

## **ST JUST NEIGHBOURHOOD PLAN**

### **Built Environment Group**

**Minutes of meeting 4<sup>th</sup> September 7pm**

**St Just Council Chamber**

**Attending: Jess Morris (Chair), Jonathan Manser (Vice-Chair), Judith Summers (Secretary), Richard Gowan, David Osborne-Broad, Dot Stevens, Kirsty Pritchard. Dave Stevens (SG), Vic Mousley**

**Apologies: Jo Forsyth, Tamsin Young**

#### **1. Welcome from chair**

#### **2. Minutes of meeting of 5<sup>th</sup> June 2018**

These were approved.

#### **3. Matters Arising**

Have your say events went very well, well done to all who attended and have worked on the statistical analysis of the results. There were approximately 420 adult responses and forms have been received from four year groups at Cape Cornwall School and yr 6 class from St Just and Pendeen Primary Schools.

#### **4. Appointment of Secretary**

Judith Summers has resigned from the post and moved to be secretary for the Steering Group, a request for a volunteer replacement was put to the group with no one coming forward. JM to do minutes of this meeting and the appointment of a new secretary to be carried over to the next meeting on the 18<sup>th</sup> September.

#### **5. Have your say report (Dave Stevens)**

The results so far were distributed from the respondents to the 3 questions asked:

In this area:

- a) What is special
- b) What could improve
- c) What would you expect to see in a development plan

These questions yielded open thoughts and comments from the respondents. An open panel approach had been adopted to capture these results. All comments are read out to a panel who then develop a list of headings for the topics that emerge for each of the questions.

Question A – 21 headings emerged

Question B – 30 heading emerged

Question C – 31 heading emerged

It was agreed that the group would assess all of the headings and create a list of which areas BEG needs to research and choose questions for from the previous meetings in order to gain further information and progress the neighbourhood plan.

#### **6. Stakeholder consultation**

The stakeholder list was distributed and created a discussion about who should be sent a letter and that all stakeholders should be treated equally. It was agreed that the Steering Group should take the lead on this but that all members who think there should be others included should send a list to Judith Summers Steering Group Secretary to be raised at the next steering group meeting on 28<sup>th</sup> Sept.

#### **7. Sustainable Neighbourhood Planning Support.**

All agreed that this should be included and that it would be useful to meet with Sarah Furley – or revisit this after she has been to St just in October.

#### **AOB**

It was agreed that we would look at the topics going forward from the Have your say event feedback and that would inform our plan going forward.

Date of next meeting: 18<sup>th</sup> September , 7pm, Council Chamber