

ST JUST PENDEEN NEIGHBOURHOOD PLAN

STEERING GROUP

Minutes of meeting 9 September 2019 7pm

The Knut, St Just

Attending:

Steve Hall (Chair), Kate Beckly, Dave Munday, David Osbourne-Broad. Jeremy Redwood, Adam Sharpe, Debbie Shephard, Dave Stevens, Judith Summers (Secretary), Jill Taylor, Sarah Tieken, Tim Wotton

Apologies: Dot Stevens, Neil Taylor

1. Declaration of interests

- No interests were declared.

2. Minutes of meeting 1 July 2019

- These were approved and signed. There were no matters arising (other than dealt with below).

3. Neighbourhood Survey results

- DSt and AS had presented the raw data and mapping results to a meeting for all those working on the NP (note of 3 September meeting attached to these minutes). The raw data, early 'business' report and full 'business' report were now on the website. DS noted that the full 'business' report taken alongside other survey results pointed towards conclusions as to how improved facilities could attract more business. DS also noted that the age profile of respondents seemed to match that of the parish as reported in the 2017 'Local Insight' data.
- SG agreed that the final publication of the data should wait until we were able to provide a robust report on our analysis, and should include details of our methodology. We should provide interim website, Facebook and news items to report headlines and the direction of travel, with a press release to the Cornishman. We would consider meetings in different parts of the parish to update residents as the work progresses. A presentation on the survey results would be made to the TC (date to be agreed).
- SG noted that the maps prepared by AS should be treated as raw data. They should be circulated to SG on a confidential basis. Further work would be undertaken depending on decisions as to whether to allocate sites or development boundaries.

4. Updated timeline and next steps

- SG noted the implications for the timeline to a referendum if a Strategic Environmental Assessment was required. SG agreed to work to the Timeline, aiming to complete

drafting for approval by the TC by December.

- SG agreed to keep in mind the option of getting informal expert feedback on the draft.
- SG agreed to proceed by small groups each taking a section of the survey results, and analysing these, with feedback to the whole group. The work would cover agreeing what should be done with the result for each question, identifying points on which further data from the survey would be helpful (including correlating responses between different sections), and suggestions for policies. A pro forma would be prepared so that work would be consistently presented and to provide an evidence trail.
- Sub-groups would be: Historic environment: AS; Natural environment: DM; Parking and Traffic: JR; Business: DS, ST; Sustainability, renewables: DSh, D O-B, KB; Building characteristics: JT, with Jim Hurditch and Richard Gowan to be invited; Development: TW. The groups would seek to draw in others who had been involved NP work. Sub-groups would report back at the October 8 meeting. The 'Community' section would be used in the main text of the Plan rather than for policy drafting.
- SG noted that work was needed to bring together the evidence base.
- All members agreed to read the NPs for Hayle, St Erth, Lanner and Gwinear-Gwithian to decide preferences for structure and style.

5. Finance

- ST reported that we had spent about £2500 in the current financial year. The survey had cost more than planned but this was offset by lower spending elsewhere. She also reported that the TC had not yet submitted the grant application to Locality.

6. Dates of future meetings

- 30 September (briefing by Melissa Burrows on site allocation and related matters; TC invited); 8 October (feedback from all groups analysing the survey results)

AGREED ACTION

- Update website (JS)
- Update Facebook (JT)
- Outreach article (JS)
- Press release for Cornishman (TW/JS)
- Circulate maps to SG (JS)
- Locate possible external consultants for comment on the draft (JS)
- Pro forma for group work reports (JS, DSt)
- Evidence base (JS, Dot Stevens)

ST JUST PENDEEN NEIGHBOURHOOD PLAN
NOTE OF MEETING 3 September 2019: SURVEY RESULTS

Present: Steve Hall, Richard Gowan, Mark Hankins, Sue James, David Osbourne-Broad, Adam Sharpe, Debbie Shephard, Dave Stevens, Dot Stevens, Judith Summers, Jill Taylor, Neil Taylor

Apologies: Kate Beckly, Marna Blundy, Jo Forsyth, Jim Hurditch, Esther Kieboom, Constance Moore, Dave Munday, Cornelius Olivier, Kirsty Pritchard, Grenville Prowse, Sarah Tieken

1. Dave Stevens presented the raw data from the survey, excluding Q8 and the 'business' section, on which further work was needed. Everyone was asked to consider what further analysis might be useful and inform DS (this might also occur during policy - writing). It was noted that in the final publication baseline figures and a demographic profile would be needed. It was agreed that the raw data should be published on the website as soon as possible, with an emphasis that further checking would be required (JS to action).
2. Adam Sharpe presented the first analysis of the mapping exercise in the survey. It was noted that the level of response to this section was in fact low, and that further work was needed prior to any publication. We would also need to include reference to the 2009/10 exercise for St Just sites. JS was asked to enquire whether we could publish the maps in such a way that they could not be used as evidence in planning applications. The maps would be made available confidentially to M Burrows of CC as background for her briefing on 30 September on site allocation issues.
3. DS and AS were warmly thanked for all the work they had done to produce the reports, and Jill and Neil Taylor for their work in managing the survey.
4. SG would discuss publicity, next steps etc on 9 September.