

ST JUST PENDEEN NEIGHBOURHOOD PLAN

STEERING GROUP

Minutes of meeting 1 July 2019 7pm

The Knut, St Just

Attending:

Steve Hall (Chair), Debbie Shephard, Dot Stevens, Judith Summers (Secretary), Neil Taylor

Apologies: Kate Beckly, Jeremy Redwood, Sarah Tieken, Tim Wotton

Also present: Constance Moore; Vanessa Luckwell (CC)

1. Declaration of interests

- No interests were declared.

2. Minutes of meeting 20 May 2019

- These were approved and signed.

3. Matters arising

- Strategic Environmental Assessment (SEA): an SEA would almost certainly be required, as we were likely to allocate sites or development areas. Melissa Burrows (CC) had provided helpful advice on evidence requirements and Esther Kieboom was now examining this. The funding agency (Locality) normally provided SEAs as technical support, therefore without direct charge, but in case we were not eligible for this a sum was being reserved in the budget.
- Pendeen Climate Change event 24 August: SH would organise the NP stall.

4. Neighbourhood Survey

- NT reported that returns were over 900, exceeding our expectations. The Secretary would send thanks to all those who had contributed.
- It was agreed to cut short this SG meeting following discussion of the next stages of work on the Plan, so that the final count could be made and arrangements for processing started,

5. Meeting with Melissa Burrows, CC, 18 June and next stages of work

- CC would accept settlement boundaries drawn for the NP. Local Landscape Character Assessments would provide supporting evidence.
- Melissa Burrows would provide a briefing to Steering Group meeting 2 September on

site allocation and related matters. It was agreed that we should invite all those involved in the Plan, so that we had a shared understanding, and the Mayor and Deputy. The Secretary would ask the Mayor whether we should extend the invitation to all town councillors.

- MB would also provide a workshop on drafting policies. VL noted that this would be most useful when we had decided the scope of our policies and were ready to tighten them
- SG discussed the next stages of the work and agreed:
 - We would look at example plans from Hayle, Gwinear/Gwithian, Lanner and St Erth at the next meeting to decide on how our plan should be structured.
 - We would use the skills audit to identify potential members of plan and policy writing teams
 - The team should confirm the headings for the plan, then decide content, then allocate writers for sections, then review and edit.
 - DS and Richard Gowan would lead on site allocation following the results of the survey
 - SH suggested it would be useful to organise an open meeting involving representatives of AONB, WHS and others including the Council to discuss approaches to the NP.

6. Dates of future meetings

- 29 July, 2 September, 30 September

AGREED ACTION

- Report back on SEA (JS)
- Climate Change event Pendeen (SH)
- Publicise 2 September meeting (JS)
- Circulate example plans (JS)
- Review information from skills audit (JS)

MATTERS ON THE AGENDA NOT COVERED – STEERING GROUP MEMBERS TO NOTE

1. Landowners

- Progress report: letters were sent to some 35 landowners explaining our approach; 22 were not contacted because their properties were at the edges of the parish where development would not be expected; details for 21 properties were not yet known.
- Report of meeting with Richard Marsden, Laurence Associates, and response on The Gews development (both attached) – to note.

2. Housing Needs Survey

- Report of meeting with CC (attached)
- Example of HNS report (Mawgan in Pydar – attached)
- Current information from CC (attached)

3. Stakeholders

- Meeting with Jane Davies, AONB (attached)
- Meeting with Deborah Boden, WHS (report to follow)
- Contact with Kernow CCG (Primary Care Team) (to be followed up)

4. Finance: budget being updated.