

ST JUST PENDEEN NEIGHBOURHOOD PLAN
NOTE OF TEAM MEETING 29 June 2020, 7.30pm
via Zoom

Present: Debbie Shephard (Chairing), David Osborne-Broad, Adam Sharpe, Dave Stevens, Dot Stevens, Judith Summers (Secretary), Jill Taylor, Neil Taylor, Tim Wotton
Apologies: Jo Forsyth, Steve Hall, Sue James, Dave Munday, Sarah Tieken

1. Declarations of interest: none.

2. Minutes of meeting 18 June

It was agreed that the second half of the sentence in item 3 beginning 'JS stated that he had misread the email' should be deleted. With this amendment the minutes were approved. There were no matters arising other than on this agenda.

3. Appointment of Vice-Chairs

It was unanimously agreed that Debbie Shephard and Dot Stevens should be joint Vice-Chairs.

4. Progress report: policies document and timetable

- The policies document and accompanying table of evidence had been sent to CC on 22 June, and copies had now been circulated to the team.
- JS had sent letters to all identified landowners about the 'green gaps' policy.
- TW noted that maps for Carnyorth/Truthwall and Kelynack/Bosworlas 'green gaps' were missing from the website. The Carnyorth/Truthwall map would be put up; it was explained that the map for Kelynack/Bosworlas did not apply as there were no settlement boundaries for this area and the policy only applied to the area St- Just north to Bojewyan.
- Principal residence policy: JS reported that she had written to CO informing him of the group decision but inviting assistance in providing evidence to support such a policy (as described in the CC guidance) should it later be adopted. No reply had been received. Dave and Dot St offered to research the evidence.
- Possible timetable for completion of the Plan: JS reported that CC required at least three weeks to complete screening for Strategic Environmental Assessment (SEA). It would not therefore be possible to present a draft plan, incorporating any amendments recommended by CC, to the TC for its meeting on 20 July, which was the last before the summer break. Assuming that the TC would be able to sign off the Plan at the start of September, and that design and printing took about four weeks, the public consultation period would start early in October. Following that, and any amendments to the draft, the timescales for formal consultation with CC, independent examination and preparation for a referendum meant that the referendum might well be later than the council election date in May 2021. If full SEA was required the timeline would be several months longer. JS was asked to produce a written timeline for the next meeting.
- The team agreed that if a full SEA was indicated, informal enquiries would be made to see if any adjustments could be made to enable us to avoid it.
- DS reported that Principal Residence Policies and Community Infrastructure Levy would be on the next TC agenda. She would suggest an additional meeting to discuss the draft NP when it was ready.

5. Drafting main text of Plan – contents list

- No additions were made to the circulated contents list and the team confirmed that there should be separate sections on housing and climate change/renewables to explain our strategy and provide relevant information.
- Drafting tasks were agreed as follows:
 - Housing: Dot and Dave St
 - Climate change: KB to be asked
 - CIL: JS using report back from TC
 - Messages to TC: D Sh and JS
 - Monitoring and review: NT (drawing on other plans)
 - Acknowledgements: JS
 - Maps: AS to check which should be included
- Drafts to be considered at the next meeting.
- Vision and aims: the team agreed to review these at the next meeting.
- The team noted that the delay in bringing the draft Plan to the TC meant that it would be possible to review maps in the light of any comments from landowners.

6. Planning for public consultation

- The team agreed that a strategy should be defined bearing in mind current constraints and the advice in the circulated CC e-bulletin (May 2020) on consultation. The team agreed that:
 - the pitfalls of influencing views and selective hearing must be avoided
 - the public must have time to reflect
 - useable results were required
 - the Mylor model (featured in the CC bulletin) should be used as a basis for our strategy
 - suggestions could be made for additions to the basic strategy but these would need a commitment to inputs.
- JT agreed to produce an action plan based on the Mylor work, for the next meeting.
- The team were asked to read the Mylor item using the link in the e-bulletin.
- Following that, everyone who had previously been involved in the Plan would be emailed to invite them to contribute.

7. **Date of next meeting:** Monday 13 July 7pm (please note earlier start time).

Note: The report of the NP representatives' meeting with CGS/Celtic Turf is on the website (evidence page, stakeholder consultation).