

St Just and Pendeen Neighbourhood Plan Steering Group

1900 - 7th March – Council Chambers

Attending: Jeremy Redwood (JR) Jonathan Manser (JM) Judith Summers (JS) Richard Bacon (RB) Steven Hall (SH) Robert Chadder (RC) Tim Wotton (TW) Zoe Baxter (ZB) Debbie Shephard (DS) Jill Taylor (JT) Mel Faulkner (MF) Nicola Shanks (NS) Marna Blundy (MN) Ted Mole (TM)

Apologies: James Hardy, Constance Prowse, Kate Beckly

Welcome from Chair – reassurance that it is not necessary for us to employ consultants. We can use the expertise within our communities and groups unless it is found necessary at some point in the future.

Introductions from everyone.

Project Plan TW presented the Plan Spreadsheet and its purposes. He requested information from all the groups about what might be added to the spreadsheet.

NS suggested compiling a Skills Audit which was thought to be a very good idea. MB indicated that a list of skills was produced following the first public meeting. JS suggested a proforma to be distributed to all attendees at meetings. JS also pointed out that we also need to consider the skills that are *needed* not just those to which we have access in the community.

Re communication about all aspects and handling the sharing of documents: DS proposed a dedicated email address to which all officers have access to use as a document store. An email address and password was distributed to all at the meeting.

Finances RB pointed out that we are not able to apply for grant funds until April but that there is a small amount of money allocated to the NP from the Town Council. NS asked what monies are available to groups for ongoing expenses. This is the £200 from the TC. **RB** will research all aspects of the process of funding and applications for funding.

Feedback/discussion/open forum

A free and open and extremely useful sharing of views was held.

The meeting was felt to be a very useful evening and it was agreed to hold other meetings between all the groups on a monthly basis.

It was suggested that a workshop based meeting is held at some point perhaps with reps from other NP s.

Synchronising group meetings

Unresolved

Date of next meeting – 21st March **SW** to book room