. Funding : S.H from the S.G was present, he will give Richard Bacon the heads up that a request for printing, venue fees and a stationary budget will be required.

9. Other groups : J.S, and A.C both kindly gave an update from their respective groups, they both asked for some steer on their contribution for the “have your say” exhibition, this led to a group discussion that there should be a degree of corporacy between all groups for any material that will be publicised.

S.H suggested that a pre planning meeting should be held in order that all groups can get together to discuss what is required and what to prepare for the have your Say exhibition.

This meeting will be held at 6.30 at the council chambers on Thursday 12th April, J.T will ensure that everyone is invited to attend.

10. AOB : nothing of note

11. Next Meeting : Will be held after the Pre-planning meeting on Thursday
12th April

14. AOB

No issues raised

15. Next meeting

**Will be at 7.00 pm on Thursday 29th March.
Venue to be confirmed.**