

**MINUTES of the STAFFING COMMITTEE Held on 13 June 2022 6.00pm at  
St Just Library.**

**PRESENT**

Councillors

Martin Cavell (Chair)

Robert Chadder Farmer Morris  
Fynn Tucker

Town Clerk Cas Leo

**ALSO, IN ATTENDANCE FOR THE MEETING**

None

SC.1 **APOLOGIES FOR ABSENCE**

Daisy Gibbs

SC.2 **DECLARATIONS OF INTEREST**

None received.

SC.3 **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s)

SC.4 **Minutes**

**RESOLVED** -that the Minutes of Staffing Committee 28 March 2022 be approved with minor correction on apologies as an accurate record signed by the Chairman

SC.5 **All aspects of staffing**

To consider and discuss the Organisation Review Report Recommendation on recruiting the Deputy Clerk Role. The Committee agreed to put the advert on its website and noticeboards and on CALC website and all interested parties could obtain details from the Town Council website such as Job Description, Person Specification and Application Form. The advert was designed to recruit one or two individuals. The Committee would take this recommendation to the next full council meeting.

The re-opening of the library post Covid now that the relaxing of all Government restrictions has taken place. The library could re-open immediately to all its club users

and community group activities; if the Staffing Committee agrees the risk to staff is now regarded as low: Library staff would be happy for this to happen. The Chair confirmed he had spoken to staff and the committee agreed to this recommendation.

All staff could return to their pre covid working pattern in the library after the decision is agreed by Full Council on 20 June, 22 and communicated to all staff after the full Council meeting. If the Staffing Committee recommends it and the Council agrees, Clerk will work from home on Thursdays, the Senior Admin Officer (Shirley on Tuesdays) which sits with Recommendation 24 of the Organisational Report.

**RESOLUTION:** To recommend the above to the Council.

SC.6 TUPE Update on devolution

The Council are still awaiting on Cormac to produce the costings on short term cleaning contract to avoid the impasse between Cornwall Council and Cormac of staff transferring on transfer of the Toilets. Cornwall Council will not be making the 1 July 2022 date and it is recommended we ask for new date of 1 September to head for towards making the devolution transfer realistic: subject to all sides agreeing and solicitors agreeing the documents.

**RESOLUTION:** To recommend the above to the Council.

SC.7 ILCA

The Business Support Officer is studying the level 2 course and it is hoped that the Committee would recommend a movement of one pay point if she is successful as an incentive.

**RESOLUTION:** To recommend the above to the Council.

Meeting closed at 20.35 p.m.

Chairman