

## **St Just and Pendeen Neighbourhood Plan Steering Group Meeting Minutes.**

### **Monday 31st August 2020 - 7pm – Zoom meeting.**

1. Present - Debbie Shepherd (Chair), Dot Stevens, Jill Taylor, Neil Taylor, David Osborne-Broad, Sarah Tieken, Dave Stevens.
2. Apologies - Adam Sharpe, Kate Beckly, Tim Wotton, Jo Forsyth.
3. Minutes agreed from meeting on 24<sup>th</sup> August.
4. Declarations of interest - No declarations of interest were made.
5. Draft NHP v1 – Everyone thanked Judith Summers for pulling the whole document together. It was agreed that Dot would go through the text of the document and that Debbie would look to correct any typos. They would both contact Judith directly if any amendments needed to be made.
6. Matters arising/Actions list - The group went through the actions list, Jill will amend the document and send the updated version to the group. DavidOB presented his holiday let list and concluded that there were 110 holiday lets (this is as accurate as possible) in the Parish, representing 4% of a total of 2553 parish households. Discussion around the 2018 data that out of 2553 households, 2542 were paying council tax, which could suggest that they were lived in by permanent residents (who let their homes out to holiday makers on a part time basis)

Significant sites policy, due to depleted team numbers at the meeting, it was agreed that Dot would complete a draft version of the policy, to be added to the draft NHP under the Appropriate Development policies section and shown as “policy in writing” until such time as the group could all discuss the wording together and approve it.

New housing for the elderly policy – the policy was agreed in principle by all present as it was felt that it was uncontentious, it followed local need and it delivered what was required. However, due to depleted team numbers at the meeting, it was agreed that the draft version of the policy should be added to the draft NHP under the Affordable Housing policies section and shown as “policy in writing” until such time as the group could all discuss the wording together and approve it.

7. Wind Turbines Policy – The policy is still a work in progress, the existing policy will remain unaltered at this stage and marked “policy in writing” until the redraft has been viewed by CC and ratified by H.E and N.E.
8. Green Spaces policy – Dave and Adam are in the process of completing the map work.
9. Town Council meeting – Debbie and Dot to discuss which subject matter experts should attend to ensure that all T.C questions can be confidently answered. Those attending will be invited to a team briefing (zoom meeting) at 6.45 on Monday 7<sup>th</sup> September. The T.C meeting will then take place (on a separate zoom meeting) at 7.15.
10. A.O.B – Sarah (treasurer) was happy that everything is on track.
11. What next – discussion as to the leaflet announcing the public consultation, DavidOB and Dot agreed to work on the front page, Neil sent the middle page summaries to David and Jill send the back page wording. It was agreed in principle to use a landline number for the public to contact the team. Jill agreed to check data policy on this. Jill confirmed that the leaflet delivery rounds were organised and ready. Jill and Judith to get together and revise the timeline backwards from the final referendum date on May 6<sup>th</sup>.

12. Dates for next meeting – 6.45 on Monday 7<sup>th</sup> September (Town Council meeting) then Monday 14<sup>th</sup> September at 7pm.