

ST JUST PENDEEN NEIGHBOURHOOD PLAN
NOTE OF TEAM MEETING 13 July 2020, 7 pm
via Zoom

Present: Debbie Shephard (Chairing), Kate Beckly, Jo Forsyth, David Osborne-Broad, Adam Sharpe, Dave Stevens, Dot Stevens, Judith Summers (Secretary), Jill Taylor, Neil Taylor, Sarah Ticken

Apologies, Steve Hall, Sue James, Dave Munday, Tim Wotton

1. Declarations of interest: none.

2. Minutes of meeting 29 June

These were approved. There were no matters arising.

3. Report back from Town Council meeting 6 July

- Tim Wotton had spoken at the last Town Council meeting in relation to the NP. JS had emailed team members with a summary of what he had said and had subsequently written to all town councillors (circulated for this meeting). TW had stated that he was a member of the Steering Group but speaking in a personal capacity. He had not informed the team of his intention to speak.
- Team members expressed their concerns about what appeared to be an attempt to undermine the plan. It was noted that although TW referred in his intervention to parking as a 'missing' aspect of the plan, it was in fact included and he had not previously referred to this as an issue.
- The Town Council had accepted a proposal by Sue James that there should be a joint meeting with the team to discuss the Plan. The team agreed that this should be arranged for the start of September, prior to formal presentation to the TC for sign off. Debbie S agreed to action this.
- In view of the uncertainties of timing JS had not yet produced a new timeline.

4. Progress report - policies

- Feedback from Cornwall Council, including the result of the SEA screening, was expected by the end of July. This would give time for any necessary amendments prior to the meeting with the TC.
- Responses from landowners on the 'green gaps': JS reported that in addition to general comments, there was some specific feedback on the status of particular plots. The team agreed that a response should be documented for each point. AS, D O-B and D St agreed to work as a sub-group on this.
- JS reported that the independent examiner had rejected a similar 'green gaps' policy in the St Cleer plan, substituting a new text. This would also be reviewed by the sub-group.

5. Drafting main text of Plan

- CIL section: details to be inserted of relevant survey responses and policies.
- Messages for the TC: no amendments noted.
- Implementation and monitoring section: it was suggested that monitoring could be through a Tc sub-committee, similar to the Climate Change sub-committee, with a mixture of members from the present team and new faces.
- Acknowledgements section: approved.
- Climate Change section: AS and JS to provide amendments.

6. Other points on the policies

- Proposal for use of Warren’s site, St Just: the team agreed that it would be useful to test the draft policies (including a principal residence policy) to see how they would impact on the proposal, if in place; Dot S to lead on this.
- The team noted that the TC had not taken a view on a Principal Residence Policy, Debbie S would raise this.
- JF reminded the team of earlier discussion of the need to have a wider discussion of strategy to bring forward affordable housing, going beyond what the NP could achieve. The TC should be asked to initiate this, working with the team and drawing expert opinions including from the Cornwall Community Land Trust. It would also be helpful to have a representative from CC present.

7. Planning for public consultation

- JT presented a draft strategy, for which the team thanked her. The consultation period was now expected to start in October. The team supported the proposals generally, other than for the use of postcards, where it was suggested that a broadsheet for door-to-door delivery would convey more information.
 - The team agreed that we needed:
 - a clear statement up front, explaining what we are asking residents to do
 - a clear, engaging message
 - the right kind of language and reach to get to less engaged groups
 - The broadsheet should include a plain English guide to the policies (with appropriate links). Each team member responsible for drafting a section of the policies would produce a draft plain English summary.
 - Suggestions were for:
 - Consultation on identified key issues through bite-sized chunks, perhaps on per week
 - Using local Facebook groups, podcasts and Zoom – which might be needed even if face-to-face meetings were possible by the consultation period
 - An internet survey
 - Physical display of the policies eg on Library windows; a site would need to be found in Pendeen.
 - Those communicating or facilitating discussions with the public must avoid leading in any way; our role is to provide information and clarify if required.
 - The team would be responsible for collating the response form and publishing the results and must work out how to process them. JS to seek advice from Vanessa Luckwell.
 - All those previously involved in the NP process would be contacted and asked to help.
 - JS was asked to write to TW inviting his suggestions.
 - ST noted that we have funding for the consultation and the same graphic designer should be used for the broadsheet and the Plan itself.
- 8. Date of next meeting:** Monday 27 July 7pm. To include testing of policies against Warren’s site proposal; drafting work.