

## **St Just and Pendeen Neighbourhood Plan Steering Group Meeting Minutes.**

### **Tuesday 29th September 2020 - Zoom meeting.**

- Present - Debbie Shepherd (Chair), Dot Stevens (relief chair), Jill Taylor, Neil Taylor, Kate Beckly, David Osbourne-Broad, Dave Stevens, Sarah Tiekens, Jo Forsyth.
- Apologies – Adam Sharpe, Sue James.
- Minutes agreed from last week's meeting.
- Declarations of interest – none.
- Matters arising – none.
- Actions list updated.

Discussion around proof reading by Debbie and Sarah. Decided that Sarah to proof read this Wednesday, Debbie on Thursday, then send to the designer on Friday. Debbie left the meeting after this, Dot resumed as chair for the rest of the meeting.

The consultation poster design options were discussed, the team opted for the green design with a banner.

The team also discussed which NHP documents front cover was the most suitable, DavidOB to feed back to the designer.

The team then discussed how best to announce the consultation.

Jill to write an article for the Cornishman, Outreach and Facebook. Also to source jute delivery bags and make final arrangements with delivery volunteers.

David to arrange the printing of the posters and the leaflets, and to send electronic versions of the posters to Jill for team distribution.

When collected from the printers, David to deliver to Jill for distribution.

Posters and A frames to be publicly displayed on Saturday 3<sup>rd</sup>, Sunday 4<sup>th</sup> October.

Leaflets to be delivered on Saturday 10<sup>th</sup>, and Sunday 11<sup>th</sup> October.

Public consultation to begin on Monday 12<sup>th</sup> October.

- Next meeting will be Tuesday September 6<sup>th</sup> October at 7.00pm.
- Meeting concluded.

