

ST JUST PENDEEN NEIGHBOURHOOD PLAN

STEERING GROUP

Minutes of meeting 20 May 2019 7pm

The Knut, St Just

Attending:

Steve Hall (Chair), Kate Beckly, Debbie Shephard, Dot Stevens, Judith Summers (Secretary), Neil Taylor (CEG), Jill Taylor, Sarah Tieken (Treasurer)

Apologies: Tim Wotton

Also present: Grenville Prowse

1. Declaration of interests

- No interests were declared.

2. Minutes of meeting 15 April 2019

- These were approved and signed. There were no matters arising other than included in the agenda.

3. Neighbourhood Survey

- NT and DS reported that the questionnaire was now completed. All comments had been considered and used where possible. The final edit was now under way and the survey would go to press shortly. A watermarked text would be posted on the website.
- NT had obtained two quotations for printing, the lower being £2031 (excluding VAT). ST would deal with the invoice.
- Banners and posters would be used to lead in to the survey, plus media coverage.
- NT and JT were now sorting out delivery rounds for June 15. Arrangements for processing were being considered by Dave Stevens and Rachel Fisher.

4. Landowners

- JS reported that a BNHEG member had supplied maps of landholdings. SG members had contributed information and Dave Stevens was now reviewing the collated information to update it as far as possible. It should therefore be possible to write to landowners before the survey date.

5. Project Plan: review of work May - August

- Strategic Environment Assessment: Locality (the funding/support body for neighbourhood plans) had issued advice that work on the SEA should start at an early,

formative stage. It was expected that our NP would require SEA in view of the designations covering the parish and the expectation of allocating sites. JS had asked Melissa Burrows of Cornwall Council for further advice and would also try to clarify whether the technical support package available from Locality covered the SEA itself or the preceding screening exercise and when to bid. It was agreed to seek comments from Adam Sharpe and Esther Kieboom (members of BNHEG). Depending on feedback, work could start on this before the next meeting.

- Review of evidence: SG noted that it would be useful to do this prior to the drafting phase so that we could address any gaps. DS and JS would index what is in place and report back.
- Policies: a number of draft policies were already available. SG agreed to review these at its next meeting (bearing in mind that their use would depend on the questionnaire results).

6. Finance

- ST reported that the Town Clerk took responsibility for preparing funding bids and this was in progress.

7. Summer events

- Climate change events, 24 August, Centre of Pendeen: SG agreed that this should be covered.
- Lafrowda: SG agreed that the timing of the survey meant that we would have nothing specific to promote at Lafrowda, so we would not participate this year. We would submit a contribution to the Lafrowda programme (deadline the end of May). Kate Beckly agreed to do this.

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8. Matters to report from the Secretary

- Meetings had been arranged with Jane Davies, AONB (22 May), Sarah Roberts, CC to discuss the housing needs survey (4 June) and Deborah Boden, WHS, 17 June. The AONB and WHS meetings would help with policy development and the SEA.
- ERCCIS had now provided large scale maps of land types, habitat etc, which would be useful for displays as well as providing evidence for the plan. It was agreed that these could be loaned to Extinction Rebellion.
- A brief article was submitted for June Outreach.

9. Dates of future meetings

- 1 July, 29 July, 2 September, 30 September

AGREED ACTION

- Letter to landowners (JS)

- Obtain and circulate advice on SEA (JS)
- Evidence index (DS, JS)
- Collate and circulate information on policies (JS)
- Text for Lafrowda programme (KB)