

# **ST JUST PENDEEN NEIGHBOURHOOD PLAN**

## **STEERING GROUP**

**Minutes of meeting 18 March 2019 7pm**

**The Knut, St Just**

*Attending:*

Steve Hall (Chair), Zoe Baxter, Kate Beckly, Jeremy Redwood, Debbie Shephard, Dot Stevens (BNHEG), Judith Summers (Secretary), Neil Taylor (CEG), Sarah Tieken (Treasurer), Tim Wotton

Also present: Constance Moore

### **1. Declaration of interests**

- No interests were declared.

### **2. Resignations**

- The Chair reported that Rob Chadder had decided to stand down as Vice-Chair and withdraw from NP work. SG recorded its thanks for his contribution. It was agreed that the position of Vice-Chair would be dealt with at the next meeting.
- Jess Colliver had stood down as Chair of BEG, because of pressures of work. She was thanked for her contribution.

### **3. Minutes of meeting 18 February 2019**

- These were approved and signed.

### **4. Matters arising**

- Skills audit: a report of the completed skills audit was circulated. It was noted that there was a good spread of skills and individuals with a high level of skills in most areas.
- Strategic Objectives: a revised, shortened text had been agreed by email and published on the website. This would still be described as draft as it might be modified in the course of writing the plan.
- Community Engagement Strategy: there had been no feedback from Vanessa Luckwell (CC) and the document therefore stood.

### **5. Reporting to Town Council**

- It was agreed that in future the Secretary would supply the Town Clerk with a monthly summary, to be circulated to the Council.

## **6. Proposed development at Gews, St Just**

- Following the `consultation' event organised by the developers on 12 March, comments from JR and TW had been circulated. NT reported that the developers had taken exception to the publicising of the event on the NP Facebook page. SG considered that informing the public of the event had been appropriate.
- Town Councillors present noted that they would observe the Code of Conduct in respect of this item.
- DS noted that persons with an interest in the proposed development had been involved in early stages of BEG's work. It was agreed that this was not an issue, as at that point the group had been exchanging ideas which had no particular standing, prior to Have Your Say.
- SG was clear that it could not take a position on the Gews proposal at this stage in the NP process, as it had no mandate from the public, and this applied to all proposed developments. It would be appropriate to share information to support public debate. It was noted that Have Your Say gave some indications of relevant public views. Information was needed from the developers on points which would impact on the plan itself, for examples the timescales for decision-making. SG wished to meet the developers for this purpose; failing that, a written response would be requested.
- It was suggested that a NP representative should request to address the Town Council on considerations concerning the Gews proposal; this was held over for future discussion,
- SG agreed that we needed much more robust information on housing need. It was intended to commission a housing needs analysis to be conducted by Cornwall Council on our behalf; this would be a postal household survey, probably to take place in September (provided for in the draft budget). Information should also be collected from the self-build register, and local estate agents.

## **7. Built/Natural/Historic Environment Group**

- DS reported good progress with developing the questions for the June survey. Each question would have a supporting introduction to explain the thinking. BEG members were now starting on mapping current settlement boundaries.
- SG would review this stage of the work at the next meeting.

## **8. Community Engagement Group**

- NT reported that they had started to trail the June survey and would build up awareness through posters, social media and the press. Distribution would be on 15 June with collection a week later. So far only a small number had signed up for this, but they hoped to call on the Outlook delivery team.
- NT noted that the group membership was now low.

## **9. Finance**

- ST presented the draft budget for 2019/20. Further quotations were awaited for later in

the year and the sum for the June survey might need to be increased. It was agreed that ST should complete the budget following information from Cornwall Council and submit it to the Town Clerk.

- JS reported that she and Dave Stevens had looked at how the website could be made more engaging and felt that this could be achieved by our own efforts. Work was in hand to improve the home page with links into topics of interest.

#### **10. Climate change conference, 9 March, Tremough**

- KB presented a report, saying that the NP needed to help the parish become resilient to climate change, and to look to the community benefits of action to counter climate change. We needed to include questions on this in the survey and carry the community with us. She had received a follow-up email from Dan Stone (Centre for Sustainable Environment), which would be circulated to SG. SG thanked KB for her helpful and specific report.
- DS noted that the sustainability sub-group had already been in touch with CSE, and consulted their toolkit to develop survey questions on climate change.
- It was agreed to place Climate Change on the next agenda.

#### **11. Dates of future meetings**

15 April, 20 May

#### **AGREED ACTION**

- Monthly report to TC (JS)
- Seek meeting with Gews developers (JS)
- Plan for how 'local facilities and services' will be addressed in the work to the survey (SH/JS)
- Circulate emails from CSE (JS)
- Complete and submit budget 2019/20 (ST)