

ST. JUST-IN-PENWITH TOWN COUNCIL

**St Just Town Council Offices**  
**Market Street**  
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Date of Issue: 23rd November 2022

**ORDINARY MEETING**

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of the Town Council to be held as follows:

**Date: Monday 28th November 2022**  
**Time: 7.00pm**  
**Venue: St Just Library**

For the purpose of transacting the business on the agenda below

Cas Leo

Cas Leo  
Town Clerk

To

Mayor: Sue James  
Deputy Mayor: Daisy Gibbs

Councillors

Farmer Morris Jessica Morris  
Chris Denley Brian Clemens  
Martin Cavell Robert Chadder  
Fynn Tucker Kevin Casley  
Harvey Thomas John Swarbrooke

## AGENDA

### 1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing by no later than 10.00am on the Friday preceding the meeting.

### 2. Apologies for Absence

John Swarbrooke

### 3. Declarations of Interest

### 4. Dispensations

To consider requests for dispensation for which an application has been received by the Office.

### 5. Minutes – sent to all Councillors

To consider passing the following resolution:

That the Town Mayor signs as a true and accurate record the Minutes of the meeting of the Town Council held on 7 November 2022.

### 6. Matters Arising

To consider any matters arising from the signed minutes.

### 7. War Memorial

To consider the email received from the local RBL coordinator to consider improvements to the War Memorial ready for November 2023.

### 8. Devolution Projects

We have requested a site meeting with Cornwall Council on the project to have the Car Parks and Toilets devolved to the Town Council to ensure the handover of assets are in good condition. They have confirmed Wednesday 14 December at 12 starting at St Just Toilets. Resolution needed to continue with the disputing of paying for the Car Park for 22/23 and for the Town Council to continue with its request to pay only 50% for the Toilets in 22/23 all of which it have constantly been communicate to Cornwall Council.

### 9. Planning

a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting, as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council Offices.

b) Decisions

To note the decisions received since the last meeting.

c) Appeals if any.

d) Protocols/notices if any.

10. Finance

a) Accounts for Payment.

b) Grant Aid Applications. None.

c) Letters of Thanks (None).

d) Chair of Audit/Clerk have requested accountant to check Scribe system at the half year point, should cost £150 for half a day resolution needed.

e) The interim Internal Audit 22/23 should start in the next week (to be noted).

f) Chair of Audit has request if any Councillor would like to join the other 4 councillors serving on the Audit Committee: they have an annual Audit Committee meeting on Friday 10<sup>th</sup> February 2023 at 10 am.

g) Notification received in November 22 of the 22/23 pay award which is backdated to 1 April 22 and payable in December 2022.

11. Correspondence

12. Wildlife and Countryside Act, 1981 Section 53 Schedule 14  
Application for Modification of Definitive Map and Statement of Rights of Way

1. Claimed addition of a Restricted Byway and upgrade of a section of existing Public Footpath 157 St Just to a Restricted Byway at Lower Trewellard, St Just CP (WCA 696)
2. Claimed upgrade of sections of existing Public Footpaths 123, 126 & 131 St Just to Restricted Byways and claimed addition of a Restricted Byway at Nineveh, in the parish of St Just (WCA 698)

Email circulated to councillors on the subject of Hedgehogs.

Email circulated to councillors on the subject of Youth Provision Review 23 Jan 23 deadline.

13. Cornwall Council Devolution - Mayor for Cornwall

The mayor to update.

14. Climate Change Group

Discussion on the structure/set up of the CCG.

15. Information Items and Matters to Report

Penwith Moors (SSSI). Open Public Event on 9 November 2022 Knut 12 - 7pm

Cornwall Councillor (Road scheme) and other items.

Mayors Sunday.

Safeguarding Training.

19<sup>th</sup> December 22 meeting will start at 7.15pm.

Council meeting scheduled 8 May 23 will need to be moved back to 15 May 23 due to the public holiday.

PLP's Community Grant Scheme

16. Exclusion of the Press and Public that

If necessary, to consider passing the following resolution:

RESOLVED: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

17. Pendeen Playground.

Item brought back from the last meeting.

18. CCTV

The Deputy Clerk has prepared a paper on the options sent by email.