

# ST JUST PENDEEN NEIGHBOURHOOD PLAN

## STEERING GROUP

### Minutes of meeting 24 September 2018 7pm

#### St Just Council Chamber

#### *Attending:*

Robert Chadder (Vice-Chair – Chair for this meeting), Zoe Baxter, Marna Blundy, Rachel Fisher (CEG), Steve Hall (Chair), Jonathan Manser (Vice-Chair BEG), Constance Moore (NHEG), Jeremy Redwood, Debbie Shephard, Judith Summers (Secretary), Jill Taylor (CEG), Sarah Tieken (Treasurer)

*Apologies:* Jess Colliver (BEG), Mel Faulkner (CEG), Dave Stevens

#### **1. Minutes of meeting 20 August 2018**

- These were approved and signed.

#### **2. Steering Group meeting with Sarah Furley, Cornwall Council, 8 October 2018**

- A report by JS of the planning meeting on 19 September had been circulated. It was noted that the meeting should enable all to understand the next steps in developing the Neighbourhood Plan. Vanessa Luckwell of CC would also give guidance on operational arrangements.
- It was emphasised that the NP was a planning document concerned with land use and development.
- It was agreed that in view of the importance of the meeting, the sub-groups should be asked to send two representatives each. In addition, any other sub-group members would be able to attend as observers (following normal Town Council practice).
- SG and sub-group members would be invited to send any questions that they wanted answered to JS, to pass to SF before the meeting.

#### **3. Crantock correspondence concerning rural exception sites**

- Correspondence received by the Town Council from Crantock Council and between Crantock and Cornwall Council had been circulated. Members were concerned by the potential implications for the NP.
- It was agreed to ask Sarah Furley to comment on this point and to clarify the position about rural exception sites and their impact on planning.

#### **4. Have Your Say outcomes**

- It was noted that responses were currently with DS, and that further work was needed to 'get behind' the data already produced. CEG was willing to work on the responses but considered that it could not do any further work until it had either the

responses or a draft report. It was also noted that the 'word tagging' exercise could not be done until the responses were available to those involved (Jess Morris and Tamsin Young). SG expressed concern at the length of time which had elapsed since the Have Your Say events and the need to feed back to the public.

- It was agreed that SH and JS should meet with DS to clarify the next steps; and that the responses should be stored in the Council Chamber.

## **5. Stakeholder consultation**

- The draft, following comments from BEG, had been passed to Sarah Furley / Vanessa Luckwood for advice.

## **6. 'Design Guide' on the structure of the Neighbourhood Plan**

- JR described the new National Planning Policy Framework (July 2018). He noted that all the topics the sub groups had discussed feature in this, and that it was underpinned by the principle of sustainable development. Cornwall Council's Strategic Policy would flow from this and the NP would fill in the 'missing bits'.
- JR also referred to Cornwall Council's Site Allocation Development Plan, for which modifications were proposed for September 2018. This had no specific reference to St Just Parish.
- It was noted that key documents such as these should be on the website, but that it would be helpful if the design could be developed to make navigation easier.

## **7. Petition to Town Council on second homes**

- A petition organised by St Ives Labour Party, with 117 signatories, was submitted to the Town Council. It requested inclusion in the NP a policy preventing new housing from being used as second homes or holiday lets, as adopted in St Ives.
- It was agreed that this should be referred to BEG to consider in the process of developing proposals for public consultation.

## **8. Reports**

- Treasurer: payments were mostly up-to-date. She had no information yet on grants and would contact Vanessa Luckwell.
- BEG: were waiting for a steer from October 8<sup>th</sup> meeting. Members were doing some reading and investigating a possible source of support on sustainability.
- NHEG: the next meeting was on 25 September. A representative of Penwith Landscape Partnership would attend and training on landscape assessment was planned. No secretary had yet been found.

## **9. Dates of future meetings**

- Monday 8 October 7pm: special meeting with Sarah Furley
- 29 October, 26 November

## **10. AOB**

- DS reported that the Tin Coast Partnership would like to be involved. The Partnership drew together a range of influential organisations and shared concerns such as parking and transport.
- It was noted that the Partnership should be consulted as a body and would be able to talk with NP representatives or groups.

## **AGREED ACTION**

- Inform sub-groups of attendance arrangements for 8 October meeting and invite questions (JS)
- Inform Sarah Furley of arrangements for 8 October (JS)
- Arrange meeting with DS to progress Have Your Say work (SH/DS)
- Consider website development and user needs (DS/JS/RF)
- Pass petition on new housing to BEG and inform Town Clerk of action being taken (JS)